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OFFICE OF THE CITY CLERK
OAKLAND
2019 JAN 10 PM 3:48

AGENDA REPORT

TO: Sabrina B. Landreth
City Administrator

FROM: Ryan Russo
Director, DOT

SUBJECT: On-Call Land Surveying Services
Agreements

DATE: December 3, 2018

City Administrator Approval

Date:

1/10/18

RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution Authorizing the City Administrator Or Designee To Execute Professional Services Agreements For On-Call Land Surveying Services To Five (5) Firms For Nine Hundred and Fifty Thousand Dollars (\$950,000) Each To: Aliquot Associates, Inc.; Bay Area Land Surveyors, Inc.; BKF Engineers; Towill, Inc.; and Wood Rodgers Inc.

EXECUTIVE SUMMARY

Approval of this resolution will authorize the City Administrator to execute on-call Professional Land Surveying Service Agreements with Towill, Inc., Wood Rodgers Inc., BKF Engineers, Aliquot Associates, Inc., and Bay Area Land Surveying, Inc. in the amount of Nine Hundred and Fifty Thousand Dollars (\$950,000) each for a period of three (3) years. The professional services agreements are needed to provide on-call land surveying services to assist the Department of Transportation (DOT) and other City departments for Topographic Mapping Services, Boundary/Legal support, Plat Mapping Services, and Construction Surveys.

BACKGROUND/LEGISLATIVE HISTORY

The on-call professional services agreement contracts are needed to provide Land Surveying Services to support functions and advance the City's Capital Improvement Program and Map Review for Development Services. The services are needed for Topographic Mapping Services, Boundary/Legal support, Plat Mapping Services, and Construction Surveys. Typical Survey projects include Construction Layout, Quality Assurance; Monument Preservation; Emergency Operations; Engineering Surveys; Geographic Information System (GIS); Subdivision Map Review; Right-of-Way Engineering; and Planning, Building, City Attorney and Real Estate support. The contracts are for a three-year period.

In June 2018, the Department of Transportation (DOT) issued a Request for Qualifications (RFQ) to provide on-call Land Surveying Services. The professional services agreement contract for each firm is Nine Hundred and Fifty Thousand Dollars (\$950,000). The total contract

Item: _____
Public Works Committee
January 15, 2019

capacity for five (5) firms is four million, seven hundred and fifty thousand dollars (\$4,750,000). The duration of each contract is three (3) years, with an option to extend should capacity remain. Individual task orders under the contracts will vary from small amounts, for support services, up to the full capacity of the agreements. Public Works Contract Services Division will manage all professional services agreement contracts.

A legal advertisement for the RFQ was posted on June 15, 2018. The RFQ was advertised in a total of eleven (11) newspapers in various languages. Notices of the RFQ were also posted in the City iSupplier website for access by all enrolled firms. City staff held a voluntary pre-proposal meeting on June 28, 2018. The City received seven (7) submittals by the deadline of July 27, 2018. A staff panel evaluated the proposals based on the criteria stipulated in the RFQ. The results of that evaluation support a recommendation to award contracts to the five (5) firms that were deemed most qualified. This number of firms will help support the City given the anticipated increase in the number of projects in the coming years, new competitive funding opportunities likely to come through the various local, regional, State sources and the need for supplemental work that will be beyond current staff capacity.

ANALYSIS AND POLICY ALTERNATIVES

With the passage of Measures BB¹, and KK², an influx of additional grant funding, as well as significant real estate development activity, the City is in a position requiring a need of surveying to support design work and construction staking delivery projects. The on-call land surveying services contracts provide a means for delivering projects and improvements in a timely and cost-effective manner.

The RFQ for On-Call Land Surveying is a part of a larger coordinated effort to invite firms to provide professional and technical services to the City of Oakland. Before launching the RFQ, staff took additional steps to notify the engineering and surveying community and make it aware of the upcoming RFQ's, with additional emphasis on local under-represented firms. On June 15, 2018, DOT issued the RFQ for Federal, non-Federal or State projects on six (6) technical services disciplines.

