

CITY OF OAKLAND



CITY HALL • 1 FRANK H. OGAWA PLAZA, 3rd FLOOR • OAKLAND, CALIFORNIA 94612

Office of the Mayor
Honorable Libby Schaaf
Mayor

(510) 238-3141
Fax (510) 238-4731

Letter of Appointment

January 27, 2022

The Honorable City Council
One Frank H. Ogawa Plaza, Second Floor
Oakland, CA 94612

Dear President Bas and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has appointed the following persons as members of the following board or commission, subject to City Council confirmation:

Parks and Recreation Advisory Commission

Robert Watkins to serve a three-year term on the Parks and Recreation Advisory Commission beginning November 14, 2021 and ending November 13, 2024, filling the seat previously held by Coire Reilly.

Thank you for your assistance in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Libby Schaaf".
Libby Schaaf
Mayor

Profile

Robert E Watkins
First Name Middle Initial Last Name

[REDACTED]
Email Address

[REDACTED]
Street Address

Suite or Apt

Oakland
City

CA
State

94601
Postal Code

Mobile: [REDACTED]
Primary Phone

Home: [REDACTED]
Alternate Phone

San Francisco Recreation and
Park department
Employer

PSA Manager
Job Title

Which Boards would you like to apply for?

Parks and Recreation Advisory Commission: Submitted

Interests & Experiences

Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.

My interest is to improve the Recreation and Park Department in the city I live in Oakland. I have 35 years of experience in management, supervision, recreation, and maintenance of city parks in San Francisco. I help manage one of the best recreation and park department in the country and would like to bring some of my experiences to the city of Oakland. I have a great organizational skills and have the ability to get things done.

Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.

Resume_RW.doc

Upload a Resume

Please paste the text of your resume or curriculum vitae below.

Please click the acknowledgement below.

Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

☒ I Agree *

Robert Watkins

Profile

I possess 36 years of experience at the Recreation and Park Department. Over Seventeen years in supervisory and management classifications. I am currently the 0922 PSA Manager over the southeast area of the City of San Francisco. My knowledge of the operations of the Department has helped me succeed and made the Recreation and Park Department one the best in the nation.

Education

Major in Political Science, *City College of San Francisco*
Obtained various certificates of completion in Horticultural field.

Professional Experience

Recreation and Park Department PSA Manager

2010 – Present

Maintenance of Parks, Playground, and Facilities in the southeast area of the City. Planning, coordinating, and assigning through supervisors work of employees who maintain our Parks and Facilities. Provide direction of maintenance and repairs of facilities, building, and parks to skilled craft workers through the TMA (Total Managed Assets) a database system. Assess buildings and structures to determine the scope of repair and maintenance that needs to be reported. Prepare specifications for purchasing of materials, supplies and equipment needed for staff to perform maintenance. Plan and tracks work order completed using TMA. Control and monitor an annual budget of \$130,000. Review detail construction document plans for all the Department's Capital renewal projects in my area. Management of the IPM program in the southeast area of the City. Evaluates the performance of subordinate staff, plans and coordinates staff training. Manages the area safety program and acts as a liaison for the Department with other Departments and public organizations. Represents the department at meeting with the public, contractors, planners, architects, designers, City officials, staff, agencies and businesses.

Recreation and Park Department *Park Section Supervisor (Reorganized)*

1981 - 2010
2004 – Present

Supervises staff of 28 employees in the Care and Maintenance of grounds, natural areas, and Recreational and Park facilities. Provides monthly reports, provides staff safety meetings, completed performance appraisals, maintain annual budget. Responsible for two Park Sections simultaneously, which were Hunter's Point/Bayview and Potrero Areas. Manager and Supervisor over facilities that need emergency care. Function as liaison for the General Manager on various occasions. Perform the Assistant Superintendent's job in his/her absence. Perform Area Supervisor responsibilities as to job title removal from budget.

Area Supervisor

2001- 2004

Supervise staff of 75 individuals, provide monthly reports, complete performance appraisals, develop and train staff, work with community groups, control spending budget, work on our Capital program, and manager over the Neighborhood Green Project (Partnership between Department of Public Works, Strybing Arboretum, the Assistant

REFERENCES AVAILABLE UPON REQUEST

Superintendent's job at times). Perform Park Section Supervisor job at the same time. Function as liaison for the General Manager on various occasions.

Park Section Supervisor

1999 - 2001

Supervises staff of 20 employees in the care and maintenance of grounds natural areas, recreational and park facilities. Provided monthly reports, provided staff safety meetings, completed performance appraisals. Responsible for two Park Sections simultaneously which were Hunters Point/Bayview and Potrero Area.

Gardener

1981-1999

Perform skilled ornamental horticultural work in maintenance of the City's Parks and Squares. Performed Supervisor responsibilities, on occasion Lead Gardener before the Department had Lead Gardeners.

San Francisco Redevelopment Agency

Labor Supervisor

1979 - 1981

Responsible for supervision of labor projects for the City's properties. Assess buildings and structures to determine the scope of repair and maintenance work; investigates new or improved maintenance methods; materials, supplies and tools for building, construction or maintenance use; and inspects completed work by contractors and departmental staff and produces a list of any additional tasks to be completed and of any corrections to be made.

APPROVED AS TO FORM AND LEGALITY



CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

INTRODUCED BY MAYOR LIBBY SCHAAF

RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF ROBERT WATKINS TO THE PARKS AND RECREATION ADVISORY COMMISSION

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, Ordinance No. 8065 C.M.S., adopted November 13, 1969 and amended by Ordinance Nos. 11731 C.M.S., and 13622 C.M.S. establishes the Parks and Recreation Advisory Commission to advise the Mayor, City Council, City Administrator and the Office of Parks and Recreation on all matters relating to the general policy and operation of the parks and recreation system; and

WHEREAS, the Parks and Recreation Advisory Commission consists of eleven (11) members serving no more than two consecutive three-year terms; and

WHEREAS, the Honorable Mayor Libby Schaaf has appointed Robert Watkins to serve a three-year term, subject to confirmation by the City Council; now, therefore, be it

RESOLVED: That pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of:

Robert Watkins to serve a three-year term on the Parks and Recreation Advisory Commission beginning November 14, 2021 and ending November 13, 2024, filling the seat previously held by Coire Reilly.

IN COUNCIL, OAKLAND, CALIFORNIA,
PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO AND
PRESIDENT FORTUNATO BAS

NOES -
ABSENT -
ABSTENTION -

ATTEST: _____

ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California