

CITY OF OAKLAND

AGENDA REPORT

2011 JUN -2 PM 1:35

TO: Office of the City Administrator
ATTN: P. Lamont Ewell, Interim City Administrator
FROM: Department of Human Services
DATE: June 14, 2011

RE: Resolution Authorizing The City Administrator To Execute Grant Agreements With Specific Vendors Of Preschool Educational Material And Supplies (Lakeshore Learning, Discount School Supply, E-Special Needs, School Health Early Childhood Equipment, Kaplan Learning And Eve's Adaptive Materials), For The Oakland Head Start Program's Purchase Of Early Learning Materials To Support Gross And Sensory Motor Development In Typically Developing Preschool Children And Children With Special Needs, In Individual Amounts For An Aggregate Amount Not To Exceed \$150,000 For The Program Year 2011-2012, With The Possible 1-Year Extension With An Aggregate Amount Not To Exceed \$150,000 For The Program Year 2012-2013, Contingent Upon Receipt Of Grant Funding

SUMMARY

Staff requests approval of resolutions authorizing the City Administrator to execute grant agreements with specific vendors of preschool educational materials and supplies (Lakeshore Learning, Discount School Supply, eSpecial Needs, School Health Early Childhood Equipment, Kaplan Learning, and Eve's Adaptive Materials), for the Oakland Head Start Program's purchase of early learning materials to support gross and sensory motor development in typically developing preschool children and children with special needs, in individual amounts for an aggregate amount not to exceed \$150,000 in 2011-2012, with a possible 1-year extension with an aggregate amount not to exceed \$150,000 for the program year 2012-2013, contingent upon the receipt of grant funding.

If approved, the grant agreements will be used to purchase specific early learning educational and curriculum materials designed to support the development of growth and sensory motor skills, cognitive, and language development in typically developing preschool children, as well as children with special needs. The grant agreements will also be used to purchase specific early learning materials which will further support and complement the comprehensive service delivery of quality Head Start early care and education services, and will be used in both center- and home-based settings, in both part-day and full-day programs beginning September 1, 2011.

FISCAL IMPACT

For the fiscal year 2011-2012, funding for the grant agreements in an aggregate amount not to exceed \$150,000 will be available through the 2011-2012 Head Start grants, currently pending Council approval, in Department of Human Services Fund (2128), Head Start Organization (78231), and Head Start Projects (G422410-90) and (G422210-25).

Item: _____
Life Enrichment Committee
June 14, 2011

For the possible 1-year extension in fiscal year 2012-2013, funding for the grant agreements in an aggregate amount not to exceed \$150,000 will be available through the 2012-2013 Head Start grants, contingent on grant funding and pending Council approval, in Department of Human Services Fund (2128), Head Start Organization (78231), and Head Start Projects (TBD) and (TBD).

BACKGROUND

As mandated by Head Start Performance Standards, through ongoing individualization of curriculum and teaching, ongoing child observation, assessment, and parent/teacher conferences, Oakland Head Start keeps abreast of the changing learning needs of children and families being served, in order to best support their educational progress. In addition, the program pays close attention to the early learning, development and adaptive needs of children with special needs, by providing, supporting, and promoting ongoing, responsive, and inclusive early learning opportunities to grow and learn.

KEY ISSUES AND IMPACTS

The City of Oakland has been a Head Start grantee since 1971. The program has grown from serving fewer than two hundred children to presently serving 1,778 children and families, and operates in full accordance with the Head Start Performance Standards and Federal Regulations Governing the Head Start Program (Title 45 Code of Federal Regulations).

Informed by program and community data, as well as Oakland Head Start's 2011 Community Assessment Update and annual Self Assessment, the continued support of high quality, inclusive, and adaptive early learning experiences and opportunities for typically developing preschool children, including dual language learners and children with special needs, is of fundamental and critical importance to early intervention and prevention work with Oakland Head Start children and families.

In compliance with the federal Head Start mandates, we must provide early learning opportunities and routines, which are thoughtfully planned and implemented according to each child's needs. Head Start programs are also mandated to provide for the development of each child's cognitive, language, social emotional, and physical (fine motor/gross motor) skills, as well as provide appropriate environments and adult support for the participation and inclusion of children with special needs.

In addition, Head Start programs are required to support young children's cognitive and language skills by using diverse strategies, such as experimentation, inquiry, observation, play, and exploration. In line with cognitive and language skills development, programs must also ensure ample opportunities for creative self-expression through activities such as art, music, movement, and dialogue. Cognitive and language skills development are further supported in Head Start enrollees, as all Head Start classrooms are required to support emerging literacy and numeracy development through providing a variety of educational materials, activities, and open-ended exploration and learning opportunities, according to the developmental level of the child.