The contract capacity and overall need for each of these disciplines was calculated based upon existing projects in early development, as well as future projects on the horizon.

On July 27, 2018, Public Works, City Contract Services received seven (7) submittals in response to the RFQ. A list of all firms that submitted Statement of Qualifications (SOQ) are below. Two submittals did not meet Local Business Enterprise/Small Local Business Enterprise (LBE/SLBE) requirements, and were deemed non-responsive. The remaining five (5) submittals met or exceeded the City's Disadvantaged Business Enterprise (DBE) goal of 31.50% participation. From these firms, five (5) firms are in compliance with the Equal Benefit Ordinance (EBO). All selected firms are required to be EBO compliant prior to contract execution. The

¹ Measure BB is a transportation sales tax measure approved 2014 and extended to 2045.

² Measure KK is \$600 million in general obligation bonds to finance City infrastructure projects and affordable housing, approved November 2016.

information has been verified by the Social Equity Contract Compliance Memorandums and are provided in **Attachment A**. Four out of the five firms are based in Oakland and have had local Oakland experience.

The following firms submitted a SOQ, in alphabetical order:

- Aliquot Associates, Inc.
- Bay Area Land Surveyors, Inc.
- BKF Engineers
- Towill, Inc.
- Wood Rodgers Inc.
- Guida
- Rail Surveyors

A panel of three professionals with experience in the scope services and project typologies identified in the RFQ evaluated the submittals. The following evaluation criteria were used as set forth in the RFQ:

- Experience;
- Qualifications;
- Organization and Responsiveness; and
- Approach.

Based on the panel's evaluation results, contract requirements, and contract capacity needs, a recommendation was made for the most qualified firms to provide the needed on-call land surveying services. Each of these selected firms clearly demonstrated their understanding of the scope and requirements in their submittals.

The following firms are recommended for contracts, in alphabetical order:

- Aliquot Associates, Inc.
- Bay Area Land Surveyors, Inc.
- BKF Engineers
- Towill, Inc.
- Wood Rodgers Inc.

As projects arise, the City will request on-call consultants with the appropriate expertise to submit proposals for the project that includes a scope of work, schedule for completion, and fee. The City will evaluate the proposals on a qualification basis, select a consultant, negotiate, and assign a Task Order. The on-call contracts are not for a specific project. No minimum amount of work is implied or guaranteed, and no appropriation is made as a result of this action. Individual task orders will vary but in no case, will exceed the approved contract amounts.

FISCAL IMPACT

Since this set of on-call contracts represents a proactive plan to bring on resources that are projected to be needed, specific projects, studies, and associated funding sources are not yet identified. Overall these services will be needed for delivery of projects citywide funded by local, regional, State, and Federal sources, such as Measure B, Measure BB, Measure KK, Active Transportation Program (ATP), Highway Safety Improvement Program (HSIP), Safe Routes to School (SR2), and various other grant sources. The approval of these resolutions will not result in additional appropriation of funds. Funds will be identified prior to execution of each task order.

PUBLIC OUTREACH / INTEREST

In June 2018, OakDOT reached out to various local, ethnic, minority, and disadvantaged communities in Oakland, and encouraged them to participate in the RFQ process. This included contacting the Oakland African American Chamber of Commerce, National Organization of Minority Architects (SF-NOMA), Bay Area Black Professional Organizations, Hispanic Engineers Builders and Contractors of California, and the Regional Technical Training Center (RTTC). Outreach materials are provided in **Attachment B**. Additionally, staff provided notice to labor representatives, per the terms and conditions of the current Memorandums of Understanding with Local 21 and Service Employees International Union (SEIU) 1021 prior to the formal issuance of the RFQ.

A legal advertisement for the RFQ was posted on June 15, 2018. The RFQ was formally advertised in a total of eleven (11) newspapers in various languages to reach as many local firms as possible. This included the San Francisco Chronicle, Oakland Tribune, Oakland Post, East Bay Express, World Journal, El Mundo, La Opinion Del La Bahia, Vision Hispana, Sing Tao, The Korea Times, and Nhat Bao Cali Today. The City's web-based procurement system iSupplier and CIPlist.com were utilized for distribution of the RFQ with documents available free of charge online.

