



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Agenda - SUPPLEMENTAL

### \*Special Finance & Management Committee

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Tuesday, February 19, 2019

9:00 AM

Sgt. Mark Dunakin Room - 1st Floor

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#### **DEFINITION OF TERMS:**

**Consent Item:** any action item that a subject matter Committee has forwarded to the full Council with unanimous recommendation for approval and is not controversial, and does not have a high level of public interest as determined by the Rules Committee.

**Non-Consent Item:** any action that a subject-matter Committee has forwarded to the full Council without unanimous recommendation for approval, or having a high level of public interest, or is controversial as determined by the Rules Committee.

**Action Item:** any resolution, ordinance, public hearing, motion, or recommendation requiring official vote and approval of the City Council to be effective.

**Informational Item:** an item of the agenda consisting only of an informational report that does not require or permit Council action.

Roll Call / Call To Order

#### **COMMITTEE MEMBERSHIP:**

*Nikki Bas, District 2; Dan Kalb, District 1; Sheng Thao, District 4; Chairperson: Lynette McElhaney, District 3*

1 Approval Of The Draft Minutes From The Committee Meeting Held On January 29, 2019

[18-1323](#)

**Attachments:** [View Report](#)

2 Determination Of Schedule Of Outstanding Committee Items

[18-1324](#)

**Attachments:** [View Report](#)

- 3 Subject: Quarter Revenue & Expenditure Report  
From: Finance Department  
Recommendation: Receive An Informational Report On Fiscal Year (FY) 2018-19 Second Quarter Revenue And Expenditure Results And Year-End Summaries For The General Purpose Fund (GPF, 1010) And Selected Funds; And General Purpose Fund (GPF, 1010) Carryforward For FY 2018-19; And Overtime Analysis For The General Purpose Fund (GPF, 1010) And All Funds

[18-1325](#)

**Attachments:** [View Report](#)

- 4 Subject: Quarterly Report On Public Safety Overtime  
From: Finance Department  
Recommendation: Receive This Quarterly Report From The Oakland Police Department (OPD) That Includes Information On Overtime Policies, Procedures, And Controls

[18-1381](#)

**Attachments:** [View Report](#)

- 5 Subject: Cash Management Report  
From: Finance Department  
Recommendation: Receive The Cash Management Report For The Quarter Ended December 31, 2018

[18-1327](#)

**Attachments:** [View Report](#)

- 6 Subject: Measure Z - Public Safety And Services Violence Prevention Act Audit Report  
From: Finance Department  
Recommendation: Receive The Measure Z - Public Safety And Services Violence Prevention Act Of 2014 Audit Report For The Year Ended June 30, 2018

[18-1339](#)

**Attachments:** [View Report](#)

**Legislative History**

1/31/19	*Rules & Legislation Committee	Scheduled to the *Special Finance & Management Committee
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- 7 Subject: Measure C - Oakland Hotel Tax Audit Report For FY2017-18  
From: Finance Department  
Recommendation: Receive The Measure C - Oakland Hotel Tax Audit And Program Status Report For The Year Ended June 30, 2018

[18-1340](#)

**Attachments:** [View Report](#)

**Legislative History**

1/31/19	*Rules & Legislation Committee	Scheduled to the *Special Finance & Management Committee
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- 8 Subject: Electrical Equipment And Supplies Contract  
From: Finance Department  
Recommendation: Adopt A Resolution Authorizing The City Administrator To Award A Contract To Francisco Electric Supply, A Corporation, The Lowest Responsive And Responsible Bidder, A Small Local Business Enterprise To Provide Street Light Traffic Signal Standards And Accessories In The Annual Amount Not To Exceed One Million, Seven Hundred Ninety-Seven Thousand Eight Hundred Nineteen Dollars And Nine Cents (\$1,797,819.09) For The Period Of March 4, 2019 To March 3, 2020 In Accordance With The Terms And Conditions In Specification 19-285-00/RFQ 130425  
[18-1347](#)

