



THE HONORABLE SHENG THAO • MAYOR OF OAKLAND

CITY HALL • 1 FRANK H. OGAWA PLAZA • OAKLAND, CALIFORNIA 94612 • (510) 238-3141 • SThao@OaklandCA.Gov

Letter of Appointment

May 16, 2023

Dear President Bas and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has appointed the following persons as members of the following board or commission, subject to City Council confirmation:

Public Art Advisory Committee

Kaitlin Kushner, to serve a three year term on the Public Art Advisory Committee beginning November 16, 2022 and ending November 15, 2025, filling the seat previously held by Jennifer Kessler.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, reading "Sheng Thao". The signature is fluid and cursive, with the first name "Sheng" and last name "Thao" clearly visible.

Mayor Sheng Thao

Profile

Kaitlin

First Name

B

Middle Initial

Kushner

Last Name

Email Address

Street Address

City

Suite or Apt

State

Postal Code

Home: (415)

Primary Phone

Home: (415)

Alternate Phone

Oakland Museum of California

Employer

Associate Preparator

Job Title

Which Boards would you like to apply for?

Public Art Advisory Committee: Submitted

Interests & Experiences

Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.

When I was first starting out in the arts I had no idea how to approach publications, galleries and institutions, how to get my art out there, or even what positions there were. Now that I have worked in venues and museums I am passionate about working with the community to help up and coming artists navigate this process and know all the various ways they can get their work out there and achieve the goals they set out for themselves.

Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.

[Resume-2023.pdf](#)

Upload a Resume

Please paste the text of your resume or curriculum vitae below.

Kaitlin Kushner Oakland, CA 94601 | [REDACTED]@gmail.com | ☎ (415) [REDACTED] Preparator
Preparator with experience in installing, assembling, and preparing objects and spaces for exhibitions. Demonstrated skills in artifact rehousing, cleaning and maintenance of objects, creative problem solving and art handling. Strong knowledge and proficiency in painting and drawing along with several years of public programs and customer service experience. Recognized for the ability to successfully collaborate and learn from other preparators on my team as well as employees in several other departments. Proven history of showcasing flexibility and adaptability and excelling and exceeding expectations in this ever evolving environment. Key Skills: Art Handling | Building and fabrication | Collaboration Collections research | Artifact rehousing | Cleaning Design | Painting | Organization | Framing Technical Skills: Scissor lift certified| Framing | All manner of tools | Adobe CS Suite | Microsoft Office Suite Professional Experience Oakland Museum of California, Oakland, CA 2020 – present Preparator Assist team in building, reinstallation and deinstallation of permanent and temporary exhibits Framing of all images for exhibitions and permanent collections Co-lead Into the Brightness opening May 2023 (exhibition with Creative Growth, NIAD, and Creativity Explored) Assisted in designing and building gallery remediation projects for post Covid reopening Art handling and trucking to and from warehouse Clean, maintain, transport, and rehouse artifacts Assist core gallery team on daily projects Collections maintenance Member of the Connections program Member of the Anti-racist Design Team (ADT) Community event volunteer Camron-Stanford House, Oakland, CA 2019 – present Preparator Assist registrars and collections staff in cleaning and maintenance of artifacts Condition check Keep internal system up to date with photographs, condition reporting and maintenance Work with volunteers on proper cleaning and maintenance of artifacts Asian Art Museum, San Francisco, CA 2020 – 2021 Assistant Preparator Assist team in installation of components for new gallery space Art Handling Installation of large sculpture for upcoming exhibit Build platforms for upcoming exhibit Collections maintenance Oakland Museum of California, Oakland, CA 2019 Preparation and Production Intern Contributed to the long term craft bay rehousing project at the offsite storage facility Helped build components for a new permanent exhibit in the Science Gallery Worked with the curatorial team, conservators and preparators to rehouse David Best's pieces for future exhibit. Assist team in deinstalling and reinstallation of permanent and temporary exhibits Cleaning of exhibits, both daily maintenance and quarterly deep cleans Weekly pest checks Art handling of both large scale paintings and delicate small artifacts Exploratorium, San Francisco, CA 2019 – present Public Programs Volunteer Worked as a Curatorial Assistant for Self. Made exhibit. Working with the Explorables team Create rewarding and thought provoking interactive activities for visitors. Hold Saturday morning meetings once a month to create build outs for the Thursday After Darks and Sat day activities integrating with the current exhibits Saks Fifth Ave, San Francisco, CA 2018 – 2019 Visual Merchandiser Seasonal visual merchandiser installing full holiday and special exhibit displays throughout the store Helped stage window displays by painting and creating components for staging Vinyl and graphics application Installed large centerpiece Christmas tree Freelance Illustrator / Designer, San Francisco and Oakland, CA 2006 – present Illustrations for shadow puppets in permanent exhibition at Oakland Museum of California Illustration, graphic design, models, logos, books, murals, visual merchandising, styling, weaving and hand embroidery for various clients. logo design for non-profit and capital investment firms Inter-company brochure illustrations for Chevron through Square 1 Strategy Visual merchandising and design for trade shows T-shirt designs and logos for clothing line, and large paintings for chiropractic office/wellness center. Additional Relevant Experience Thee Parkside, San Francisco, CA. 2015-present Bar manager /Bartender Anthropologie, San Francisco, CA. 2013-2014 Visual Merchandiser / Display Coordinator / Stylist / Senior Customer Associate Macy's, San Francisco, CA, Vancouver, WA. 2012 - 2013 Visual Merchandiser Communication Arts, Menlo Park, CA. 2007-2010 Executive Editorial Assistant/ Production Designer /Technical Support Community Service OMCA Green Team, Oakland, CA Park cleanup team Wonder Cat Rescue, San Francisco and Oakland, CA Volunteer/ Foster home for Neo-natal kittens Hopalong Animal Rescue, Oakland, CA Volunteer / Foster home Education Art Center College of Design, Pasadena, CA | BFA Illustration Laney College, Oakland, CA | AA Chemistry (expected graduation date 2024) City College of San Francisco, San Francisco, CA | Career advancement courses