COORDINATION

This report and legislation have been reviewed by the Office of the City Attorney and the Budget Bureau. The Contracts and Compliance Division of the City Administrator's Office provided the compliance analysis of firms.

PAST PERFORMANCE, EVALUATION AND FOLLOW-UP

The City has not previously executed a contract for On-Call Land Surveying Services to deliver projects. However, four of these firms have previous experience as a consultant for the City of Oakland in different capacities.

SUSTAINABLE OPPORTUNITIES

Economic: The contracts will generate business tax, sales tax, and other revenues for the City by those firms who work on the projects. Local, Oakland-based businesses will be utilized in the construction of many of these projects and will benefit directly.

Environmental: Projects completed under these contracts will help reduce congestion and air pollution by shifting travel mode away from single occupancy vehicles and towards transit, walking, and biking.

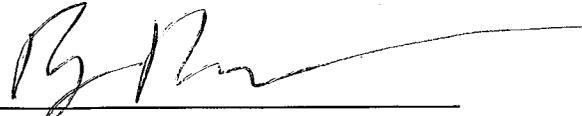
Social Equity: Projects completed under these contracts will provide greater mobility, accessibility and safety to all modes of transportation including non-motorized modes, and will support persons with disabilities and children, to access jobs, recreational facilities and other services. In addition, projects are selected and prioritized with an equity lens within the relative framework of their respective programs. Consultants will be required to design City improvements in compliance with the physical access requirements of applicable accessibility codes and the Americans with Disabilities Act.

ACTION REQUESTED OF THE CITY COUNCIL

Staff Recommends That The City Council Adopt A Resolution Authorizing the City Administrator Or Designee To Execute Professional Services Agreements For On-Call Land Surveying Services To Five (5) Firms For Nine Hundred and Fifty Thousand Dollars (\$950,000) Each To: Aliquot Associates, Inc.; Bay Area Land Surveyors, Inc.; BKF Engineers; Towill, Inc.; And Wood Rodgers Inc.

For questions regarding this report, please contact Mohamed Alaoui, P.E., Department of Transportation, Great Streets Delivery Division Manager, at (510) 238-3469.

Respectfully submitted,



RYAN RUSSO
Director, Department of Transportation

Reviewed by:
Wladimir Wlassowsky, P.E. Assistant Director
Department of Transportation

Reviewed by:
Mohamed Alaoui, P.E., T.E., Division Manager
Great Streets Delivery Division

Prepared by:
Raymond R. Hébert, L.S., City Surveyor
Department of Transportation

Attachments (2):
A: Contracts & Compliance Unit Compliance Evaluation
B: Outreach Flyer

ATTACHMENT A

**Contracts & Compliance Unit
Compliance Analysis Memorandum**

2018 On-Call Land Surveying Services

August 23, 2018



CITY OF OAKLAND

INTER OFFICE MEMORANDUM

TO: Raymond Hebert,
Chief of Party

FROM: Deborah Barnes, Director,
Contracts and Compliance

SUBJECT: Compliance Analysis
Request for Qualifications (RFQ)
for On-Call Land Surveying 2018

DATE: August 23, 2018

At the request of the Oakland Public Works Department, the designated Compliance Officer conducted a compliance analysis of seven (7) proposals submitted to the City in response to the above referenced RFQ. Below are the results of the compliance evaluations for the minimum 50% Local/Small Local Business Enterprise (L/SLBE) participation requirement, and Equal Benefits Ordinance (EBO) including any Earned Preference Points. *Please apply these preference points to the last numerical evaluations.*

