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OAKLAND

2012 NOV -1 PM 4:01

Letter of Nomination

October 31, 2012

The Honorable City Council  
One City Hall Plaza, Second Floor  
Oakland, OA 94612

Dear President Reid and members of the City Council:

Pursuant to City Charter section 601, the Mayor, hereby appoints the following persons as members of the following Board or Commission, subject to the City Council's confirmation:

**CITIZENS' POLICE REVIEW BOARD**

**Denlse K. Top** Mayoral appointment to serve the term as Member beginning February 16, 2011 and ending February 15, 2013, filling the seat previously held by Ann Wyman;

**Dominic V. Signorotti** Mayoral appointment to serve the term as Member beginning February 16, 2011 and ending February 15, 2013, filling the seat previously held by Tina Allen; and

**Larissa Caslllas** Mayoral appointment to serve the term as Alternate beginning February 16, 2012 and ending February 15, 2014, filling the seat previously held by Susan Shawl.

Thank you for your assistance in this matter.

Sincerely,

Jean Quan  
Mayor

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APPROVED FOR FORM AND LEGALITY

~~DRAFT~~

CITY ATTORNEY

## OAKLAND CITY COUNCIL

RESOLUTION No. \_\_\_\_\_ C.M.S.

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### RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF DENISE K. TOP AND DOMINIC V. SIGNOROTTI AS MEMBERS AND LARISSA CASILLAS AS ALTERNATE ON THE CITIZENS' POLICE REVIEW BOARD

**WHEREAS**, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

**WHEREAS**, Ordinance No. 12454 C.M.S., adopted November 12, 2002 (repealing Ordinance Nos. 11905 and 12102 C.M.S.) created the Oakland Citizens' Police Review Board to investigate and review certain complaints regarding conduct of Oakland police officers and park rangers, thereafter deliver timely advisory reports to the City Administrator regarding the facts of and recommended disposition of these complaints, as well as disciplinary recommendations if appropriate and additionally it may recommend policy changes to the Public Safety Committee regarding matters within its jurisdiction; and

**WHEREAS**, the Citizens' Police Review Board consists of nine members and three alternative members serving two-year staggered terms with no more than two consecutive terms; and

**WHEREAS**, the Honorable Mayor Jean Quan has appointed Denise K. Top and Dominic V. Signorotti, each to serve a two-year term as Member of the Citizens' Police Review Board subject to confirmation by the City Council; and

**WHEREAS**, the Honorable Mayor Jean Quan has appointed Larissa Casillas to serve a two-year term as Alternate on the Citizens' Police Review Board subject to confirmation by the City Council; now therefore be it

**RESOLVED**, that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of:

- Denise K. Top to serve a two-year term as Member on the Citizens'

- Police Review Board beginning February 16, 2011 and ending February 15, 2013, filling the seat previously held by Ann Wyman;
- Dominic V. Signorotti to serve a two-year term as Member on the Citizens' Police Review Board beginning February 16, 2011 and ending February 15, 2013, filling the seat previously held by Tina Allen; and
- Larissa Casillas to serve a two-year term as Alternate on the Citizens' Police Review Board beginning February 16, 2012 and ending February 15, 2014, filling the seat previously held by Susan Shawl.

IN COUNCIL, OAKLAND, CALIFORNIA,  
PASSED BY THE FOLLOWING VOTE:

AYES – BRUNNER, KERNIGHAN, NADEL, SCHAAF, DE LA FUENTE, BROOKS,  
KAPLAN AND PRESIDENT REID

NOES –

ABSTENTIONS-

ABSENT-

ATTEST:

\_\_\_\_\_  
LATONDA SIMMONS

City Clerk and Clerk of the Oakland City Council

# DOMINIC VINCENT SIGNOROTTI

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## EDUCATION

University of California, Hastings College of the Law, San Francisco, CA  
Doctor of Jurisprudence, May 2009

University of California, Berkeley  
B.A. History (with High Honors) 2005, B.A. Political Science, 2005

## WORK EXPERIENCE

Buchman Provine Brothers Smith LLP, Walnut Creek, CA  
*Associate Attorney*, December 2010 – Present

- Litigation counsel for corporate and individual clients. Representative cases include shareholder disputes, franchisee-franchisor disputes, commercial landlord-tenant disputes, employment disputes, probate disputes, wrongful foreclosures and breach of contract actions.
- Provide general counsel services to corporate and individual clients regarding business planning, risk management, commercial leasing, asset purchases and related transactions.
- Transactional work includes entity formation, mergers and acquisitions, entity reorganizations, financing transactions, sales and lease agreements and asset, stock and LLC membership interest purchase agreements.
- Advise clients on trust estate planning, tax planning and family and business succession planning.

