



City of Oakland

Office of the City Clerk
Oakland City Hall,
1 Frank H. Ogawa Plaza,
Room 201
Oakland, California 94612

Meeting Minutes - DRAFT

*Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,
Oakland, California 94612*

City of Oakland Website: <http://www.oaklandca.gov>

Tuesday, January 23, 2024

9:30 AM

City Council Chamber, 3rd Floor

The Oakland City Council Finance And Management Committee convened at 9:36 a.m., with Councilmember Jenkins presiding as Chairperson.

Roll Call / Call To Order

Present 4 - Nikki Fortunato Bas, Rebecca Kaplan, Kevin Jenkins, and Janani Ramachandran

COMMITTEE MEMBERSHIP:

- 1 Approval Of The Draft Minutes From The Committee Meeting Of December 12, 2023
[23-0997](#)

Attachments: [View Report](#)

A motion was made by Rebecca Kaplan, seconded by Janani Ramachandran, that this matter be Accepted. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

- 2 Determination Of Schedule Of Outstanding Committee Items
[23-1001](#)

Attachments: [View Report](#)

[View Supplemental Report - 1/18/2024](#)

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Accepted. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

- 6 Subject: OPD Overtime Report
From: Oakland Police Department
Recommendation: Receive An Informational Report Regarding OPD Overtime
[23-0837](#)

Attachments: [View Report](#)
 [View Supplemental Report - 1/18/2024](#)

1 Speaker Spoke On This Item

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Received and Filed. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

- 3 Subject: Citywide Grant Management Software
From: Finance Department
Recommendation: Adopt A Resolution (1) Awarding A Professional Services Agreement To Streamlink Software Inc. To Provide Citywide Grant Management Software For A Term Of Four Years In An Amount Not To Exceed \$800,000; And (2) Authorizing An Amendment To The Contract To Extend For Two Additional Years In An Amount Not To Exceed \$120,000 For Each Year; And (3) Waiving The Competitive Multiple Step Proposal Solicitation Process, And The Local And Small Local Business Enterprise Program Requirements
[24-0017](#)

Attachments: [View Report](#)
 [View Legislation](#)

1 Speaker Spoke On This Item

On Consent

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Approved the Recommendation of Staff, and Forward to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 2/6/2024. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

- 4 Subject: Status Of Measure KK Projects And Expenditures Update For The Quarter Ending June 30, 2023
From: Finance Department
Recommendation: Receive An Informational Report On Measure KK Projects And Expenditures Update For The Quarter That Ended On June 30, 2023
[23-0817](#)

Attachments: [View Report](#)

[View Attachment A](#)

[View Attachment B](#)

[View Attachment C](#)

[View Attachment D](#)

[View Attachment E](#)

[View Attachment F](#)

[View Supplemental Report - 1/11/2024](#)

[View Supplemental Attachment A - 1/11/2024](#)

1 Speaker Spoke On This Item

The Committee Approved The Recommendations Of Staff And To Forward This Informational Report To The February 6, 2024 City Council Agenda On Consent With Direction To Staff To Include The Breakdown Of Available Funds, What They Are Assigned For & What Remains Available When This Quarterly Report Returns Back To The Finance In Management Committee In May 2024.

A motion was made by Rebecca Kaplan, seconded by Nikki Fortunato Bas, that this matter be Received and Forwarded to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 2/6/2024. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

- 5** Subject: Fiscal Year 2022-23 Fourth Quarter (Q4) And FY 2023-24 First Quarter (Q1) Revenue And Expenditures (R&E) Report
From: Finance Department
Recommendation: Receive An Informational Report On Fiscal Year (FY) 2022-23 Fourth Quarter Revenue And Expenditure (R&E) Results And Year-End Summaries For The General Purpose Fund (GPF, 1010) And Select Funds, And Fiscal Year (FY) 2023-24 First Quarter Revenue And Expenditure (R&E) Year-End Projections For The General Purpose Fund (GPF, 1010) And Select Funds
[23-0919](#)

Attachments: [View Report](#)
[View Attachment A](#)
[View Attachment B](#)
[View Attachment C](#)
[View Appendix AA](#)
[View Appendix BB](#)
[View Supplemental Report - 1/11/2024](#)

1 Speaker Spoke On This Item

The Committee Approved The Recommendations Of Staff And To Forward This Informational Report To The February 6, 2024 City Council Agenda On Consent.

In Addition, The Committee Relayed Their Anticipation And Expectation To Receiving The Quarter 2 & Quarter 3 Reports Prior To The Mid-Cycle Budget

A motion was made by Janani Ramachandran, seconded by Nikki Fortunato Bas, that this matter be Received and Forwarded to go before the * Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 2/6/2024. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

- 7 Subject: Semi-Annual Staffing Report December 2023
From: Human Resources Management Department
Recommendation: Receive A Semi-Annual Informational Report On City-Wide Staffing From The City Administrator Regarding (1) The Vacancy Rates Of All City Departments Through October 1, 2023, (2) The Budgeted Vacancy Rate For The Fiscal Year 2023/24, (3) The Vacancy Rates Of Regional Local Public Entities, (4) The Status Of Human Resources And Workforce Development Partnerships With Non-Profits To Recruit Oakland Residents For City Of Oakland Jobs, (5) The Analysis Of The City Workforce And Recruitment Conditions, And (6) A Summary Of Executive Search Recruitments [23-0955](#)

Attachments: [View Report](#)

[View Attachment A](#)

[View Attachment B](#)

[View Attachment C](#)

[View Supplemental Report And Attachment A - 1/11/2024](#)

1 Speaker Spoke On This Item

The Committee Approved To Continue This Item To The February 27, 2024 Finance And Management Committee Agenda With Request For The Supplemental Report To Include More Information Regarding The Following: The Department Hiring Priorities As Well Status Of Human Resources And Workforce Development Partnerships With Non-Profits, Analysis of City Workforce And Recruitment, & Summary Of Executive Search Recruitments.

A motion was made by Janani Ramachandran, seconded by Nikki Fortunato Bas, that this matter be Continued to go before the *Finance & Management Committee, to be heard 2/27/2024. The motion carried by the following vote:

Aye 4 - Fortunato Bas Kaplan Jenkins, Ramachandran

NO VOTE 0

Open Forum

2 Speakers Spoke During Open Forum

Adjournment

There being no further business, the Oakland City Council Finance And Management Committee adjourned the meeting at 11:34 a.m.

*** In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.**

Americans With Disabilities Act

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.