RESPONSIVE TO SOCIAL JUSTICE POLICIES	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant? Y/N
	Total LBE/ SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	Total Participation Points	
Aliquot Associates, Inc.	100.00%	100.00%	0.00%	0.00%	100.00%	5.0 pts.	1.0 pts.	0.0 pts.	6.0 pts.	Y.
Bay Area Land Surveying, Inc.	50.00%	0.00%	50.00%	0.00%	50.00%	2.0 pts.	0.0 pts.	0.0 pts.	2.0 pts.	N
BKF Engineers	100.00%	100.00%	0.00%	0.00%	100.00%	5.0 pts.	0.5 pts.	0.0 pts.	5.5 pts.	Y
Towill, Inc.	100.00%	100.00%	0.00%	0.00%	100.00%	5.0 pts.	2.0 pts.	0.0 pts.	7.0 pts.	Y
Wood Rodgers, Inc.	100.00%	100.00%	0.00%	0.00%	100.00%	5.0 pts.	2.0 pts.	0.0 pts.	7.0 pts.	Y

*Double Counted for Very Small Local Business Enterprises (VSLBEs)

Comments: As noted above, all firms exceeded the minimum 50% L/SLBE participation requirement. Bay Area Land Surveying, Inc. is not EBO compliant. They must come into compliance prior to full contract execution.

<i>Non-Responsive to Social Justice Policies</i>	PROPOSED L/SLBE PARTICIPATION PERCENTAGES					EARNED PREFERENCE POINTS				EBO Compliant? Y/N
	Total LBE/SLBE	LBE	SLBE	*VSLBE	Total Credited participation	L/SLBE Participation Preference Points	Years in Oakland Preference Points	Oakland Workforce Preference Points	Total Participation Points	
Guida Surveying, Inc.	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.0 pts.	0.0 pts.	0.0 pts.	N
Rail Surveyors and Engineers, Inc.	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.0 pts.	0.0 pts.	0.0 pts.	N

Comments: As noted above, both firms failed to meet the minimum 50% SLBE participation requirement. Therefore, they are non-responsive to the L/SLBE requirement.

Should you have any questions you may contact Sophany Hang, Contract Compliance Officer at (510) 238-3723.

COMPLIANCE OFFICER NOTES:

Aliquot Associates, Inc., BKF Engineers, Towill, Inc., and Wood Rodgers, Inc.'s proposals produced the highest L/SLBE participation at 100%.



CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: Request for Qualifications (RFQ) for On Call Land Surveying 2018

CONSULTANT/CONTRACTOR: Aliquot Associates, Inc.

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>		<u>Preference Points</u>
N/A		5

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
 - a) % of LBE participation **100.0%**
 - b) % of SLBE participation **0.0%**
 - c) % of VSLBE participation **0.0%**
- 3. Did the contractor receive bid discount/preference points? **YES**
 (If yes, list the points received) **5 points**

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

8/23/2018
Date

Reviewing Officer:

Date: 8/23/2018

Approved By:

Date: 8/23/2018

LBE/SLBE Participation Aliquot Associates, Inc.

Project Name: Request for Qualifications (RFQ) for On Call Land Surveying 2018

Project No.: NA							Under/Over Engineers Estimate:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethn	MBE	WBE
PRIME	Aliquot Associates, Inc.	Oakland	CB	100.00%			100.00%	100.00%	AP	100.00%	
Project Totals				100.00%	0.00%	0.00%	100.00%	100.00%		100.00%	0.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
Legend		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise					

CONTRACTS AND COMPLIANCE

Compliance Division



PROJECT COMPLIANCE EVALUATION FOR :

RE:

Request for Qualifications (RFQ) for On Call Land Surveying 2018

CONSULTANT/CONTRACTOR: Bay Area Land Surveying, Inc.

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>	<u>Preference Points:</u>	
N/A	2	

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement
 - a) % of LBE participation **0.00%**
 - b) % of SLBE participation **50.00%**
 - c) % of VSLBE participation **0.00%****00.0% (double counted value)**
- 3. Did the contractor receive bid discount/preference points? **YES**
(If yes, list the points received) **2 points**

4. Additional Comments.

[Empty box for additional comments]

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

8/23/2018

Date

Reviewing Officer:

[Signature]

Date: 8/23/2018

Approved By:

Date: 8/23/2018

LBE/SLBE Participation Bay Area Land Surveying, Inc.

