

**CITY OF OAKLAND**  
**AGENDA REPORT**

2010 SEP -1 PM 12: 28

TO: Office of the City Administrator  
ATTN: Dan Lindheim  
FROM: Gerald A. Simon, Fire Chief  
DATE: September 14, 2010

RE: **A Report and Two Resolutions Authorizing the City Administrator or His Designee to Accept and Appropriate 1) A Grant in the Amount of Three Hundred Twenty One Thousand Dollars (\$321,221) for the Federal Fiscal Year 2009, and 2) A Grant in the Amount of Three Hundred Seventeen Thousand Four Hundred Nineteen Dollars (\$317,419) for the Federal Fiscal Year 2010 From the Governor's Office of Homeland Security to Fund the Oakland Fire Department Metropolitan Medical Response System Program (MMRS), Planning, Equipment and Training**

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**SUMMARY**

A report and two resolutions have been prepared requesting that the City Council authorize the City Administrator or his designee to accept a grant in the amount of \$321,221 for the federal fiscal year 2009 and \$317,419 for the federal fiscal year 2010 from the Governor's Office of Homeland Security to fund the Oakland Fire Department MMRS Program planning, equipment and training.

The Metropolitan Medical Response System (MMRS) Program is designed to enhance integrated systematic mass casualty preparedness and responses. Oakland's primary focus is on events surrounding pandemics, chemical, biological, radiological, nuclear and explosive devices (CBRNE). The Governor's Office of Homeland Security provides essential grant funding to sustain and expand these functions.

**FISCAL IMPACT**

There is no impact to the General Fund. This grant requires no matching funds. Funds will be appropriated to the California State Emergency Services Fund (2146), the Emergency Medical Services Division Organization (20913), Emergency Medical Services Program (PS19) and project number to be determined. The City will be reimbursed from the grant funds for MMRS program costs including management and administration in the amount of \$321,221. The grant performance period for federal fiscal year 2009 is October 2010 though December 2012 and for federal fiscal year 2010 the period is October 2011 thorough December 2013. The grant is managed by the Assistant to the Director, by direction of the Fire Chief who is the Homeland Security Director for the City of Oakland.

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The 2009 and 2010 MMRS grant budgets include funding for program management, communication enhancements and community training and outreach. The budgets also allocate funding for the OFD Medical Reserve Corps (MRC), and the purchase of specialized medical equipment and training for emergency response personnel. Purchasing under the grant program is modified as needed depending on the current needs of the population. For example, during the recent H1N1 pandemic, resources were allocated for training and medical supplies. Accordingly, the grant budget can be modified at the Fire Chief's discretion.

## **BACKGROUND**

Since 1999, the City of Oakland has been one of 124 cities across the United States selected to have an MMRS program. This program is designed to enhance integrated systematic mass casualty preparedness, all hazards approach, with the primary focus on events surrounding chemical, biological, radiological, nuclear and explosive devices (CBRNE).

The goals of the MMRS program are achieved using awarded funding which provides essential training and equipment as well as program management and administration. MMRS jurisdictions must also integrate health and medical assets into the functional organization of incident management in the community. MMRS assets are used in the event of a natural or man-made disaster, in the Oakland community first and then as needed to surrounding jurisdictions.

To date, the City of Oakland MMRS Program has funded essential medical supplies and equipment, first responder training and the implementation and expansion of the Medical Reserve Corps. The primary goals of the program are to develop critical response plans including a mass prophylaxis distribution plan that identifies points of distribution (POD) sites throughout the Oakland community.

## **KEY ISSUES AND IMPACTS**

The MMRS Program addresses the need for the Oakland community to have emergency response plans that ensure operational viability of medical treatment facilities and POD sites throughout the city. These plans must address the unique needs of our seniors and disabled persons, as well as the economically disadvantaged, non-English speaking and low literacy residents. The mass prophylaxis plan must be updated to support distribution of pharmaceuticals from the national stockpile to the entire population within 48 hours of receipt. Thus, staff must identify POD sites that are accessible from all major areas of the community and secure the required agreements.

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There is also a need for emergency preparedness community training that addresses the special needs of pets in the aftermath of a large scale disaster. The MMRS Program provides animal first aid training for emergency response personnel and works in collaboration with CORE staff to incorporate pet preparedness in the community emergency preparedness training.

## **PROGRAM DESCRIPTION**

The Oakland MMRS Program consists of CBRNE and all hazard mitigation programs. This includes mass decontamination and hazardous materials response capabilities, detection devices, personal protective equipment, training and exercises. Further, the program provides for maintenance of a pharmaceutical cache with the capability to treat up to 1,000 victims of a nerve agent attack and 10,000 victims of a biological attack. The program is also an essential component for addressing issues associated with pandemics, such as H1N1. Current efforts are directed toward development and revision of response plans and identifying points of distribution in the Oakland community.

