



INTER OFFICE MEMORANDUM

Department of Workforce & Employment Standards (DWES)

TO: Calvin Hao,
Project Manager

FROM: Deborah Lusk-Barnes, *Shelley Darenburg*
Director, DWES

PREPARED BY: Vivian Inman, *Vivian Inman*
Sr. Contract Compliance Officer

DATE: December 9, 2021

SUBJECT: Compliance Analysis – Request for Proposals for Two Libraries – Hoover Library

The Senior Contract Compliance Officer conducted a compliance analysis of three (3) proposals submitted to the City in response to the above referenced RFP. Below are the results of the compliance evaluations for the most recent L/SLBE Program for, (a) the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement; and (b) a preliminary review for compliance with the Equal Benefits Ordinance (EBO).

Table 1 – – Indicates firms that submitted Schedule E's with minimum L/SLBE participation. Therefore, zero (0) preference points were awarded. (See table below).

Responsive to Social Justice Policies	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant? Y/N
	Total L/SLBE	LBE	SLBE	*VSLBE/ Double count value	Total Credited	L/SLBE Participatio	Years in Oakland	Oakland Workforce	Total Preference Points	
Blink Lab Architecture	10%	10%	0%	0%	10%	0 pts.	0 pts.	0 pts.	0 pts.	Y
Gensler	50%	50%	0%	0%	50%	0 pts.	0 pts.	0 pts.	0 pts.	Y

Comments:

The firms listed above submitted the required Schedule E with some L/SLBE participation. However, neither firm has met the 50% participation requirement. If the proposal with minimum participation is selected, the proposer shall be able to adjust up to meet the 50% L/SLBE requirement. Both firms are EBO compliant.

Table 2 – Non-Responsive to Social Justice Policies

<i>Non-Responsive to Social Justice Policies</i>	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant?
Company Name	Total L/SLBE	LBE	SLBE	*VSLBE/ Double count value	Total Credited	L/SLBE Participatio	Years in Oakland	Oakland Workforce	Total Preference Points	Y/N
AE3 Partners	0%	0%	0%	0%	0%	0 pts.	0 pts.	0 pts.	0 pts.	Y

Comments:

The firm listed above submitted the required Schedule E with zero (0) participation. If zero participation is presented, the proposal will not be accepted. Therefore the firm’s proposal is unacceptable.

Should you have any questions please contact Vivian Inman, Sr. Contract Compliance Officer at (510) 238-6261.