McNamara, Dodge, Ney, Beatty, Slattery, Pfalzer, Borges & Brothers LLP, Walnut Creek, CA  
*Associate Attorney*, September 2009-December 2010

- Defense counsel for a variety of civil litigants in a variety of matters. Representative cases include personal injury and property damage defense for individuals, government entity defense for municipalities and employment defense for businesses.
- Transactional counsel services, including mergers and acquisitions, employment agreements, entity formation and operation, reorganizations, shareholder and member agreements and general commercial transactions.

## MEMBERSHIPS AND ASSOCIATIONS

- California State Bar
- American Bar Association
- Contra Costa County Bar Association

# DENISE K. TOP

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## EDUCATION

Golden Gate University School of Law, San Francisco, CA

Juris Doctor, May 2005

Rank: Top 16%

Publication: Comment, *How the Rise of Federal Bureaucratic Powers Challenges the Role of Courts in Adjudicating Claims of Injury Inflicted by Prescription Drugs*, 34 GOLDEN GATE UNIVERSITY L. REV. 393-425 (2004)

Honors: Dean's List: Fall 2003, Spring 2004, Spring 2005  
Law Review, Editorial Board, Senior Associate Editor 2004-2005, Member 2003-2004  
Moot Court Board, Member  
Witkin Award for Academic Excellence, Remedies, Fall 2004  
CALI Excellence for the Future Award, Appellate Advocacy, Spring 2004  
Witkin Award for Academic Excellence, Community Property, Fall 2003

Activities: Mock Trial Competition Team  
Teacher's Assistant, Evidence 2003-2004

Miami University, Oxford, OH

Bachelor of Arts, Psychology/Sociology, May 1993

## LEGAL EXPERIENCE

**Associate, Stubbs & Leone, Walnut Creek, CA November 2011 – present**

- Represent private and public entity employers in claims of employment discrimination, wrongful termination, work-place harassment, defamation, and other issues related to employment and labor law in federal, state and administrative courts as well as appellate courts and before administrative agencies. Handle matters from initial workplace investigations up through verdict, including post trial work.

**Director for Examinations, The State Bar of California, San Francisco, CA November 2010 – November 2011**

- Responsible for the drafting, editing, pre-testing, and preparation of the essay and Performance Test questions administered on the California Bar Examination. Oversight of testing accommodations for disabled applicants. Supervisory responsibility over staff of six direct reports.

**Associate, Gordon & Rees, San Francisco, CA April 2008 – November 2010**

- Experience in labor and employment law, including counseling and litigation for private and public entities. Represented employers involved in claims of employment discrimination, wrongful termination, work-place harassment, defamation, and other issues related to employment and labor law in federal, state and administrative courts as well as appellate courts and before administrative agencies. Handled matters from initial workplace investigations up through verdict, including post trial work. Second-chair in five-week disability discrimination trial. Member of the San Francisco office Associate Committee.

**Associate, Bennett, Samuelsen, Reynolds & Allard, Alameda, CA October 2007- April 2008**

- Handled cases involving general civil litigation in all state and federal courts, in the areas of insurance defense, public entity defense, personal injury, premise liability, and landslide and subsidence law.

**Associate, Pave & Bogaards, San Francisco, CA December 2005 – October 2007**

**Law Clerk, June 2004-November 2005**

- Experience handling cases involving general civil litigation in all state and federal courts, in the areas of insurance defense, business litigation, employment law, psychological injury, personal injury, wrongful death, and appellate law. Second-chaired personal injury trial that resulted in a defense verdict.

**Judicial Extern, The Honorable Maria-Elena James, United States District Court Northern District of California, San Francisco, CA, September 2004-December 2004**

- Researched and drafted bench memoranda. Attended law and motion calendar, settlement conferences, and trials.

## OTHER EXPERIENCE

**Merchandise Planning, Analysis and Inventory Management (March 1996-July 2002)**

Developed seasonal financial plans for a \$72.5 million business. Assessed risks associated with each forecast to maximize profit performance and meet financial goals. Supervised team of analysts.

- Mervyn's, Target Corporation, Senior Business Analyst, Hayward, CA
- Gap Incorporated, Merchandise Planner, San Francisco, CA

# LARISA CASILLAS

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## Professional Experience

### Program Officer

Common Counsel Foundation – Oakland, CA

June 2008 – Present

- Provide grantmaking and administrative services to family foundations and donor-advised funds.
- Oversee a national rapid response public grantmaking program for small grassroots organizations.
- Supervise financial manager and accountants, as necessary, in preparing financial reports, tax returns and investment reports.
- Work closely with the CEO to produce marketing and donor development materials.
- Collaborate with colleagues on program strategy and development of the foundation.

