

CITY OF OAKLAND
MEMORANDUM

FILED
OFFICE OF THE CITY CLERK
OAKLAND

JWB

2004 JAN 28 PM 3:34

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Sandra Washington
Phone No. 238-7213
Address/Agency/Dept PWA-Project Delivery
DATE: January 27, 2004

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolutions authorizing six (6) professional agreements for as-needed civil engineering services with, DKS Associates, DMJM & Harris. Moffatt and Nichol Engineers, HQE, Inc., CH2M-Hill, and Rajappan & Meyer Consulting Engineers, for an amount not to exceed two hundred fifty-thousand dollars (\$250,000) each.

SCHEDULING RECOMMENDATION:

- A. Committee Public Works Committee
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- X City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: February 24, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: N/A

Is a staff report required/requested? yes

What is the fiscal impact on the City/Agency? N/A

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.