

**CITY OF OAKLAND  
MEMORANDUM**

*JMB*

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND  
2003 DEC -3 PM 1:54

**TO: Rules & Legislation Committee**  
**ATTN: Assistant to the City Manager**  
**FROM: Name: Councilmember Nancy Nadel**  
**Phone No: x7031**  
**Address/Agency/Dept: Council District 3**

**DATE: December 4, 2003**

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

**TITLE: A Resolution Recognizing the 7<sup>th</sup> St. McClymonds Leadership and Engagement Initiative Parent Academy in the City of Oakland**

**SCHEDULING RECOMMENDATION:**

- A. Committee \_\_\_\_\_  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)
- City Council      \_\_\_\_\_ Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)
- B. Meeting Date: December 16th, 2003

Is there a statutory, regulatory, financial or grant deadline? Specify: No

Is a staff report required/requested? no

What is the fiscal impact on the City/Agency? none

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- \_\_\_ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- \_\_\_ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- \_\_\_ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- \_\_\_ Item requires immediate action relating to federal or state legislation;
- \_\_\_ Item requires immediate action relating to eligibility for a grant or gift; OR
- \_\_\_ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.

**03-0361**