

CITY OF OAKLAND  
MEMORANDUM

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OFFICE OF THE CITY CLERK  
OAKLAND  
2003 NOV 12 PM 12:11

TO: Rules & Legislation Committee  
ATTN: Assistant to the City Manager  
FROM: Name Jim Ryugo  
Phone No. 238-3092  
Address/Agency/Dept Office of Parks and Recreation  
DATE: 11/13/03

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

**TITLE:** A report and resolution authorizing the City Manager, on behalf of the City of Oakland, to transfer four hundred thousand dollars (\$400,000) from the non-departmental budget to the Office of Parks and Recreation for the purpose of conducting fiscal year 2003-04 After School Programs

**SCHEDULING RECOMMENDATION: Remove from Committee Agenda**

A. Committee Life Enrichment  
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)

\_\_\_\_\_ City Council \_\_\_\_\_ Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)

B. Meeting Date: Remove from December 9, 2003 agenda

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested?

What is the fiscal impact on the City/Agency?

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- \_\_\_ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- \_\_\_ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
  - \_\_\_ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
  - \_\_\_ Item requires immediate action relating to federal or state legislation;
  - \_\_\_ Item requires immediate action relating to eligibility for a grant or gift; OR
  - \_\_\_ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **6:00 P.M.**

03-0274