

**CITY OF OAKLAND
MEMORANDUM**

MF

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name Stephanie Hom
Phone No. 238-2908
Address/Agency/Dept Budget Office (Joint Report in conjunction with
the Public Works Agency)
DATE: September 30, 2003
SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Informational Report on the FY 2001-06 Capital Improvement Program as of June 30,
2003

SCHEDULING RECOMMENDATION:

- A. Committee Finance & Management
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- City Council Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: October 28, 2003

Is there a statutory, regulatory, financial or grant deadline? Specify: N/A

Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency? No direct impact. All appropriations have previously been approved by the City Council.

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - Item requires immediate action relating to federal or state legislation;
 - Item requires immediate action relating to eligibility for a grant or gift; OR
 - Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting. Attach any supporting documentation.