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CITY OF OAKLAND



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(Revised 10/8/15)
October 13, 2015

**CITY COUNCIL COMMITTEE ON FINANCE
AND MANAGEMENT
Oakland City Council
Oakland, California**

Members of the Committee:

Subject: Scheduling of Committee Meetings

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council review.

**City Council Finance & Management Committee: 2nd and 4th Tuesday, 9:30-11:30 pm
(Committee Chair Kalb and Members, Gibson-McElhane, Campbell-Washington,
Guillen; Staff: Christine Daniel and Kiran Bawa)**

October 27, 2015

1. Adopt a Resolution Authorizing The City Administrator To Award A Contract To LC Action Police Supply, The Lowest Responsible, Responsive Bidder , A Corporation, To Provide Remington Shotguns And Accessories, In An Amount Not To Exceed One Hundred Twenty-Seven Thousand One Hundred Ninety- Five Dollars And Twenty Cents (\$127,195.20) Per Request For Quotation (RFQ) No. 5608, Specification No. 15-680-52 And The General Conditions Therefor On File In The Purchasing Section According To Its Bid Filed With The City On June 29, 2015 **(Rules 10/8/15 [15-0184])**
2. Receive An Informational Report On Budget Implementation Tracking Which Provides Updates As Of September 30, 2015 **(Rules 10/8/15 [15-0189])**
3. Receive An Information Report On Budgeted Vacant Positions For The Period Of March 17, 2015 Through September 14, 2015 **(Rules 10/8/15 [15-0190])**

Item #2
Finance & Management Committee
October 13, 2015

4. Adopt An Ordinance Amending Ordinance 13320 C.M.S. (The FY 2015-16 Master Fee Schedule, "MFS"), To Establish, Modify And Delete Fees And Penalties, And Issue Fee Refunds Assessed By Offices, Departments, Bureaus, And Agencies Of The City Of Oakland **(Rules 10/8/15 [15-0191])**

December 1, 2015

1. Receive A Report From The City Administrator On Enhanced Infrastructure Financing Districts (EIFD), Infrastructure and Revitalization Financing Districts (IRFD), Community Revitalization and Investment Authorities (CRIA), and other recently adopted mechanisms that offer financing opportunities to Oakland, including but not limited to facilitating affordable housing, with the report including staff analyses of SB 628 (2014), AB 229 (2014), AB 313 (2015) and AB 2 (2015) **(Rules 10/8/15 [15-0196])**

December 15, 2015

1. Receive A Status Report And Recommendations From The City Administrator On Tax and Fee Assessments On Short Term Residential Rentals (STRRs) and Transportation Network Companies (TNCs) Operating In The City Of Oakland **(Rules 10/8/15 [15-0198])**

January 12, 2016

1. Receive An Informational Report On Community And Economic Investments Made By Chase Bank In Oakland Since They Received The City Of Oakland's Banking Contract In 2014 And Data Analysis On Foreclosures Between 2007 And 2015 **(Rules 10/8/15)**

For Tracking Purposes

1. **December 2016** – Report On City's Procurement Processes **(Follow Up To Aftermarket Automotive Parts & Accessories Contract Report Provided To FMC 9/29/15 [15-0106])**
2. **December 2016** – Follow Up On IT Projects And Financing Report Outlining Who The City Is Contracting With, The Not To Exceed Contract Amounts, And Overall Status Update Of The Project **(Original Report Provided To FMC 9/29/15 [15-0059])**
3. **January 2016** – City Administrator's Office Will Bring A Report On The Progress Of Realigning KTOP Under The Office Of The City Clerk **(FY 15-17 Budget Tracking Adopted June 30, 2015)**