Please click the acknowledgement below.

Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

☒ I Agree *

Kaitlin Kushner

📍 Oakland, CA 94601 | 📧 [REDACTED].com | ☎ (415) [REDACTED]

Preparator

Preparator with experience in installing, assembling, and preparing objects and spaces for exhibitions. Demonstrated skills in artifact rehousing, cleaning and maintenance of objects, creative problem solving and art handling. Strong knowledge and proficiency in painting and drawing along with several years of public programs and customer service experience. Recognized for the ability to successfully collaborate and learn from other preparators on my team as well as employees in several other departments. Proven history of showcasing flexibility and adaptability and excelling and exceeding expectations in this ever evolving environment.

Key Skills:

Art Handling | Building and fabrication | Collaboration
Collections research | Artifact rehousing | Cleaning
Design | Painting | Organization | Framing

Technical Skills:

Scissor lift certified | Framing | All manner of tools | Adobe CS Suite | Microsoft Office Suite

Professional Experience

Oakland Museum of California, Oakland, CA
Preparator

2020 – present

- Assist team in building, reinstallation and deinstallation of permanent and temporary exhibits
- Framing of all images for exhibitions and permanent collections
- Co-lead *Into the Brightness* opening May 2023 (exhibition with Creative Growth, NIAD, and Creativity Explored)
- Assisted in designing and building gallery remediation projects for post Covid reopening
- Art handling and trucking to and from warehouse
- Clean, maintain, transport, and rehouse artifacts
- Assist core gallery team on daily projects
- Collections maintenance
- Member of the Connections program
- Member of the Anti-racist Design Team (ADT)
- Community event volunteer

Camron-Stanford House, Oakland, CA
Preparator

2019 – present

- Assist registrars and collections staff in cleaning and maintenance of artifacts
- Condition check
- Keep internal system up to date with photographs, condition reporting and maintenance
- Work with volunteers on proper cleaning and maintenance of artifacts

Asian Art Museum, San Francisco, CA
Assistant Preparator

2020 – 2021

- Assist team in installation of components for new gallery space
- Art Handling
- Installation of large sculpture for upcoming exhibit
- Build platforms for upcoming exhibit
- Collections maintenance

