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OAKLAND

2015 JAN 15 PM 2:35

AGENDA REPORT

TO: HENRY L. GARDNER
Interim City Administrator

FROM: Bryan M. Sastokas
Sean Whent

SUBJECT: Implementation of OPD IPAS2

DATE: January 12, 2015

City Administrator
Approval

Date

1/15/15

COUNCIL DISTRICT: City-Wide

RECOMMENDATION

Staff recommends that the City Council authorize:

- A) Waiving the City's advertising, bidding, and request for proposal/Qualifications (RFP) requirements;
- B) Authorizing the City Administrator to enter into an agreement with Robert Half International, Inc. in the amount of five hundred forty thousand dollars (\$540,000) for Phase 2 as-needed technical and project management staffing services for the Second Generation Early Warning System ("IPAS2 project) for the Oakland Police Department; and
- C) Reallocating \$540,000 in previously approved funds (Resolution no. 85221 C.M.S., approved on October 21, 2014) for this IPAS 2 contract

EXECUTIVE SUMMARY

The purpose of this report is to recommend reallocation of \$540,000 in funding already approved by the City Council for the IPAS2 project from the original, approved vendor (Sierra-Cedar, Inc.) to a different vendor (Robert Half International, Inc.) due to the inability of the original vendor and the City to come to mutually agreeable contract terms and conditions. IPAS2 is a second generation early warning software system and related business processes used by the Oakland Police Department (OPD). The IPAS2 project is critical because its successful completion is an integral component in gaining compliance with the Negotiated Settlement Agreement (NSA) and in meeting the long-term needs of OPD in its efforts to manage risk. This project entails design, development, implementation and support of IPAS2 along with project management and technical services.

The City Council Resolution No. 85222 C.M.S. approved on October 21, 2014 authorized awarding a contract to Microsoft Corporation in an amount of two million two hundred thousand dollars (\$2,200,000) for the design, development, and implementation of IPAS2. The City and Microsoft were

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able to come to an agreement on the terms and conditions of this contract and it has been executed by Microsoft and the City. Microsoft has now allocated critical resources to this project on the assumption that the project will kick-off in February 2015.

Also on October 21, 2014, The City Council approved Resolution No. 85221 C.M.S. that authorized the City to enter into an agreement with Sierra-Cedar, Inc. for the amount of five hundred forty thousand dollars (\$540,000) for Phase 2 as-needed technical and project management services for the IPAS2 Project. Sierra-Cedar was to work alongside Microsoft. The services they were to provide were critical to the IPAS2 project. From a timing perspective, Sierra-Cedar's work was to start weeks in advance of Microsoft's work. At this time, however, the City has been unable to come to an agreement with Sierra-Cedar, Inc. on the terms and conditions of a mutually acceptable IPAS2 Phase 2 contract.

Robert Half International, Inc.(hereafter "RHI") is a nationally recognized leader in providing information technology staffing assistance and has been successfully providing the City's ITD with specialized technical staffing services on various other projects including the Microsoft SharePoint implementation and the configuration and implementation of Microsoft Office 365 and has proven themselves to be a capable and reliable staffing provider in these projects.

Based on RHI's track record and the Information Technology Department's (ITD) previous experience, staff believe that RHI is capable of providing as-needed technical and project management staff services for the IPAS2 project. RHI temporary staff, in combination with City Information Technology Department and Oakland Police Department resources, will enable the City to satisfy City obligations under the IPAS2 design, development and implementation contract with Microsoft.

For these reasons, staff now recommends that Council authorize the City Administrator to enter into an agreement with RHI for as-needed technical and project management staffing services for the IPAS2 project and also reallocate the \$540,000 in previously approved funds from Sierra-Cedar, Inc. to RHI. This will make it possible for the project to adhere to the schedule and to effectively eliminate the risk that critical Microsoft resources will be reallocated to other projects – a likely outcome should the City be unable to start the project in February, as scheduled.