4. **March 2016** – Follow Up Information From The Equal Access Report For Fiscal Year 2014-2015 (**Original Report Provided At FMC 9/29/15 [15-0104]**) – Information To Include:
 - Compare The City’s Website With Other Jurisdictions And Provide Recommendations On How To Provide Better Access To The Public Online;
 - Look At People Surveyed And Identify The Service Problems They Were Having And Provide Recommendations For Fixing Those Problems Within The Finance Department And The Parks & Rec Department;
 - Develop Goal And Plan For Improving Access At The Business Assistant Center;
 - Analyze Access Around Fire Department Staffing;
 - Provide Report On Recruitments Efforts For Spanish-Language Police Dispatchers;
 - Identify And Inventory Vital Records And Create Plan For Ensuring All Vital Records Have Been Translated; And
 - Replace Chinese-Speaking Position In The Oak Landers Assistance Center.
5. **March 2016** – Informational Report On Citywide Paper free Policy To Be Heard By Finance And Management Committee With Proposed Changes And Will Work With The Council Offices To Promote New And Improved City Services To Their Constituents (**FY 15-17 Budget Tracking Adopted June 30, 2015**)
6. **Biennially** – A Review And Possible Action On The Mayor’s Salary (Odd-Numbered Years)
7. **Annually** – (From [B] 12/10/02 Cmte) An Informational Report Regarding Risk Management
8. **Quarterly** – Beginning September 2015, A Quarterly Budget Implementation Tracking Report With Line-Item Matrix Will Be Provided To The Finance And Management Committee And End Only When Agreed Upon By The Committee Or When All Items Have Been Implemented (**FY 15-17 Budget Tracking Adopted June 30, 2015**)
9. (From 10/9/07 Cmte) Annual Agency Performance Measures
10. (From [2] 11/14/06 Cmte) An Informational Report Regarding Worker’s Compensation
11. (From [E] 1/24/02 Rules Cmte & [2] 11/14/06 Cmte) Report From The Office Of The City Attorney Regarding Advisory And Litigation Costs And Trends
12. (07-1482 Rules 6/19/08) Informational Report Providing A List Of Grants And Donations Accepted And Appropriated By The City Administrator On Behalf Of The City Council During The Fiscal Year
13. (From [2] 11/14/06 Cmte & [2] 7/14/09 Cmte) An Informational Report From The City Auditor On The Status Of Required Audits
14. (09-0629 7/9/09 Rules) Informational Report Listing All Purchases And Contracts Authorized By The City Administrator, Or The City Administrator Designee, Within The City Administrator’s Contract Authority During Fiscal Year 2008-2009 In Accordance With Oakland Municipal Code Section 2.04.020.D.2
15. (09-1472 6/08/10 Cmte) Informational Report From The Public Works Agency On The City Fleet
16. Equal Access Ordinance
17. Budget Implementation Tracking Report (**From 10/8/13 & 6/24/14 Cmte [13-0067]**)
18. **Biannually** – (From 2/13/13 Cmte [12-0233]) Receive An Informational Report Regarding The City’s Risk Management, Including, Workers’ Compensation Program For Fiscal Year

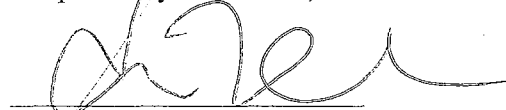
19. **Semi-Annually** - From [4] 2/23/06 Rules Cmte) Vacancy Report – September And March
20. (09-0535 9/15/09 Cmte) Status Report On Citywide Efforts To Research And Correct Negative Fund Balances – January 2010 And September 2010
21. **Quarterly** - (From [2] 5/11/04 Cmte) Cash Management Report
22. (From [2] 6/13/06 Cmte) Revenue & Expenditure Report
23. Receive An Informational Report Regarding OMERS, Police And Fire Retirement System Investment
24. **Monthly**- (From 10/8/13 Cmte [13-0067]) Budget Implementation Tracking Report

Boards/Commission Reports

As Requested:

1. Budget Advisory Committee
2. Business License Tax Board Of Review
3. Civil Service Board
4. Oakland Municipal Employees Retirement System
4. Police And Fire Retirement System

Respectfully submitted,



For: Sabrina B. Landreth
City Administrator