Kaitlin Kushner

📍 Oakland, CA 94601 | 📧 [REDACTED].com | 📞 (415) [REDACTED] | 📄 Page 2/3

Oakland Museum of California, Oakland, CA Preparation and Production Intern

2019

- Contributed to the long term craft bay rehousing project at the offsite storage facility
- Helped build components for a new permanent exhibit in the Science Gallery
- Worked with the curatorial team, conservators and preparators to rehouse David Best's pieces for future exhibit.
- Assist team in deinstalling and reinstallation of permanent and temporary exhibits
- Cleaning of exhibits, both daily maintenance and quarterly deep cleans
- Weekly pest checks
- Art handling of both large scale paintings and delicate small artifacts

Exploratorium, San Francisco, CA Public Programs Volunteer

2019 – present

- Worked as a Curatorial Assistant for Self. Made exhibit.
- Working with the Explorables team
 - Create rewarding and thought provoking interactive activities for visitors.
 - Hold Saturday morning meetings once a month to create build outs for the Thursday After Darks and Sat day activities integrating with the current exhibits

Saks Fifth Ave, San Francisco, CA Visual Merchandiser

2018 – 2019

- Seasonal visual merchandiser installing full holiday and special exhibit displays throughout the store
- Helped stage window displays by painting and creating components for staging
- Vinyl and graphics application
- Installed large centerpiece Christmas tree

Freelance Illustrator / Designer, San Francisco and Oakland, CA

2006 – present

- Illustrations for shadow puppets in permanent exhibition at Oakland Museum of California
- Illustration, graphic design, models, logos, books, murals, visual merchandising, styling, weaving and hand embroidery for various clients.
- logo design for non-profit and capital investment firms
- Inter-company brochure illustrations for Chevron through Square 1 Strategy
- Visual merchandising and design for trade shows
- T-shirt designs and logos for clothing line, and large paintings for chiropractic office/wellness center.

Additional Relevant Experience

Thee Parkside, San Francisco, CA. 2015-present
Bar manager / Bartender

Anthropologie, San Francisco, CA. 2013-2014

Visual Merchandiser / Display Coordinator / Stylist / Senior Customer Associate

Macy's, San Francisco, CA, Vancouver, WA. 2012 - 2013
Visual Merchandiser
Communication Arts, Menlo Park, CA. 2007-2010
Executive Editorial Assistant/ Production Designer /Technical Support

Kaitlin Kushner

 Oakland, CA 94601 |  [redacted].com |  (415) [redacted] |  Page 3/3

Community Service

OMCA Green Team, Oakland, CA
Park cleanup team
Wonder Cat Rescue, San Francisco and Oakland, CA
Volunteer/ Foster home for Neo-natal kittens
Hopalong Animal Rescue, Oakland, CA
Volunteer / Foster home

Education

Art Center College of Design, Pasadena, CA | BFA Illustration

Laney College, Oakland, CA | AA Chemistry (expected graduation date 2024)

City College of San Francisco, San Francisco, CA | Career advancement courses

APPROVED AS TO FORM AND LEGALITY


CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

INTRODUCED BY MAYOR SHENG THAO

RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF KAITLIN KUSHNER AS A MEMBER OF THE PUBLIC ART ADVISORY COMMITTEE

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, Ordinance No. 11086 C.M.S., amended by Ordinance No. 13562 C.M.S., establishes the Public Art Advisory Committee as a professionally qualified citizen committee responsible for advising the City regarding its public art program; and

WHEREAS, the Public Art Advisory Committee consists of nine members serving three-year terms with no more than two consecutive terms; and

WHEREAS, the Honorable Mayor Sheng Thao has appointed Kaitlin Kushner to serve a three-year term on the Public Art Advisory Committee subject to confirmation of the City Council; now, therefore, be it

RESOLVED: That the City Council hereby confirms the Mayor's appointment of the following individual to the Public Art Advisory Committee as set forth below:

Kaitlin Kushner, to serve a three year term on the Public Art Advisory Committee beginning November 16, 2022 and ending November 15, 2025, filling the seat previously held by Jennifer Kessler.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID AND
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____

ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California