

CITY OF OAKLAND
MEMORANDUM

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2003 OCT 29 AM 11:59

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name: Councilmember Henry Chang, Jr.
Phone No.: 238-7008
Address/Agency/Dept: At-Large Council Office
DATE: October 28, 2003

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

**TITLE: A RESOLUTION HONORING AND COMMEMORATING THE OAKLAND
PUBLIC LIBRARY FOR 125 YEARS OF SERVICE TO THE PUBLIC**

SCHEDULING RECOMMENDATION:

- A. Committee _____
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- City Council _____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: **December 2, 2003**

Is there a statutory, regulatory, financial or grant deadline? NO

Is a staff report required/requested? NO

What is the fiscal impact on the City/Agency? NONE

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- ___ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- ___ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- ___ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- ___ Item requires immediate action relating to federal or state legislation;
- ___ Item requires immediate action relating to eligibility for a grant or gift; OR
- Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

03-0261

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.