



CITY ATTORNEY'S OFFICE

# OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

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**RESOLUTION INCREASING THE CONTRACT FOR ON-CALL TRANSLATION AND INTERPRETATION SERVICE WITH INTERNATIONAL CONTACT, INC. FOR THREE YEARS, FROM APRIL 1, 2022 TO MARCH 31, 2025, BY AN AMOUNT NOT TO EXCEED \$900,000 (NINE HUNDRED THOUSAND DOLLARS) TO A NEW CAP OF \$1,360,000 (ONE MILLION THREE HUNDRED SIXTY THOUSAND DOLLARS) FOR THE FIVE- YEAR CONTRACT TERM.**

**WHEREAS**, Oakland Municipal Code Section 2.04.020 authorizes the City Administrator to enter into contracts for professional or specialized services up to two hundred and fifty thousand dollars (\$250,000) in any single transaction or term agreement; and

**WHEREAS**, in November 2019 the City's Department of Contracts Compliance (now the Department of Workplace and Employment Standards) released a formal Request for Proposals (RFP) for On-Call Translation & Interpretation Services, which included a renewal provision; and

**WHEREAS**, the City entered into an agreement effective April 1, 2020 with International Contact, Inc. for such services on an as-needed basis for two years and the said agreement was renewed for three additional years; and

**WHEREAS**, there is a continuing need to provide the City with professional translation and interpretation services in compliance with the City of Oakland Language Access Plan and the Equal Access to Services Ordinance (OMC chapter 2.30, C.M.S. 12324); and

**WHEREAS**, based on the representations of the City Administrator, this contract is of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive service; and

**WHEREAS**, funds are available for this contract within the Equal Access Program of the Human Resources Management Department, by direct charges and individual departments for services rendered; now, therefore, be it

**RESOLVED:** That the City Council authorizes the City Administrator to increase the contract with International Contact, Inc. for three years with a contract cap not to exceed

\$900,000 (nine hundred thousand dollars), for a total contract cap of 1,360,000 (one million three hundred and sixty thousand dollars); and be it

**FURTHER RESOLVED:** That the contract with International Contact, Inc. shall be paid for out of General Fund 1010, Project 1000005, Task 1010.IP05, Account 54919, Organization 05221 for the Equal Access Program, and the General Fund 1010, Project 1000003, Task 1010.IP16, Account 54919, Organization 03121 for the City Clerk’s Office, and by direct payments from City departments’ budget allocations within the General Purpose (1010), Miscellaneous Contract Services (54919), and Miscellaneous Services (53719); and be it

**FURTHER RESOLVED:** That the City Attorney shall review and approve the proposed contract as to form and legality and copies of the agreement shall be filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA,

**PASSED BY THE FOLLOWING VOTE:**

AYES - FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN, REID, AND PRESIDENT FORTUNATO BAS

NOES -

ABSENT -

ABSTENTION –

ATTEST: \_\_\_\_\_

ASHA REED  
City Clerk and Clerk of the Council  
Of the City of Oakland, California