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### Director

Bay Area Immigrant Rights Coalition (BAIRC) – Oakland, CA

August 2006 – May 2008

- Led an organization-wide strategic planning process, including members and stakeholders.
- Maintained and cultivated relationships with organizational members.
- Doubled the number of members during my tenure.
- Represented the organization at national conferences, strategy meetings, and other gatherings.
- Worked closely with an active advisory board, supervised staff and interns.
- Directed the organization's program, including policy analysis and development of trainings for members.

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### Policy Director

Services, Immigrant Rights & Education Network (SIREN) – San Jose, CA

January 2005 – August 2006

- Led the development and implementation of the organization's policy activities related to immigrant rights and other issues important to low-income immigrant communities in Santa Clara County.
- Assessed the impact of federal, state and local policies on low-income immigrants and their families.
- Conducted legislative and administrative advocacy on behalf of immigrant communities.
- Provided training and technical assistance to community members, service providers, grassroots organizations and advocates on immigrant rights issues.
- Assisted in the implementation of fundraising strategies and management for the organization.

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### Consultant

Campaign Coordinator, Mobilize the Immigrant Vote 2004 Campaign

Partnership for Immigrant Leadership & Action (PILA) – San Francisco, CA

January 2004 – December 2004

- Co-designed capacity building training series for the Mobilize the Immigrant Vote 2004 (MIV 2004) in the Bay Area; trained statewide partners in Oakland, San Jose and Los Angeles.
- Provided technical assistance to MIV program participants to develop, implement and document an effective electoral campaign.
- Coordinated the media work of the campaign statewide, including providing technical assistance to community partners, as needed.
- Coordinated activities of six steering committee organizations, such as developing campaign work plan, campaign voter education materials and tools.
- Participated in the documentation and evaluation of capacity building series and statewide campaign.

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Campaign Consultant – San Francisco, CA

August 2002 - November 2003

- Scheduled campaign-specific meetings such as editorial board visits and endorsement interviews.
- Organized citywide house parties and other visibility events such as campaign kick-offs, neighborhood walks.
- Recruited, trained and supervised volunteers for phone banks, door-to-door activities and signature gathering.
- Responsible for all county and state campaign reporting.
- Provided policy direction, including the completion of endorsement questionnaires and policy-position paper.

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**Senior Policy Associate**  
**Children Now - Oakland, CA**  
**July 1998 - May 2002**

- Conducted research on tax policy, child care, after school programs and housing.
- Primary author of *Where Credit's Due*, a report analyzing a state Earned Income Credit for California.
- Prepared legislative reports and updates, met with legislative staff and allies on pending legislation, and organized stakeholders to appear at legislative hearings.
- Prepared and delivered testimony in legislative and commission hearings.
- Worked closely with organization's media staff to develop communications plan.
- Recruited and retained members of a business advisory committee comprised of business leaders throughout the state.

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**Director**  
**Interfaith Coalition for Immigrant Rights - San Francisco, CA**  
**November 1995 - July 1998**

- Recruited, retained and led a coalition of 200 organizational members statewide.
- Led the organization's policy and advocacy activities, including statewide campaigns.
- Developed campaign materials, such as education kits used by diverse faith communities on immigration.
- Coordinated organization's board comprised of clergy and other faith community leaders.
- Played a supporting role in fundraising efforts such as preparing reports to donors and foundations.

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**Senior Program Associate**  
**Family Violence Prevention Fund - San Francisco, CA**  
**July 1994 - October 1995**

- Provided technical assistance support to local domestic violence centers on the *there's No Excuse for Domestic Violence* public education campaign, including how to best identify and utilize communications opportunities.
- Drafted media materials used by radio, television and newsprint throughout the country.
- Coordinated administrative team and supervised volunteers.

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**Program Coordinator**  
**Women's Center of San Joaquin County - Stockton, CA**  
**October 1992 - June 1994**

- Developed and led the production of *Hands Aren't for Hitting*, a countywide video for faith community leaders on how to identify family violence in a congregational setting.
- Designed and led trainings on domestic violence, child and elder abuse for the faith community.
- Supervised staff, volunteers and community advisory committee.
- Oversaw and completed program administrative tasks including, development of program budget, interfacing with state funding agency, and representing the agency throughout the county.

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**Community Involvement**

- Board Member, People Organized to Demand Environmental & Economic Rights (PODER), (February 2005-Present), San Francisco
- Former Commissioner, San Francisco Immigrant Rights Commission (December 2002 - June 2004)
- Participant of the Boards & Commissions Leadership Institute (begins August 2011)

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**Education**

B.A., Comparative Cultures, Spanish minor  
Concordia University - Irvine, CA -- 1990