## **SUSTAINABLE OPPORTUNITIES**

Economic: There are no direct economic issues associated with this report.

Environmental: There are no direct environmental issues associated with this report.

Social Equity: No social equity issues have been identified.

## **DISABILITY AND SENIOR CITIZEN ACCESS**

All MMRS equipment and supplies meet ADA requirements. Further, all plans address the unique needs of Oakland's disabled and senior populations.

## **RECOMMENDATION(S) AND RATIONALE**

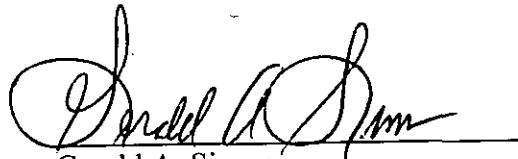
Continuing the MMRS program is essential to the City's ability to maintain an inventory of critical medical equipment and supplies, update plans and distribute pharmaceuticals to the Oakland community in the event of a natural or man-made disaster. Therefore, staff recommends that the City Council accept the report and adopt the two resolutions.

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**ACTION REQUESTED OF THE CITY COUNCIL**

Staff requests that the City Council adopt two resolutions authorizing the City Administrator or his designee to accept and appropriate 1) a grant in the amount of three hundred twenty one thousand dollars (\$321,221) for the federal fiscal year 2009 and 2) a grant in the amount of three hundred seventeen thousand four hundred nineteen dollars (\$317,419) for the federal fiscal year 2010 from the Governor's Office of Homeland Security to fund the Oakland Fire Department Metropolitan Medical Response System Program (MMRS) planning, equipment and training.

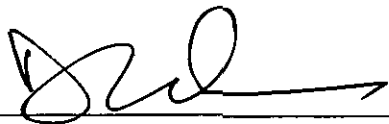
Respectfully submitted,



Gerald A. Simon  
Fire Chief

Prepared by: Nina S. Morris, Assistant to the Director  
Office of the Fire Chief

APPROVED AND FORWARDED TO THE  
PUBLIC SAFETY COMMITTEE



Office of the City Administrator

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**OAKLAND CITY COUNCIL**

Approved for the City

**DRAFT**

City Attorney

**RESOLUTION No. \_\_\_\_\_ C.M.S.**

Introduced by Councilmember \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT AND APPROPRIATE A THREE HUNDRED TWENTY ONE THOUSAND TWO HUNDRED TWENTY ONE DOLLAR (\$321,221) GRANT FOR THE FEDERAL FISCAL YEAR 2009 FROM THE GOVERNOR'S OFFICE OF HOMELAND SECURITY TO FUND OAKLAND FIRE DEPARTMENT METROPOLITAN MEDICAL RESPONSE SYSTEM (MMRS) PROGRAM PLANNING, EQUIPMENT AND TRAINING AND TO ENTER INTO SERVICE AND PURCHASING AGREEMENTS TO EXPEND GRANT FUNDS WITHOUT RETURN TO COUNCIL PROVIDED COMPETITIVE SOLICITATION AND PURCHASING PROGRAMS/POLICIES ARE FOLLOWED**

**WHEREAS**, since 1999, the City of Oakland has been a Metropolitan Medical Response System (MMRS) jurisdiction; and

**WHEREAS**, the Oakland Fire Department MMRS Program consists of planning; development, purchasing special pharmaceuticals and equipment and identified training for MMRS as the principal resource in responding to health and medical consequences of a nuclear, biological or chemical terrorist incident; and

**WHEREAS**, the Governor's Office of Homeland Security awarded the City of Oakland \$321,221 in grant funds for the federal fiscal year 2009 to fund the Oakland Fire Department MMRS Program for the grant performance period of October 2010 through December 2012; and

**WHEREAS**, grant funding will be used to update essential emergency response plans, purchase medical supplies and equipment, provide program management and administration and critical training and applicable overhead and contract costs; and

**WHEREAS**, Oakland Municipal Code Section 2.04.030.A requires Council approval for any purchase of goods and/or services over \$100,000.00; and

**WHEREAS**, the City Administrator recommends that he be authorized to expend Fiscal Year 2009 MMRS grant funds in connection with the purposes of the grant in excess of \$100,000.00 without further Council review or action because of the limited time available for completion of grant projects, provided competitive solicitation and other City purchasing policies and programs are followed; and

**WHEREAS**, the City Administrator has determined that any services that may be provided under contracts authorized hereunder would be of a professional, scientific or technical and temporary nature and not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore be it

