



## INTER OFFICE MEMORANDUM

Department of Workforce & Employment Standards (DWES)

**TO:** Naijun Zhang, Naijun  
Civil Engineer

**FROM:** Mary Mayberry, *Mary Mayberry*  
Interim Director, DWES

**PREPARED BY:** Shelley Darensburg, *Shelley Darensburg*  
Contract Compliance Supervisor

**DATE:** April 12, 2022

**SUBJECT:** Compliance Analysis – Request for Proposals (RFP) for 7<sup>th</sup> Street  
Connection Project

The Senior Contract Compliance Officer conducted a compliance analysis of one (1) proposal submitted to the City in response to the above referenced RFP. Below are the results of the compliance evaluations for the most recent L/SLBE Program for, (a) the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement; and (b) a preliminary review for compliance with the Equal Benefits Ordinance (EBO).

<i>Responsive to Social Justice Policies</i>	<b>PROPOSED L/SLBE PARTICIPATION PERCENTAGES</b>					<b>EARNED PREFERENCE POINTS</b>				<b>EBO Compliant? Y/N</b>
<b>Company Name</b>	<b>Total L/SLBE</b>	<b>LBE</b>	<b>SLBE</b>	<b>*VSLBE/ Double</b>	<b>Total Credited</b>	<b>L/SLBE Participation</b>	<b>Years in Oakland</b>	<b>Oakland Workforce</b>	<b>Total Preference Points</b>	
Alta Planning + Design	53.06%	27.32%	25.74%	0%	10%	5 pts.	0 pts.	0 pts.	5 pts.	Y

**Comments:**

As. As noted above, the firm exceeded the L/SLBE participation requirement. The firm is EBO compliant.

Should you have any questions please contact Shelley Darensburg, Contract Compliance Supervisor at or (510) 238-7325 [sdarensburg@oaklandca.gov](mailto:sdarensburg@oaklandca.gov).

# LBE/SLBE PARTICIPATION

## Alta Planning + Design

Project Name: 7th Street Connection Project

Project No.:		Engineers Est: NA					NA				
Discipline	Prime & Subs	Location	Cert.	LBE 25%	SLBE 25%	*VSLBE/L PG double counted	Total LBE/SLBE	TOTAL Dollars	For Tracking Only		
			Status						Ethn.	MBE	WBE
<b>PM &amp; Multimodal Design</b> Civil Engineering Traffic & Transit Eng. Env. Outreach Utilities/Drainage Land Survey Public Engagement Geotechnical Engineers Right-of-Way Civil Eng.Support	Alta Planning + Design	Oakland	UB	921,427			921,427	956,836	C		
	Kimley-Horn DKS	Oakland	CB					921,427	C		
	Associates	Oakland	UB					611,936	C		
	Circlepoint	Oakland	UB					146,748	C		
	SANDIS	Oakland	CB					82,814	C		
	PLS Surveys	Oakland	CB	272,976			272,976	272,976	AP		272,976
	WOEIP	Oakland	UB					50,850	NL		
	Parikh Consultants	Oakland	CB					41,116	AI	41,116	
	Epic Land Solutions	Torrance	UB					29,468	C		
	CaliChi	Oakland	CB					711,900	NL		
<b>Project Totals</b>				\$1,045,357 27.32%	\$984,876 25.74%	\$0 0.00%	\$2,030,233 53.06%	\$3,826,071 100%		\$0 0.00%	\$0 0.00%
<b>Requirements:</b> The 50% requirement is a combination of 25% LBE and 25% SLBE participation. An SLBE firm can be counted 100% towards achieving the 50% requirement. A VSLBE's participation is double counted toward meeting the requirement.				<b>LBE 25%</b>	<b>SLBE 25% OR 50%</b>	<b>VSLBE</b>	<b>TOTAL LBE/SLBE/ VSLBE/LPG</b>	<b>Ethnicity</b> AA = African American AI = Asian Indian AP = Asian Pacific C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed MO = Multiple Ownership			
<b>Legend</b>				LBE = Local Business Enterprise SLBE = Small Local Business Enterprise VSLBE = Very Small Local Business Enterprise LPG = Locally Produced Goods Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise			



**CONTRACTS AND COMPLIANCE UNIT**



**Contract Compliance Division**

**PROJECT EVALUATION FORM**

**PROJECT NO.:**

**PROJECT NAME:** 7th Street Connection Project

**CONTRACTOR:** Alta Planning + Design

**Engineer's Estimate:**

**NA**

**Contractors' Bid Amount**

**\$3,826,071**

**Over/Under Engineer's Estimate**

**NA**

**Discounted Bid Amount:**

**NA**

**Amount of Bid Discount**

**NA**

**Discount Points:**

**5**

1. Did the 50% requirements apply?

**YES**

2. Did the contractor meet the 50% requirement?

**YES**

a) % of LBE participation

**27.32%**

b) % of SLBE participation

**25.74%**

c) % of VSLBE participation

3. Did the consultant receive Preference Points?

**YES**

(If yes, list the points received)

**5**

4. Additional Comments.

**4/12/2022**

Date

**Reviewing  
Officer:**

**Shelley Darenburg**

**Date:**

**4/12/2022**

**Approved E**

**Shelley Darenburg**

**Date:**

**4/12/2022**