OUTCOME

1. RHI will provide OPD and ITD with project management and as-needed technical staffing services for the IPAS2 implementation.
2. Sierra-Cedar, Inc. will no longer be involved with the IPAS2 project.
3. No additional monies are required, same funds previously intended for Sierra-Cedar will be utilized for RHI.
4. Microsoft Corporation will design, develop, implement and support IPAS2, a critical component in satisfying the NSA requirements and meeting long-term OPD needs in its efforts to manage risk.

BACKGROUND / LEGISLATIVE HISTORY

The Negotiated Settlement Agreement (NSA), entered into by the City of Oakland in 2003 to resolve allegations of police misconduct, requires the Oakland Police Department (OPD) to “fully implement a computerized relational database for maintaining, integrating, and retrieving data necessary for supervision and management of OPD and its personnel.” The City originally hired Motorola to build an early warning system, but it never materialized because Motorola’s efforts failed to meet the OPD expectations. Instead, the City’s own Information Technology Department (ITD) built a system for OPD – the Internal Personnel Assessment System (IPAS) - which has been in use since 2006.

Although IPAS has been a successful interim system, it was never intended to be a long-term solution and the increased functionality demands have strained the capabilities of this now antiquated system. The current version of IPAS is presenting OPD and ITD with significant technical, operational, and managerial challenges that could potentially jeopardize OPD’s ability to obtain NSA compliance. OPD is in dire need of a more structured and scalable system that meets the evolving Departmental needs and improves on its operational effectiveness and organizational efficiency.

The City Auditor’s “Police Technology Performance Audit: FY 2006-07 Through FY 2010-11” audit report concluded that the City lacks professional training and staff required to manage a project of the size, scope, and complexity necessary to create and implement a second generation early warning system.

This assessment subsequently resulted in request for qualification (RFQ) and request for proposals (RFP) processes to bring in qualified outside vendors to assist in developing a second generation early warning system (now known as “IPAS2”). Specifically,

- Sierra Systems (a precursor to Sierra-Cedar, Inc.) was selected to assist in the IPAS2 RFP development, issuance and selection process. This was designated as Phase 1 of the project
- Based on the RFP that Sierra helped develop, Microsoft was selected to design, build and implement IPAS2. This was designated as Phase 2 of the project.
- As part of their original selection, Sierra Systems was selected to provide Phase 2 as-needed technical and project management services to assist the City and the selected vendor (i.e., Microsoft) in the IPAS2 project.

Before the commencement of Phase 2 of the project, Sierra Systems merged with another entity and the subsequent combined entity became Sierra-Cedar, Inc. As the City Attorney’s Office prepared the legal paperwork necessary to start Phase 2, it became apparent that a new, separate contract would be needed with Sierra-Cedar, Inc. for Phase 2 – a contract that superseded the Phase 1 contract. In preparation for City Council approval, such a contract was negotiated (but not executed) between Sierra-Cedar, Inc. and the City.

On October 21, 2014 the City Council approved Resolution Nos. 85221 and 85222 C.M.S. related to the IPAS2 project. These resolutions authorized the following:

Resolution No. 85221 C.M.S.:

- Entering into an agreement with Sierra-Cedar, Inc. in the amount of five hundred forty thousand dollars (\$540,000) for Phase 2 as-needed technical and project management services for a second generation early warning system for the Oakland Police Department (the "IPAS2 Project").

Resolution No. 85222 C.M.S.:

- Awarding a contract to Microsoft Corporation in an amount of two million two hundred thousand dollars for the design, development, and implementation of IPAS2.
- Authorizing the City Administrator to award contracts up to a total amount of one million, forty five thousand dollars (\$1,045,000) to purchase hardware, software and professional services to build the IPAS2 project infrastructure without return to Council.
- Authorizing the appropriation of an additional amount of eight hundred and eighty seven thousand five hundred dollars (\$887,500) to be used to purchase hardware, software and professional services for the IPAS2 project.
- Waiving the City's advertising, bid and request for proposal (RFP) requirements for the above purchases, provided that prior to expenditure of any funds staff will award contracts and establish contract amounts for the Controller's Bureau.