Project Name: Request for Qualifications (RFQ) for On Call Land Surveying 2018

Project No.:	NA	Engineer's Estimate		Under/Over Engineers Estimate:							
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total LBE/SLBE %	Total Percentages	For Tracking Only		
									Ethnic	MBE	WBE
PRIME Land Surveying	Bay Area Land Surveying, Inc.	Richmond	UB					50.00%	NL		
	PLS Surveys, Inc.	Oakland	CB		50.00%		50.00%	50.00%	C		50.00%
Project Totals				0.00%	50.00%	0.00%	50.00%	100.00%		0.00%	50.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
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CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: Request for Qualifications (RFQ) for On Call Land Surveying 2018

CONSULTANT/CONTRACTOR: BKF Engineers

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>		<u>Preference Points</u>
N/A		5

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
 - a) % of LBE participation **100.0%**
 - b) % of SLBE participation **0.0%**
 - c) % of VSLBE participation **0.0%** **0.0% (double counted value)**
- 3. Did the contractor receive bid discount/preference points? **YES**
(If yes, list the points received) **5 points**

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

8/23/2018
Date

Reviewing Officer:

Date: 8/23/2018

Approved By:

Date: 8/23/2018

LBE/SLBE Participation BKF Engineers

Project Name: Request for Qualifications (RFQ) for On Call Land Surveying 2018

Project No.: NA							Under/Over Engineers Estim:					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total	Total	For Tracking Only			
							LBE/SLBE %	Percentages	Ethn.	MBE	WBE	
PRIME	BKF Engineers	Oakland	CB	100.00%			100.00%	100.00%	C			
Project Totals				100.00%	0.00%	0.00%	100.00%	100.00%		0.00%	0.00%	
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
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CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: Request for Qualifications (RFQ) for On Call Land Surveying 2018

CONSULTANT/CONTRACTOR: Towill, Inc.

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>		<u>Preference Points</u>
N/A		5

- 1. Did the 50% local/small local requirement apply: **YES**
- 2. Did the contractor meet the 50% requirement **YES**
 - a) % of LBE participation **100.0%**
 - b) % of SLBE participation **0.00%**
 - c) % of VSLBE participation **0.0%**
- 3. Did the contractor receive bid discount/preference points? **YES**
 (If yes, list the points received) **5 points**

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

8/23/2018
Date

Reviewing Officer:

Date: 8/23/2018

Approved By:

Date: 8/23/2018

LBE/SLBE Participation Towill, Inc.

Project Name: Request for Qualifications (RFQ) for On Call Land Surveying 2018

Project No.: NA							Under/Over Engineers Estima				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total	Total	For Tracking Only		
							LBE/SLBE %	Percentages	Ethnic	MBE	WBE
PRIME	Towill, Inc.	Oakland	CB	100.00%			100.00%	100.00%	C		
Project Totals				100.00%	0.00%	0.00%	100.00%	100.00%		0.00%	0.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.									Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
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CONTRACTS AND COMPLIANCE



Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: Request for Qualifications (RFQ) for On Call Land Surveying 2018

CONSULTANT/CONTRACTOR: Wood Rodgers

Engineer's Estimate:
NA

Contractors' Bid Amount
NA

Over/Under Engineer's Estimate
NA

Bid discounted amount:
N/A

Preference Points
5

1. Did the 50% local/small local requirement apply: **YES**

2. Did the contractor meet the 50% requirement **YES**

a) % of LBE **100.0%**
b) % of SLBE **0.0%**
c) % of VSLBE **0.0%**

3. Did the contractor receive bid discount/preference points? **YES**

(If yes, list the points received) **5 points**

4. Additional Comments.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

8/23/2018
Date

Reviewing Officer:

Date: 8/23/2018

Approved By:

Date: 8/23/2018

LBE/SLBE Participation Wood Rodgers

Project Name: Request for Qualifications (RFQ) for On Call Land Surveying 2018

Project No.: NA							Under/Over Engineers Estim:				
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total	Total	For Tracking Only		
							LBE/SLBE %	Percentages	Ethn	MBE	WBE
PRIME	Wood Rodgers	Oakland	CB	100.00%			100.00%	100.00%	H		
									C		
Project Totals				100.00%	0.00%	0.00%	100.00%	100.00%		0.00%	0.00%
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.								Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed			
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CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: Request for Qualifications (RFQ) for On Call Land Surveying 2018

CONSULTANT/CONTRACTOR: Guida Surveying, Inc.

