

CITY OF OAKLAND
MEMORANDUM

gmb
FILED
OFFICE OF THE CITY CLERK
OAKLAND
2003 OCT -8 PM 12:58

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Barbara Parker, Chief Assistant City Attorney (Ext. 3815)
Michelle Abney, Open Government Coordinator (Ext. 2965)
Department: Office of the City Attorney
DATE: Thursday, October 9, 2003
SUBJECT: Request to Schedule Agenda Item

TITLE: An Ordinance Amending Ordinance Number 11562 C.M.S., Adopted on March 23, 1993, As Amended, Oakland Municipal Code Chapter 3.16, Enacting a Conflict of Interest Code for City of Oakland Employees, Members of Boards and Commissions, and Consultant Positions

SCHEDULING RECOMMENDATION:

- A. Committee _____
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
 City Council _____ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: **Tuesday, October 21, 2003**

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested? **YES**

What is the fiscal impact on the City/Agency?

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- Item requires immediate action relating to federal or state legislation;
- Item requires immediate action relating to eligibility for a grant or gift; OR
- Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by **4:00P.M.** of the **Tuesday** preceding the relevant Rules & Legislation Committee meeting.
Attach any supporting documentation.

03-0190