Subsequent to this City Council authorization, Microsoft Corporation and the City successfully finalized contract negotiations and a mutually acceptable contract was executed by both parties.

During this same period, an unrelated contract between the City and a different group within Sierra Systems was terminated for convenience by the City. This contract was for project management and implementation services for the upgrade of a mission-critical, enterprise software system used extensively throughout the City.

While the terms and conditions of the IPAS2 contract between Sierra-Cedar, Inc. and the City appeared to have been successfully negotiated, there was an unexplained delay of over a month in Sierra-Cedar, Inc. actually executing the contract. When pressed for an explanation, a representative of the company said that the Sierra-Cedar, Inc. wanted to settle certain aspects of the software upgrade contract termination prior to executing the IPAS2 contract.

Given the urgency of starting the IPAS2 project and the fact that the IPAS2 project was completely unrelated to the software upgrade project in terms of scope or personnel, staff recommends to proceed with an alternative plan that had been previously developed as a contingency by ITD should the City be unable to go forward with Sierra-Cedar, Inc. That plan is the basis for staff's recommendations to go forward with Robert Half International, Inc. and to fund their contract by reallocating funding originally earmarked for Sierra-Cedar, Inc.

ANALYSIS

Building IPAS2: Microsoft Corporation has been selected to design, build and implement the IPAS2 solution and a contract is now in place for them to do so. This project requires very specialized project resources from Microsoft in the form of software architects and engineers that are in high demand for other Microsoft Justice and Public Safety Consulting Division projects, but based on expectations originally set by the City, Microsoft has earmarked those resources for an IPAS2 project start of February 2015. Should the start of Microsoft's role in the IPAS2 project get delayed past February, there is a risk that Microsoft would have no choice but to reallocate these in-demand resources to other projects, thus potentially delaying the start of the City's IPAS2 project by a number of months. There is a related risk that such a delay would not be acceptable to the Negotiated Settlement Agreement Court Monitor given that IPAS2 is a critical component in reaching full compliance with the NSA and the Monitor's current expectations are that the project will start in February, 2015 and is scheduled to complete by June 30, 2016.

Managing the City's IPAS2 Project Responsibilities: The City has a variety of responsibilities during the design, build, implementation, and support phases of the IPAS2 project. These range from providing overall project management and oversight to assisting with the data conversion process to developing test cases/data to ensure a rigorous quality assurance and user acceptance test process. There are also various Microsoft milestone deliverables which must be assessed and either rejected or accepted as the project progresses. OPD and ITD will devote substantial personnel to this project, but – as previously noted – the City does not have all the necessary resources to successfully implement a project of this scope entirely on its own. For that reason, Staff originally recommended hiring Sierra-Cedar, Inc. to provide as-needed technical and project management services, but with that company now effectively taking themselves out of consideration, staff recommends that the City hire Robert Half International, Inc. to provide staffing assistance in the needed areas and for ITD to take on a more substantial project and program management role during the IPAS2 project with staff augmentation provided by Robert Half International, Inc. in certain well-defined areas.

Procurement Issues: Oakland Municipal Code (OMC) Title 2, Chapter 2, Article I, Section 2.04.051.A requires staff to conduct a competitive Request for Proposal/Qualification (RFP/Q) selection process for the procurement of professional services and OMC Title 2, Chapter 2, Article I, Section 2.04.050 requires formal advertising and competitive bidding when the City purchases services, supplies or a combination thereof that exceeds \$50,000.00. However, OMC Title 2, Chapter 2, Article I, Section 2.04.050.I.5 permits the Council to waive formal advertising and competitive bidding upon a finding and determination that it is in the best interests of the City to do so and OMC Title 2, Chapter 2, Article I, Section 2.04.051.B permits the Council to waive the competitive RFP/Q competitive selection requirement upon a finding and determination that it is in the best interests of the City to do so.