**Attachments:** [View Report](#)

**Legislative History**

1/31/19	*Rules & Legislation Committee	Scheduled to the *Special Finance & Management Committee
2/7/19	*Rules & Legislation Committee	No Action Taken

*A title change was read into record at the February 7, 2019 Rules and Legislation Committee*

- 9 Subject: Salary Ordinance Amendment for Various Classifications  
From: Human Resources Management Department  
Recommendation: Adopt The Following Pieces Of Legislation;

1) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Manager, Real Property Asset From The Operation Of Civil Service; And  
[18-1344](#)

**Attachments:** [View Report](#)

**Legislative History**

1/31/19	*Rules & Legislation Committee	Scheduled to the *Special Finance & Management Committee
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2) A Resolution Recommending To The Civil Service Board The Exemption Of The Classification Of Manager, Housing Development From The Operation Of Civil Service; And  
[18-1345](#)

**Attachments:** [View Report](#)

**Legislative History**

1/31/19	*Rules & Legislation Committee	Scheduled to the *Special Finance & Management Committee
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3) An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Add The Full-Time Classification Of Inspector General; To Add The Part-Time Equivalent Classification Of US&R Warehouse & Logistics Specialist, PT; To Amend The Title Of Deputy Director, Public Ethics Commission To Enforcement Chief, Public Ethics Commission; And To Amend The Title Of Real Estate Services Manager To Manager, Real Property Asset And Amend The Representation Unit From UM2 To UM1  
[18-1346](#)

**Attachments:**      [View Report](#)

**Legislative History**

1/31/19	*Rules & Legislation Committee	Scheduled to the *Special Finance & Management Committee
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**10**    Subject:    OPEB Funding Policy  
From:        Finance Department  
Recommendation: Adopt A Resolution Adopting The Other Post-Employment Benefits  
Funding Policy Of The City Of Oakland  
[18-1277](#)

**Attachments:**      [View Report](#)  
[View Report - Attachment A](#)  
[View Report - Attachment B](#)  
[View Supplemental Report - Letter 2/8/19](#)  
[View Supplemental Report - 2/8/19](#)

**Legislative History**

1/17/19	*Rules & Legislation Committee	Scheduled to the *Special Finance & Management Committee
1/29/19	*Special Finance & Management Committee	Continued to the *Special Finance & Management Committee

*There were 11 speakers on this item.*

- 11** Subject: Authorization To Examine Sales And Use Tax Records  
From: Finance Department  
Recommendation: Adopt A Resolution Amending Resolution No. 85476 C.M.S. And Authorizing The City Administrator To Update And Expand The List Of Designated City Officials Authorized To Examine Sales And Use Tax Records For The City Of Oakland From The State Board Of Equalization Pursuant To California Revenue And Taxation Code Section 7056(B) To: (1) Include The City Administrator, Assistant City Administrator, Finance Director, Revenue And Tax Administrator, Assistant Revenue And Tax Administrator, Revenue Operations Supervisor, Budget Administrator, Assistant Budget Administrator, Finance Manager, Principal Budget Analyst, Director Of Economic And Workforce Development, Deputy Director Economic And Workforce Development, Urban Economic Analyst III, Principal Revenue Analyst, Principal Financial Analyst, Revenue Analyst, Account Clerk II Assigned To The Revenue Bureau, Tax Auditor II, Tax Auditor III, Accountant Ii Assigned To The Revenue Bureau, Tax Enforcement Officer II, Collections Officer, Revenue Assistant, City Attorney, Chief Assistant City Attorney, Deputy City Attorney V, Deputy City Attorney IV, Deputy City Attorney III, Special Counsel And Consultant Hinderliter De Llamas And Associates; And (2) Remove Budget Director, City Administrator Analyst, And Tax Representative II  
[18-1348](#)

Attachments: [View Report](#)

Legislative History

1/31/19	*Rules & Legislation Committee	Scheduled to the *Special Finance & Management Committee
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*There was a title change read into record*

**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

**Adjournment**

**\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.**

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**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.**