The vendors named in this report, Lakeshore Learning, Discount School Supply, eSpecial Needs, School Health Early Childhood Equipment, Kaplan Learning, and Eve's Adaptive Materials provide high-quality, evidence-based materials that are aligned with the Head Start Performance Standards.

Item: _____
Life Enrichment Committee
June 14, 2011

PROGRAM DESCRIPTION

Head Start has a long tradition of delivering comprehensive and high quality services, designed to foster healthy development and prepare children for success in school by providing high quality early childhood education and support services. The programs are child-focused and provide a range of individualized services in the areas of education, health, nutrition, and family services.

SUSTAINABLE OPPORTUNITIES

Economic: There are economic benefits to the City from these Grant Agreements. The early learning vendors offer cost-effective products that promote early learning and maximize cost expenditures, while supporting early learning, kindergarten preparedness, and successful kindergarten transition.

Environmental: All vendors promote recycling and sustaining the environment, in a safe, eco-friendly manner.

Social Equity: The Head Start program along with affiliated vendors, delivers comprehensive, high quality services to children and families in the City of Oakland. These services and early learning materials are designed to foster healthy development in low-income children, which includes typically developing children and children with special needs. Head Start provides a range of individualized services in the areas of education, health, nutrition and family services.

These grant agreements ensure that the Oakland Head Start program purchases educational and early learning materials from a broad array of vendors whose product inventory reflects an awareness of the diversity of the Oakland community, including special needs, and provides responsive, adaptive, culturally and developmentally appropriate educational materials for Oakland Head Start children and families.

DISABILITY AND SENIOR CITIZEN ACCESS

Federal regulation requires Head Start programs to enroll ten percent of its children from among those with special needs, many of whom fall within the definitions in the Americans with Disabilities Act (ADA). Most of the services discussed in this report are aimed wholly or partly at children with special needs. Since Head Start is a program for children, any services to seniors (e.g., grandparents of children enrolled) are incidental to services provided to the children themselves.

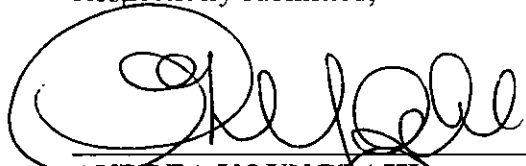
RECOMMENDATION(S) AND RATIONALE

Staff recommends approval of resolutions authorizing the City Administrator to execute Grant Agreements with specific vendors of preschool educational materials and supplies (Lakeshore Learning, Discount School Supply, eSpecial Needs, School Health Early Childhood Equipment, Kaplan Learning, and Eve's Adaptive Materials), for the Oakland Head Start Program's purchase of early learning materials to support gross and sensory motor development in typically developing preschool children and children with special needs, in individual amounts for an aggregate amount not to exceed \$150,000 in 2011-2012, with a possible 1-year extension with an aggregate amount not to exceed \$150,000 for the program year 2012-2013, contingent upon the receipt of grant funding.

ACTION REQUESTED OF THE CITY COUNCIL

Staff requests approval of resolutions authorizing the City Administrator to execute Grant Agreements with specific vendors of preschool educational materials and supplies (Lakeshore Learning, Discount School Supply, eSpecial Needs, School Health Early Childhood Equipment, Kaplan Learning, and Eve's Adaptive Materials), for the Oakland Head Start Program's purchase of early learning materials to support gross and sensory motor development in typically developing preschool children and children with special needs, in individual amounts for an aggregate amount not to exceed \$150,000 in 2011-2012, with a possible 1-year extension with an aggregate amount not to exceed \$150,000 for the program year 2012-2013, contingent upon the receipt of grant funding.

Respectfully submitted,

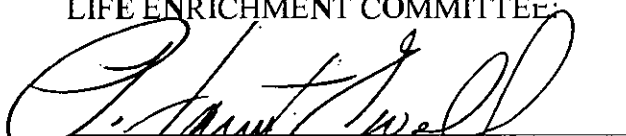


ANDREA YOUNGDAHL
Director, Department of Human Services

Reviewed by:
Usana Pulliam, Manager
Early Childhood and Family Services
Head Start Program

Prepared by:
Tracey Black, Program Planner

**APPROVED AND FORWARDED TO THE
LIFE ENRICHMENT COMMITTEE:**



Office of the City Administrator

Item: _____
Life Enrichment Committee
June 14, 2011

FILED
OFFICE OF THE CITY CLERK
JUL 17 2011
11:35 AM

OAKLAND CITY COUNCIL
RESOLUTION No. _____ C.M.S.

