

CITY OF OAKLAND
MEMORANDUM

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OFFICE OF THE CITY CLERK
OAKLAND

2003 DEC -3 PM 1:54

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name : Usana Pulliam
Phone No: X3165
Address/Agency/Dept Human Services
DATE: Nov. 18, 2003

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolution authorizing the City Manager on behalf of the City of Oakland to execute a one-year Professional Service Contract with Parental Stress Service, in an amount not to exceed \$51,000; and authorizing the City Manager to execute a one-year extension of the contract in an additional amount not to exceed \$51,000

SCHEDULING RECOMMENDATION:

- A. Committee Life Enrichment
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)

_____ City Council _____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: January 13, 2004

Is there a statutory, regulatory, financial or grant deadline? Specify: **No**

Is a staff report required/requested? **Yes**

What is the fiscal impact on the City/Agency? **None. The contract is fully funded by the Head Start grant.**

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- ___ Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- ___ It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
 - ___ Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
 - ___ Item requires immediate action relating to federal or state legislation;
 - ___ Item requires immediate action relating to eligibility for a grant or gift; OR
 - ___ Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted in **electronic format** by **6:00 p.m.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.

Attach any supporting documentation.

03-0365