



AGENDA REPORT

TO: Council President Bas and Members of the Oakland City Council **FROM:** Asha Reed
Office of the City Clerk

SUBJECT: 2023 Legislative Calendar **DATE:** 11/17/2022

RECOMMENDATION

Staff Recommends the City Council Adopt the 2023 Legislative Calendar for the City Council and Council Committee Meetings, Report and Distribution Schedule.

EXECUTIVE SUMMARY

City Council's Temporary Rules of Procedure (Resolution 89432 C.M.S) requires that City Council meetings are held on the first and third Tuesdays of every month. Fifth Tuesdays are utilized for Special Meetings and workshops. The Council's Temporary Rules of Procedures requires that Council Standing Committees are held on the second and fourth Tuesday and the Monday preceding second and fourth Tuesday of every month. Additionally, Rule 20 requires that August 1st through August 31st is the City Council's Annual Recess. Given the requirements of the Rules of Procedure, the draft calendar has been generated with the corresponding meeting dates, report deadlines and agenda distribution dates.

BACKGROUND / LEGISLATIVE HISTORY

A. Spring Recess

The proposed dates for Council's Spring Recess coincides with the Oakland Unified School District's Spring Recess.

B. Summer Recess

The proposed dates for Council's Summer Recess allow for ending the legislative session following a Council meeting rather than having legislative matters from Council Committees carry over into the fall, giving the space for special meetings if needed.

C. Thanksgiving Recess

The standard practice of the City Council is to cancel all meetings during the week of Thanksgiving. The proposed dates for Council's Thanksgiving Recess would therefore be Monday, November 20th through Friday, November 24th, 2023.

D. Winter Recess

The standard practice of the City Council is to cancel all meetings during the last two weeks of the year for Winter Recess. The proposed dates for the Council's Winter Recess would be Monday, December 25th, 2023 through Friday, January 5th, 2024.

E. Cancel Council Meetings during the Week of January 1st, 2023

We recommend the Council meeting of January 3rd, 2023 and the Rules & Legislation Committee meeting of January 5th, 2023 be cancelled and start the legislative year with Committee meetings on January 10th.

F. Cancel Council Meetings for the Week of September 4th, 2023

We recommend the City Council cancel the meeting of September 4th, 2023 and the Rules & Legislation Committee meeting of September 7th, 2023 be cancelled as it is the week of Labor Day.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends the City Council Adopt the 2023 Legislative Calendar for the City Council and Council Committee Meeting, Report and Distribution Schedule.

Respectfully submitted,

Asha Reed

Asha Reed
Office of the City Clerk
and Clerk of the Council