



AGENDA REPORT

TO: Edward D. Reiskin
City Administrator

FROM: Ian Appleyard
HRM Director

SUBJECT: SUPPLEMENTAL – Vacancy Rate
Report

DATE: June 9, 2022

City Administrator Approval 

Date: Jun 9, 2022

RECOMMENDATION

Receive An Informational Report From The City Administrator Regarding The Vacancy Rates Of The Departments Of Transportation, Planning And Building, And Public Works And The Vacancy Rates Of Similar Departments Of Local Public Entities.

REASON FOR SUPPLEMENTAL

This supplemental report provides additional information that was requested by the Finance & Management Committee at its April 28, 2022 meeting. The title was changed to state, "Receive An Informational Report From The City Administrator Regarding (1) The Vacancy Rates of All City Departments, (2) the Vacancy Rates of Similar Departments Of Local Public Entities, (3) and Attrition/Separation Of Staff From All City Departments From January 1, 2018 to March 31, 2022 To Include Race, Ethnicity, Religion and Gender and Pay Scale."

The Semi-Annual Staffing Report (attached) addresses the vacancy rates for all departments and vacancy rates for regional public entities. The information on Attrition/Separation will take more time and resources to produce. Staff recommends adjusting the title to state:

Receive An Informational Report From The City Administrator Regarding (1) The Vacancy Rates of All City Departments, (2) the Vacancy Rates of Similar Departments Of Local Public Entities (3) **And Attrition/Separation Of Fulltime Staff from All City Departments Employment From January 1, 2018 to March 31, 2022 To Include Race, Ethnicity, Religion and Gender and Pay Scale Payrate,** (4) **Race And Gender Composition Of The City's Fulltime Workforce On March 31, 2022.** (5) **And The City Of Oakland's Race And Gender Composition Based On The Most Recent Census Data.**

On *Finance & Management Committee* Pending List for September 2022.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Receive An Informational Report From The City Administrator Regarding The Vacancy Rates Of The Departments Of Transportation, Planning And Building, And Public Works And The Vacancy Rates Of Similar Departments Of Local Public Entities.

For questions regarding this report, please contact Ian Appleyard, Human Resources Director, at (510) 238-6450

Respectfully submitted,



IAN APPLEYARD
Human Resources Director

Attachments (9):

- A. Semi-Annual Staffing Information Memo dated May 31, 2022