Staff recommends that the City Council find and determine that it is in the best interests of the City to waive formal advertising and RFP/RFQ selection requirement for the professional services aspects of this project. Doing so will enable the expeditious completion of this project – a project that is instrumental to satisfying the requirements of the Negotiated Settlement Agreement.

PUBLIC OUTREACH/INTEREST

This item did not require any additional public outreach.

COORDINATION

OPD and ITD have been active participants in Sierra Systems' Phase 1 work on the IPAS2 RFP and subsequent vendor selection of Microsoft Corporation to fulfill the requirements of the RFP and will continue as active participants in the Phase 2 work of managing the implementation of IPAS2. Additional members participating in the RFP proposal process included individuals from the City Administrator's Office, the Office of Contracts and Compliance, the Oakland Police Officers Association, the Monitor and the Plaintiff's Attorney. Once the system is built and rolled out, it will be maintained and supported by the same ITD staff maintaining the current IPAS system.

In the preparation of this staff report, OPD and ITD coordinated with the City Attorney's Office, the City Administrator's Office, and the Budget Office and Treasury.

COST SUMMARY/IMPLICATIONS

No additional funding is required for this project beyond what has already been previously approved.

SUSTAINABLE OPPORTUNITIES

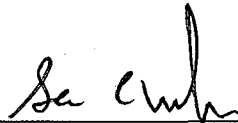
Economic: The implementation of a new early warning system on a new, more robust technology platform will undoubtedly lead to cost savings through improved electronic workflow, database consolidation, and near real time dissemination of information to OPD supervisors and managers for improved decision making and faster response times.

Environmental: There are no known environmental issues associated with this report.

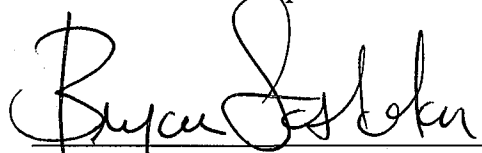
Social Equity: The use of these funds will lead to more productive supervision and monitoring of OPD and its staff, and compliance with the requirements of the NSA.

For questions regarding this report, please contact Ahsan Baig at 510-238-3010 or Deputy Chief David Downing at 510-238-7620.

Respectfully submitted,



Sean Whent
Chief of Police
Oakland Police Department



Bryan M. Sastokas
Chief Information Officer
Information Technology Department

Attachments (3):

Attachment A – Robert Half International. Inc. Resource Specifications

Attachment B – IPAS2 Project Organizational Chart

Attachment C – IPAS2 Status Update Slides

Attachment A – IPAS2 Staff Augmentation Requirements for RHI

City of Oakland, IPAS2 Project, Additional Staff Augmentation Requirements

January 9, 2015

1. Project Coordinator – Full Time

- **Job Description:** Work closely with the Project Manager and Project Sponsor to provide day-to-day project management and coordination for the IPAS2 project (e.g., help create and maintain the integrated City/Microsoft project plan & schedule, create & maintain the risk & issues registers, assist in monitoring and collaborating with Microsoft, prepare initial draft of weekly status reports, assist in creation of “lessons learned” presentation at end of project, etc.). Work with OPD Business Analyst in preparing the workshops materials, follow up with stakeholders, prepare workflow diagrams, and assist Business Analyst in documenting business processes and present re-engineering opportunities.
- **Duration:** Entire project (12 months)
- **Location:** On-site 70% / Remote 30% (during early stages of the project, on-site presence will be required 100% of the time)