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>		<u>Preference Points</u>
N/A		0

- | | |
|---|-----------|
| 1. Did the 50% local/small local requirement apply: | YES |
| 2. Did the contractor meet the 50% requirement | NO |
| a) % of LBE participation | 0.0% |
| b) % of SLBE participation | 0.0% |
| c) % of VSLBE participation | 0.0% |
| 3. Did the contractor receive bid discount/preference points? | <u>NO</u> |
| (If yes, list the points received) | 0 points |

4. Additional Comments.

Firm failed to meet the minimum 50% SLBE participation requirement. Therefore, they are non-responsive to the L/SLBE requirement.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

8/23/2018
Date

Reviewing Officer:

Date: 8/23/2018

Approved By:

Date: 8/23/2018

LBE/SLBE Participation Guida Surveying, Inc.

Project Name: Request for Qualifications (RFQ) for On Call Land Surveying 2018

Project No.: NA							Under/Over Engineers Estima							
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total	Total	For Tracking Only					
							LBE/SLBE %	Percentages	Ethn	MBE	WBE			
PRIME Traffic Control	Guida Surveying, Inc. Bay Area Traffic Solutions	Irvine	UB					95.00%	NL					
		Fremont	UB					5.00%	H	5.00%				
Project Totals				0.00%	0.00%	0.00%	0.00%	100.00%		5.00%	0.00%			
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.												Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
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CONTRACTS AND COMPLIANCE

Compliance Division

PROJECT COMPLIANCE EVALUATION FOR :

RE: Request for Qualifications (RFQ) for On Call Land Surveying 2018

CONSULTANT/CONTRACTOR: Rail Surveyors and Engineers, Inc.

<u>Engineer's Estimate:</u>	<u>Contractors' Bid Amount</u>	<u>Over/Under Engineer's Estimate</u>
NA	NA	NA
<u>Bid discounted amount:</u>		<u>Preference Points</u>
N/A		0

- 1. Did the 50% local/small local requirement apply: YES
- 2. Did the contractor meet the 50% requirement NO
 - a) % of LBE participation **0.0%**
 - b) % of SLBE participation **0.0%**
 - c) % of VSLBE participation **0.0%**

3. Did the contractor receive bid discount/preference points? **NO**
 (If yes, list the points received) **0 points**

4. Additional Comments.

Firm failed to meet the minimum 50% SLBE participation requirement. Therefore, they are non-responsive to the L/SLBE requirement.

5. Date evaluation completed and returned to Contract Admin./Initiating Dept.

8/23/2018
Date

Reviewing Officer:

Date: 8/23/2018

Approved By:

Date: 8/23/2018

LBE/SLBE Participation Rail Surveyors and Engineers, Inc.

Project Name: Request for Qualifications (RFQ) for On Call Land Surveying 2018

Project No.: NA							Under/Over Engineers Estima					
Discipline	Prime & Subs	Location	Cert. Status	LBE	SLBE	VSLBE	Total	Total	For Tracking Only			
							LBE/SLBE %	Percentages	Ethn	MBE	WBE	
PRIME	Rail Surveyors and Engineers, Inc.	Oakland	UB					100.00%	O			
Project Totals				0.00%	0.00%	0.00%	0.00%	100.00%		0.00%	0.00%	
Requirements: The 50% requirement can be satisfied by a combination of 25% LBE and 25% SLBE. The SLBE requirement is waived for Oakland certified prime consultants. An VSLBE's participation is double counted toward meeting the requirement.										Ethnicity AA = African American A = Asian C = Caucasian H = Hispanic NA = Native American O = Other NL = Not Listed		
Legend		LBE = Local Business Enterprise SLBE = Small Local Business Enterprise Total LBE/SLBE = All Certified Local and Small Local Businesses NPLBE = NonProfit Local Business Enterprise NPSLBE = NonProfit Small Local Business Enterprise				UB = Uncertified Business CB = Certified Business MBE = Minority Business Enterprise WBE = Women Business Enterprise						

