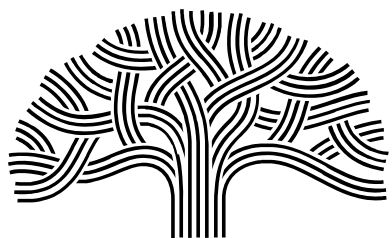# Informational Report from Oakland Cultural Affairs Division (CAD):
Status of Cultural Funding Grants

Raquel Iglesias

Cultural Funding Coordinator

Economic & Workforce Development

Roberto Bedoya

Cultural Affairs Manager

Economic & Workforce Development

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┌─────────────────────┐      ┌─────────────────────┐      ┌─────────────────────┐      ┌─────────────────────┐
│ Council Approves     │      │ Signed Legislation   │      │ Staff shares grant   │      │ Grantee Submits All  │
│ Grant                │ ───▶ │ is Received by staff  │ ───▶ │ agreement and all    │ ───▶ │ Contract             │
│ Recommendations      │      │                       │      │ contracting documents│      │ Requirements         │
│                      │      │                       │      │ with grantee         │      │                      │
└─────────────────────┘      └─────────────────────┘      └─────────────────────┘      └─────────────────────┘
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Council Approves Grant Recommendations → **Signed Legislation is Received by staff** → **Staff shares grant agreement and all contracting documents with grantee** → **Grantee Submits All Contract Requirements**

Insurance Review: Documents sent to Risk for Review & Approval → **Contract Compliance:** Documents Sent to Contract Compliance for Review → **City Attorney Review & Approval** → **Signature Collection:** Erin Roseman (Finance),& Ashleigh Kanat (Dept of Economic Workforce & Development)

Invoice Collection: Staff are notified that contract is complete and invoices are collected from Grantee → **Invoice Approval:** Invoices are approved by Cultural Affairs Manager → **Payment Request:** Invoices and Completed Contract sent to Accounts Payable for processing → **Grant Check Mailed or Held for Pickup**

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FY23-24 Cultural Funding Delayed Grant Status (42 total)

Grant Category	With Contract Compliance	Pending Final Signatures	Paid or Payment Pending with Accounts Payable
Neighborhood Voices for Festivals	12	5	4
Cultural Organization Assistance (General Operating)	0	4	17
TOTALS	11	9	21

Networks of Care: Teaching Artist Grants approved by Council in May are pending signed legislation*

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Upcoming Grant Changes

- Cultural Affairs is changing its grant period from the fiscal year (July-June) to the calendar year (January through December).

- FY 2024-25, festivals occurring between July 1 through December 31, 2024 will not be financially supported by Cultural Affairs while staff aligns the process with the new schedule. This realignment will not affect awards already approved by City Council.

- Staff have consulted with the City Attorney's Office, City Administrators Office, Risk Management Division and the Finance Department on these planned changes.

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