



INTER OFFICE MEMORANDUM

Department of Workforce & Employment Standards (DWES)

TO: Calvin Hao,
Project Manager

FROM: Deborah Lusk-Barnes, *Shelley Darenburg*
Director, DWES

PREPARED BY: Vivian Inman, *Vivian Inman* **DATE:** December 7, 2021
Sr. Contract Compliance Officer

SUBJECT: Compliance Analysis – Request for Proposals for Two Libraries – Main Library

The Senior Contract Compliance Officer conducted a compliance analysis of three (3) proposals submitted to the City in response to the above referenced RFP. Below are the results of the compliance evaluations for the most recent L/SLBE Program for, (a) the minimum 50% Local and Small Local Business Enterprise (L/SLBE) participation requirement; and (b) a preliminary review for compliance with the Equal Benefits Ordinance (EBO).

Table 1 – – Indicates firms that submitted Schedule E's with minimum L/SLBE participation. Therefore, zero (0) preference points were awarded. (See table below).

<i>Responsive to Social Justice Policies</i>	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant? Y/N
	Total L/SLBE	LBE	SLBE	*VSLBE/ Double count value	Total Credited	L/SLBE Participation	Years in Oakland	Oakland Workforce	Total Preference Points	
Esherick Homsey Dodge and Davis, A Corporation	28.25%	19.75%	8.5%	0%	28.25%	0 pts.	0 pts.	0 pts.	0 pts.	N

Comments:

The firm listed above submitted the required Schedule E with some L/SLBE participation. If the proposal with minimum participation is selected, the proposer shall be able to adjust up in order to meet the 50% L/SLBE requirement. Both firms are EBO compliant.

Table 2 – Non-Responsive to Social Justice Policies

<i>Non-Responsive to Social Justice Policies</i>	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant? Y/N
Company Name	Total L/SLBE	LBE	SLBE	*VSLBE/ Double count value	Total Credited	L/SLBE Participatio	Years in Oakland	Oakland Workforce	Total Preference Points	
AE3 Partners	0%	0%	0%	0%	0%	0 pts.	0 pts.	0 pts.	0 pts.	Y
Group 4 Architecture Research + Planning	0%	0%	0%	0%	0%	0 pts.	0 pts.	0 pts.	0 pts.	Y

Comments:

The firms listed above submitted the required Schedule E with zero (0) participation. AE3 certification expired on September 30, 2021. As of this date, the firm has not reapplied. Group 4 Architecture Research+ Planning failed to list participation percentages and therefore, compliance could not be determined for this firm. Both firms are non-responsive to the local business participation requirement.

Should you have any questions please contact Vivian Inman, Sr. Contract Compliance Officer at (510) 238-6261.