2. Business Analyst – Part Time

- **Job Description:**
 - Work closely with the City PM and Oakland Police Department (“OPD”) SMEs / Business Analyst prior to the Microsoft kick-off to conduct preliminary workshops to understand existing IPAS business workflows and processes.
 - Collaborate with City PM and OPD SMEs in conducting internal workshops with various stakeholder groups to understand and document these workflows and related business processes so that City and OPD can enter into the Microsoft workshops with confidence.
 - BA will also participate in the Microsoft workshops to help clarify issues and to make sure they are sufficiently comprehensive and to provide the official minutes/notes on the workshops
 - Will review Microsoft Functional Specification and offer recommendation on whether City should accept it
 - Assist in development of IPAS2 User Guide, Training Guide, Business Process Flows
 - Work with OPD Business Analyst in preparing the workshops material, follow up with stakeholders, prepare workflow diagrams, and assist Business Analyst in documenting business processes and present re-engineering opportunities.
 - Assist the Project Manager and OPD BA in preparing Key Performance Indicators, Threshold Reports, and other ad-hoc reports
 - Assist the Project Manager and OPD BA in developing the IPAS2 System Audit functions and reporting capabilities.
- **Duration:** 6 months
- **Location:** On-Site 90-100% for the first 6 weeks. After that, location TBD, although it will likely be at least 50% on-site.

3. Data Analyst

- **Job Description:**
 - Working closely with Business Analyst and City/OPD SMEs, gain an in-depth understanding of data integration and interactions between the current feeder systems and the threshold determination

processes in IPAS (both the current system and what is envisioned for IPAS2). **Deliverable:** Documentation of the required integration and interactions.

- Attend the Microsoft data conversion workshops (there are 5) to gain an understanding of the data conversion requirements (e.g., source systems, destination system, data layout, etc.) and to assess Microsoft's data conversion plan. **Deliverables:** 1) Assessment of Microsoft's plan, 2) Data conversion test plan
 - Once the project reaches the stage where Microsoft is ready to provide the 3 data conversions they have committed to, Data Steward will be responsible for working with the Quality Assurance Engineer and coordinating City/OPD staff in testing and validating the conversions and in directing City/OPD staff and/or Data Entry Clerk in any data cleansing or manual data entry/conversions required
- **Duration:** 6 Months
 - **Location:** Will need to be on-site 75-100% of the time

4. Data Entry Clerk

- **Job Description:** Work closely with the Data Steward to provide as-needed data entry during the data cleansing and data conversion stage of the project
- **Duration:** 3 Months
- **Location:** On-site preferred, off-site possible

5. Quality Assurance Engineer

- **Job Description:**
 - Develop an in-depth, detailed understanding of the Microsoft Functional Specification
 - Unit Testing: Work with City/OPD staff to provide guidance and support to Microsoft during Unit Testing
 - Integration Testing: Take lead role with City/OPD staff and Data Steward to develop test cases for data conversion and data integration/workflow testing. During the build phase, Integration testing occurs at the end of each iteration and for the first half of the stabilization phase.
 - System Testing: Take lead role with City/OPD staff to develop test cases and data for System Testing. System Testing occurs at the end of each iteration and for the first half of the final phase of stabilization.
 - UAT Testing: Take lead role with City/OPD in building UAT test cases and acceptance criteria for the system acceptance. This testing occurs during the final stabilization phase and is boxed to 4 weeks.
- **Duration:** 9 Months
- **Location:** On-Site