Approved as to Form and Legality
DRAFT
City Attorney

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE GRANT AGREEMENTS WITH SPECIFIC VENDORS OF PRESCHOOL EDUCATIONAL MATERIAL AND SUPPLIES (LAKESHORE LEARNING, DISCOUNT SCHOOL SUPPLY, E-SPECIAL NEEDS, SCHOOL HEALTH EARLY CHILDHOOD EQUIPMENT, KAPLAN LEARNING AND EVE'S ADAPTIVE MATERIALS), FOR THE OAKLAND HEAD START PROGRAM'S PURCHASE OF EARLY LEARNING MATERIALS TO SUPPORT GROSS AND SENSORY MOTOR DEVELOPMENT IN TYPICALLY DEVELOPING PRESCHOOL CHILDREN AND CHILDREN WITH SPECIAL NEEDS, IN INDIVIDUAL AMOUNTS FOR AN AGGREGATE AMOUNT NOT TO EXCEED \$150,000 FOR THE PROGRAM YEAR 2011-2012, WITH THE POSSIBLE 1-YEAR EXTENSION WITH AN AGGREGATE AMOUNT NOT TO EXCEED \$150,000 FOR THE PROGRAM YEAR 2012-2013, CONTINGENT UPON RECEIPT OF GRANT FUNDING

WHEREAS, the Department of Human Services, Head Start Program desires the City of Oakland to enter into Grant Agreements with specific vendors of preschool educational materials and supplies (Lakeshore Learning, Discount School Supply, eSpecial Needs, School Health Early Childhood Equipment, Kaplan Learning, and Eve's Adaptive Materials), for the Oakland Head Start Program's purchase of early learning materials to support gross and sensory motor development in typically developing preschool children and children with special needs, in individual amounts for an aggregate amount not to exceed \$150,000 in 2011-2012, with a possible 1-year extension with an aggregate amount not to exceed \$150,000 for the program year 2012-2013, contingent upon the receipt of grant funding; and

WHEREAS, the Head Start program operates in full accordance with the Head Start Performance Standards and Federal Regulations Governing the Head Start Program (Title 45 Code of Federal Regulations), providing ongoing developmentally appropriate educational materials, curricular experiences, and indoor and outdoor activities which support fine, gross, and sensory motor skills development, as well as cognitive, language, and social-emotional skills development in typically developing preschool children, including dual language learners and children with special needs; and

WHEREAS, the specific vendors have met all of the standards for safety, developmental, cultural, and adaptive appropriateness consistent with the Head Start Performance Standards for Child, Health, Education, and Development; and

WHEREAS, it is indicated for the fiscal year 2011-2012, funding for the grant agreements in an aggregate amount not to exceed \$150,000 will be available through the 2011-2012 Head Start grants, currently pending Council approval, in Department of Human Services Fund (2128), Head Start Organization (78231), and Head Start Projects (G422410-90) and (G422210-25); and

WHEREAS, it is indicated for the possible 1-year extension in fiscal year 2012-2013, funding for the grant agreements in an aggregate amount not to exceed \$150,000 will be available through the 2012-2013 Head Start grants, contingent on grant funding and pending Council approval, in Department of Human Services Fund (2128), Head Start Organization (78231), and Head Start Projects (TBD); and

WHEREAS, the City Council finds that the performance of this service is in the public interest because of economy; now, therefore, be it

RESOLVED: That the City Council hereby authorizes the City Administrator to execute grant agreements with specific vendors of preschool educational materials and supplies (Lakeshore Learning, Discount School Supply, eSpecial Needs, School Health Early Childhood Equipment, Kaplan Learning, and Eve's Adaptive Materials), for the Oakland Head Start Program's purchase of early learning materials to support gross and sensory motor development in typically developing preschool children and children with special needs, in individual amounts for an aggregate amount not to exceed \$150,000 in 2011-2012, with a possible 1-year extension with an aggregate amount not to exceed \$150,000 for the program year 2012-2013, contingent upon the receipt of grant funding; and

FURTHER RESOLVED: That the City Administrator or his designee, is hereby authorized to approve any subsequent amendments, modifications, or extensions of these grant agreements provided that such amendments or extensions shall be approved as to form and legality by the Office of the City Attorney and filed with the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____

PASSED BY THE FOLLOWING VOTE

AYES - BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAF, BRUNNER, AND PRESIDENT REID

NOES-

ABSENT-

ABSTENTION-

ATTEST: _____
LATONDA SIMMONS
City Clerk and Clerk of the Council
of the City of Oakland, California