ATTACHMENT B

CITY OF OAKLAND REQUEST FOR QUALIFICATIONS FOR VARIOUS ON-CALL TECHNICAL SERVICES 2018

June 2018

DESCRIPTION: The City seeks to establish multiple on-call professional services contracts to provide technical services under six disciplines: (1) Civil Engineering, (2) Geotechnical Engineering, (3) Transportation Engineering and Intelligent Transportation Systems, (4) Plan Review, Permitting and Field Inspection, (5) Land Surveying and (6) Construction Management. Prime consultants may submit a Statement of Qualifications (SOQ) on one or more disciplines. Firms offering unique or specialized services and resources are encouraged to apply as either prime consultant or as subconsultant.

The City is anticipating a record increase in funded projects over the next few years, through new means including Measure B, Measure BB, Measure KK and new grant funds. With these new opportunities, there will be a greater need for consulting support and new opportunities for local firms. It is a priority for the City that local business owners are able to benefit from these opportunities. The City encourages all interested firms to apply and will assist firms to navigate the certification process to be eligible for these contracts. Certification typically takes 2 to 3 weeks, and staff are prepared to work directly with any firm that requests assistance.

VOLUNTARY PRE-SUBMITTAL MEETING and Optional SUPPLIER & LBE/SLBE WORKSHOPS

Thursday, June 28, 2018

*(Exact schedule and location are announced at the ciplist.com link below
contact staff below to make arrangements if unable to attend.)*

SUBMITTAL DUE DATE: Friday, July 27, 2018

CONTRACT TERMS AND CONTACT INFORMATION:

Discipline	Term (year)	Tier	Amount	Name	E-mail
Civil Engineering	3	I	\$ 500,000	Mohammad Barati	mbarati@oaklandnet.com
Civil Engineering	3	II	\$ 2,500,000	Mohammad Barati	mbarati@oaklandnet.com
Geotechnical Engineering	3	I	\$ 250,000	Jeff Krohn	jkrohn@oaklandnet.com
Geotechnical Engineering	3	II	\$ 750,000	Jeff Krohn	jkrohn@oaklandnet.com
Transportation Eng. & ITS	3	I	\$ 500,000	Phillip Ho	pho@oaklandnet.com
Transportation Eng. & ITS	3	II	\$ 1,000,000	Phillip Ho	pho@oaklandnet.com
Plan Review, Permitting, Field Inspection	3	NA	\$ 200,000	Kevin Kashi	kkashi@oaklandnet.com
Land Surveying	3	NA	\$ 950,000	Raymond Hebert	rhebert@oaklandnet.com
Construction Management	3	NA	\$ 750,000	Randy Mach	rmach@oaklandnet.com
Contract Services Contract				Calvin Hao	chao@oaklandnet.com
Compliance Contract				Vivian Inman	vinman@oaklandnet.com
Compliance				Sophany Hang	shang@oaklandnet.com

For further information visit
CIPList.com: <http://ciplist.com/plans/?Oakland/city/9392>