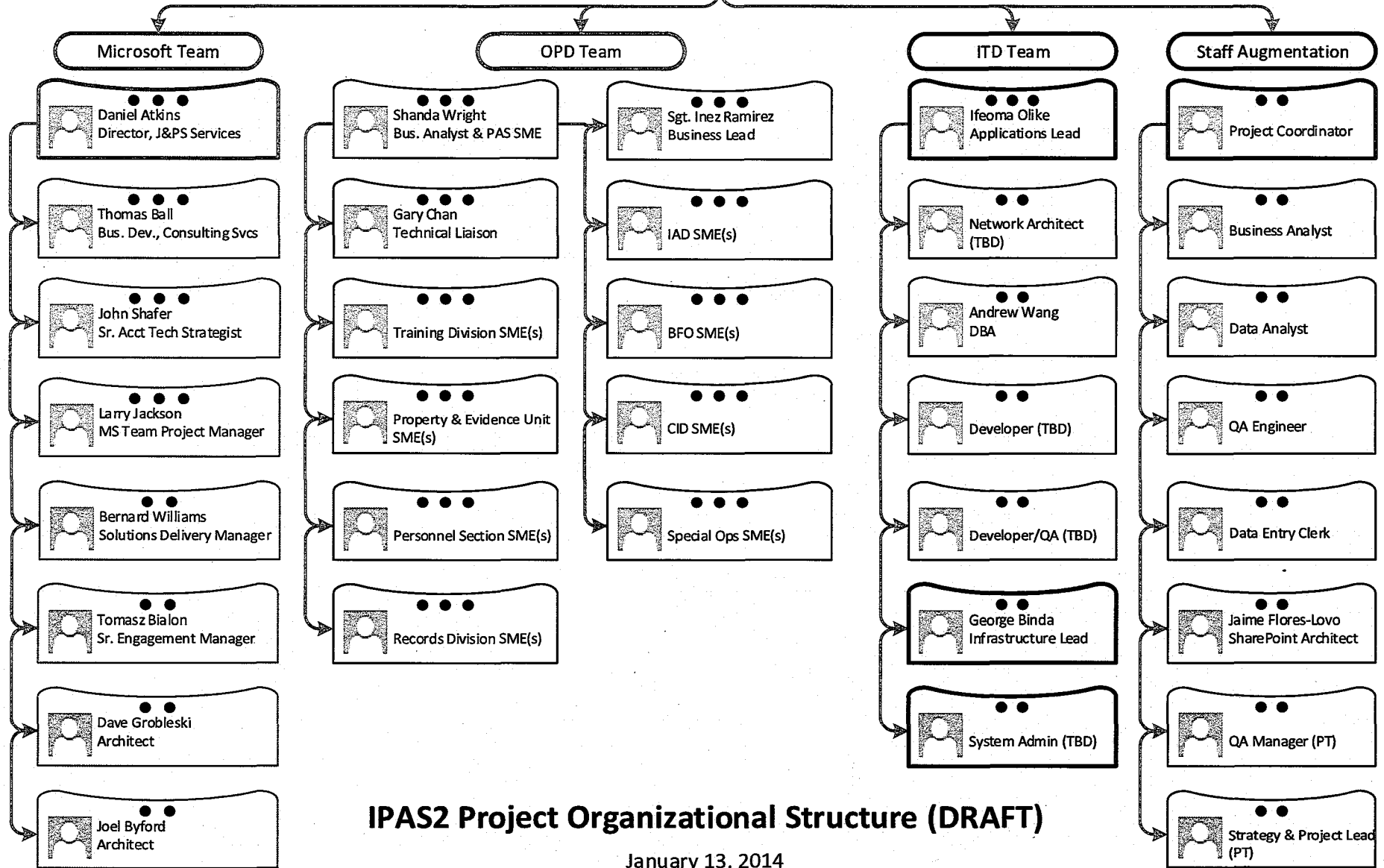
Attachment B – IPAS2 Project Organizational Chart

IPAS2 Executive Committee

- Sean Whent, Chief of Police
- Bryan Sastokas, CIO
- Donna Hom, Interim Assistant City Administrator
- Chief Robert Warshaw, Compliance Director

DC David Downing, Project Sponsor & Ahsan Baig, Program Manager

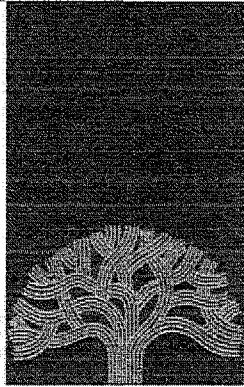
Kirke Curtis
Project Manager



IPAS2 Project Organizational Structure (DRAFT)

January 13, 2014

Attachment C – IPAS2 Status Update Slides



City of
OAKLAND
California



OPD IPAS2 Status Update

Public Safety Committee - January 27, 2015

*Oakland Police Department and
Information Technology Department*





Agenda

- Going forward without Sierra-Cedar, Inc.
- Resource Plan
- Legal/Procurement
- Funding