**RESOLVED:** That the City Council hereby authorizes the City Administrator to accept and appropriate a \$321,221.00 Metropolitan Medical Response System (MMRS) grant from the Governor's Office of Homeland Security to fund Oakland Fire Department MRMS Program planning, equipment and training; and

**FURTHER RESOLVED:** That the City Administrator is authorized to award all contracts for purchases paid for with federal fiscal year 2009 MMRS grant funds for any amount, even those purchases in excess of the City Administrator's authority in Oakland Municipal Code Section 2.04.020 or that otherwise require Council approval under Oakland Municipal Code Section 2.04.030, without further City Council review or action, including contracts involving the purchase of goods, material, equipment, services or combination thereof on the Federally Authorized Equipment List (AEL) and services required by the grant provided such contracts are in accord with the approved spending plan, the City's bidding and request for proposal requirements and purchasing programs/policies; and be it

**FURTHER RESOLVED:** That all contracts authorized hereunder shall be approved for form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 20\_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES - BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT BRUNNER

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California

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# OAKLAND CITY COUNCIL

**DRAFT**

City Attorney

RESOLUTION No. \_\_\_\_\_ C.M.S.

Introduced by Councilmember \_\_\_\_\_

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT AND APPROPRIATE A THREE HUNDRED SEVENTEEN THOUSAND FOUR HUNDRED NINETEEN DOLLARS (\$317,419) GRANT FOR THE FEDERAL FISCAL YEAR 2010 FROM THE GOVERNOR'S OFFICE OF HOMELAND SECURITY TO FUND OAKLAND FIRE DEPARTMENT METROPOLITAN MEDICAL RESPONSE SYSTEM (MMRS) PROGRAM PLANNING, EQUIPMENT AND TRAINING AND TO ENTER INTO SERVICE AND PURCHASING AGREEMENTS TO EXPEND GRANT FUNDS WITHOUT RETURN TO COUNCIL PROVIDED COMPETITIVE SOLICITATION AND PURCHASING PROGRAMS/POLICIES ARE FOLLOWED**

**WHEREAS**, since 1999, the City of Oakland has been a Metropolitan Medical Response System (MMRS) jurisdiction; and

**WHEREAS**, the Oakland Fire Department MMRS Program consists of planning, development, purchasing special pharmaceuticals and equipment and identified training for MMRS as the principal resource in responding to health and medical consequences of a nuclear, biological or chemical terrorist incident; and

**WHEREAS**, the Governor's Office of Homeland Security awarded the City of Oakland \$317,419 in grant funds for the federal fiscal year 2010 to fund the Oakland Fire Department MMRS Program for the grant-performance period of October 2011 through December 2013; and

**WHEREAS**, grant funding will be used to update essential emergency response plans, purchase medical supplies and equipment, provide program management and administration and critical training and applicable overhead and contract costs; and

**WHEREAS**, Oakland Municipal Code Section 2.04.030.A requires Council approval for any purchase of goods and/or services over \$100,000.00; and

**WHEREAS**, the City Administrator recommends that he be authorized to expend Fiscal Year 2010 MMRS grant funds in connection with the purposes of the grant in excess of \$100,000.00 without further Council review or action because of the limited time available for completion of grant projects, provided competitive solicitation and other City purchasing policies and programs are followed; and

**WHEREAS**, the City Administrator has determined that any services that may be provided under contracts authorized hereunder would be of a professional, scientific or technical and temporary nature and not result in the loss of employment or salary by any person having permanent status in the competitive service; now, therefore be it

**RESOLVED:** That the City Council hereby authorizes the City Administrator to accept and appropriate a \$317,419.00 Metropolitan Medical Response System (MMRS) grant from the Governor's Office of Homeland Security to fund Oakland Fire Department MRMS Program planning, equipment and training; and

**FURTHER RESOLVED:** That the City Administrator is authorized to award all contracts for purchases paid for with federal fiscal year 2010 MMRS grant funds for any amount, even those purchases in excess of the City Administrator's authority in Oakland Municipal Code Section 2.04.020 or that otherwise require Council approval under Oakland Municipal Code Section 2.04.030, without further City Council review or action, including contracts involving the purchase of goods, material, equipment, services or combination thereof on the Federally Authorized Equipment List (AEL) and services required by the grant provided such contracts are in accord with the approved spending plan, the City's bidding and request for proposal requirements and purchasing programs/policies; and be it

**FURTHER RESOLVED:** That all contracts authorized hereunder shall be approved for form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 20\_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

AYES - BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID, and PRESIDENT BRUNNER

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California