City of
Oakland

Department of
Transportation

ATTACHMENT B

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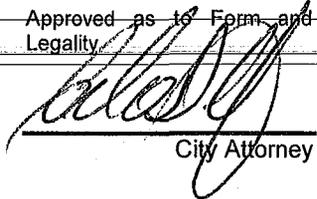
Discipline	Term (year)	Tier	Amount	Name	E-mail
Civil Engineering	3	I	\$ 500,000	Mohammad Barati	mbarati@oaklandnet.com
Civil Engineering	3	II	\$ 2,500,000	Mohammad Barati	mbarati@oaklandnet.com
Geotechnical Engineering	3	I	\$ 250,000	Jeff Krohn	jkrohn@oaklandnet.com
Geotechnical Engineering	3	II	\$ 750,000	Jeff Krohn	jkrohn@oaklandnet.com
Transportation Eng. & ITS	3	I	\$ 500,000	Philip Ho	pho@oaklandnet.com
Transportation Eng. & ITS	3	II	\$ 1,000,000	Philip Ho	pho@oaklandnet.com
Plan Review, Permitting, Field inspection	3	N/A	\$ 200,000	Kevin Kashi	kkashi@oaklandnet.com
Land Surveying	3	N/A	\$ 950,000	Raymond Hebert	rhebert@oaklandnet.com
Construction Management	3	N/A	\$ 750,000	Randy Mach	rmach@oaklandnet.com
Contract Services Contract				Calvin Hao	chao@oaklandnet.com
Compliance Contract				Vivian Inman	vinman@oaklandnet.com
Compliance				Sophany Hang	shang@oaklandnet.com

For further information visit
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City of
Oakland

Department of
Transportation


City Attorney

OAKLAND CITY COUNCIL

FILED
OFFICE OF THE CITY CLERK
OAKLAND

RESOLUTION No. _____ C.M.S.

2019 JAN 10 PM 3:48

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, OR DESIGNEE TO EXECUTE PROFESSIONAL SERVICES AGREEMENT CONTRACTS FOR ON-CALL LAND SURVEYING SERVICES IN THE AMOUNT OF NINE HUNDRED AND FIFTY THOUSAND DOLLARS (\$950,000) EACH TO FIVE FIRMS INCLUDING 1) ALIQUOT ASSOCIATES, INC.; 2) BAY AREA LAND SURVEYORS; 3) BFK ENGINEERS; 4) TOWILL, INC.; AND 5) WOOD RODGERS INC.

WHEREAS, professional on-call Surveying is needed to assist OakDOT and other City Departments with Topographic Mapping, Boundary/Legal support, Plat Mapping Services, and Construction Surveys for various transportation projects;

WHEREAS, the City's current staffing capacity is insufficient to deliver much needed federally funded capital improvement projects; and

WHEREAS, on-call professional services provide various surveying services to support capital improvement projects; and

WHEREAS, on June 15, 2018, the City issued a Request for Qualifications (RFQ) for On-Call Surveying Services for grant funded projects, and seven (7) firms submitted Statement of Qualifications (SOQ); and

WHEREAS, five (5) firms met or exceeded the City's Disadvantaged Business Enterprise (DBE) goal of 31.50% participation, five (5) firms are Equal Benefits Ordinance (EBO) compliant, and two (2) firms were deemed non-responsive; and

WHEREAS, five (5) firms have been selected for recommendation to be awarded with professional services agreements to provide on-call surveying for projects; and

WHEREAS, on-call surveying services will be funded through various individual projects and funds will be identified prior to the performance of the on-call services; and

WHEREAS, the City Council finds that the services provided pursuant to the agreements authorized hereunder are of a professional, scientific, or technical nature and are temporary in nature; and

WHEREAS, the City Council finds that the agreements shall not result in the loss of employment or salary by any person having permanent status in the competitive services; now, therefore be it

RESOLVED, That the City Council authorizes the City Administrator or designee to execute professional services agreements for on-call surveying services to five (5) firms for nine hundred and fifty thousand dollars (\$950,000.00) each to Aliquot Associates, Inc.; Bay Area Land Surveyors; BFK engineers; Towill, Inc.; and Wood Rodgers Inc.; and be it

FURTHER RESOLVED, That the terms of each agreement shall be executed for a three (3) year duration; and be it

FURTHER RESOLVED, That the City Administrator, or designee, is hereby authorized to approve any subsequent amendments to or extensions of said agreements, provided that such amendments or extensions shall be approved for form and legality by the City Attorney and a copy shall be kept on file with the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE:

AYES: FORTUNATO BASS, GALLO, GIBSON MCELHANEY, KALB, REID, TAYLOR, THAO, and
PRESIDENT KAPLAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California