Going Forward without Sierra

- Microsoft contract signed and they expect to start in Feb.
- Sierra-Cedar, Inc. has continually delayed signing contract the terms and conditions to which they have already agreed
- On January 7th, based on guidance from the City Attorney's office, the Executive Committee decided to move forward without Sierra-Cedar, Inc. by using staffing agency to augment staff for duration of project
- ITD will also be taking a more hands-on management role and devoting more of their existing resources to the project



Resource Plan

- Need plan to provide alternative resources to successfully complete the IPAS2 project
- RHI – a staffing firm – will provide Project Coordinator, Business Analyst, QA Engineer, Data Analyst & Data Entry Clerk plus some part-time management resources

See handouts for RHI job descriptions and org. chart



Procurement/Legal

- Council approved \$540K for Sierra, but we need to switch to RHI now without impacting project timelines (likely to lose key Microsoft resources if we delay)
- New contract with RHI will need to be put into place given the size and importance of the IPAS2 project

Funding

- \$540K budgeted for Sierra, will cover the RHI costs
- No additional funding is needed

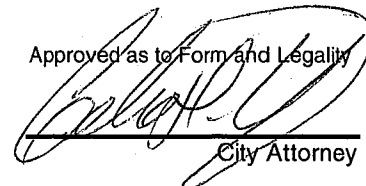
Questions?



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OAKLAND

2015 JAN 15 PM 2:35

Approved as to Form and Legality



City Attorney

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

A RESOLUTION AUTHORIZING:

- A) **WAIVING THE CITY'S ADVERTISING, BIDDING, AND REQUEST FOR PROPOSAL/QUALIFICATIONS (RFP) REQUIREMENTS;**
- B) **AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH ROBERT HALF INTERNATIONAL, INC. IN THE AMOUNT OF FIVE HUNDRED FORTY THOUSAND DOLLARS (\$540,000) FOR PHASE 2 AS-NEEDED TECHNICAL AND PROJECT MANAGEMENT STAFFING SERVICES FOR THE SECOND GENERATION EARLY WARNING SYSTEM ("IPAS2 PROJECT") FOR THE OAKLAND POLICE DEPARTMENT; AND**
- C) **REALLOCATING \$540,000 IN PREVIOUSLY APPROVED FUNDS (RESOLUTION NO. 85221 C.M.S., APPROVED ON OCTOBER 21, 2014) FOR THIS IPAS 2 CONTRACT**

WHEREAS, the current Early Warning System, IPAS, was developed by Information Technology Department (hereafter "ITD") for Oakland Police Department (hereafter "OPD" or "Department") in 2006 and is no longer able to support the needs of the Department. The system has become antiquated and could possibly jeopardize compliance with the Negotiated Settlement Agreement (NSA); and

WHEREAS, implementing a Second Generation Early Warning System and technology platform (hereafter "IPAS2") will provide better efficiencies for the Department through database consolidation, workflow optimization, and near real-time dissemination of information to supervisors, management, and the appropriate city officials; and

WHEREAS, implementing IPAS2 will allow the Department to maintain compliance with the supervision and management requirements of the NSA; and

WHEREAS, implementing IPAS2 will allow for the Department to implement a single scalable technology that consolidates many silos of information with advanced search capabilities and better collaboration and information sharing within the Department; and

WHEREAS, the City Council Resolution No. 85222 C.M.S., approved on October 21, 2014 authorized entering into a contract with Sierra-Cedar, Inc. for \$540,000 to provide as needed technical and project management services, but City and Sierra-Cedar have been unable to come to mutually agreeable contract terms and conditions; and

WHEREAS, Robert Half International, Inc.(hereafter “RHI”) is a nationally recognized leader in providing information technology staffing assistance and has been successfully providing the City’s ITD with specialized technical staffing services on various other projects including the Microsoft SharePoint implementation and the configuration and implementation of Microsoft Office 365 and has proven themselves to be a capable and reliable staffing provider in these projects; and

WHEREAS, based on RHI’s track record and reputation and on ITD’s previous experience with the firm that it is capable of providing as needed technical and project management staff services for the IPAS2 project that, in combination with City Information Technology Department and Oakland Police Department resources, will enable the City to satisfy City obligations under the IPAS2 design, development and implementation contract with Microsoft Corporation authorized by Council on October 22, 2014 via the City Council Resolution No. 85221 C.M.S.; and

WHEREAS, OMC Title 2, Chapter 2, Article I, Section 2.04.051.A requires staff to conduct a competitive Request for Proposal/Qualification (RFP/Q) selection process for the procurement of professional services; and

WHEREAS, OMC Title 2, Chapter 2, Article I, Section 2.04.050 requires formal advertising and competitive bidding when the City purchases services, supplies or a combination thereof that exceeds \$50,000.00; and

WHEREAS, OMC Title 2, Chapter 2, Article I, Section 2.04.050.I.5 permits the Council to waive formal advertising and competitive bidding upon a finding and determination that it is in the best interests of the City to do so; and

WHEREAS, OMC Title 2, Chapter 2, Article I, Section 2.04.051.B permits the Council to waive the competitive RFP/Q competitive selection requirement upon a finding and determination that it is in the best interests of the City to do so; and

WHEREAS, Oakland OPD and ITD staff are requesting the Council to authorize the City Administrator to waive the City’s advertising, bidding, and request for proposal (RFP) requirements and enter into an agreement with Robert Half International, Inc. in the amount of five hundred forty thousand dollars (\$540,000) for Phase 2 as-needed technical and project management staffing services for the IPAS2 project; and

WHEREAS, Oakland OPD and ITD staff are requesting the Council to authorize the City Administrator to reallocate \$540,000 in previously approved funds, IPAS Phase 1 Coding Block General Purpose Fund (1010), ITD (Organization 46241), Contract (Account 54919), Project (P467910) and Program (PS01) (Resolution No. 85221 C.M.S., approved on October 21, 2014) associated with the Council-authorized agreement with Sierra-Cedar, Inc. for the Second Generation Early Warning System for the Oakland Police Department (hereafter “IPAS2”) for the contract with Robert Half International, Inc.; and

WHEREAS, the City Council finds that the services provided pursuant to the agreement authorized hereunder are of a professional, scientific, or technical nature and are temporary in nature; and

WHEREAS, the City Council finds that this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive service; and

WHEREAS, For the reasons stated above and in the agenda report accompanying this resolution, staff recommend it is in the best interest of the City to waive the RFP/Q process, the advertising and bidding requirements, and the L/SLBE provisions which will allow the City to enter into contract with Robert Half International, Inc.; now therefore, be it

RESOLVED, That the City Council hereby authorizes waiving the City's advertising, bidding, and request for proposal (RFP) requirements and enter into an agreement with Robert Half International, Inc. in the amount of five hundred forty thousand dollars (\$540,000) for Phase 2 as-needed technical and project management staffing services for the IPAS2 project; and be it

FURTHER RESOLVED, That City Council authorizes the City Administrator to reallocate \$540,000 in previously approved funds (Resolution No. 85221 C.M.S., approved on October 21, 2014) intended to associate with the Council-authorized agreement with Sierra-Cedar, Inc. for the Second Generation Early Warning System for the Oakland Police Department (hereafter "IPAS2") for the contract with Robert Half International, Inc.; and be it

FURTHER RESOLVED: That pursuant to OMC Section 2.04.050.I.5 and Section 2.04.051.B, the Council hereby finds and determines that it is in the best interests of the City to waive formal advertising, competitive bidding and the competitive RFP/Q competitive selection requirements for the above expenditures because RHI is already known to be a national leader in providing specialized technical staffing resources and has established a successful track record with the City and because of the time-sensitive nature of the IPAS2 project which must be completed to enable the Oakland Police Department to meet the requirements of the Negotiated Settlement Agreement; provided that prior to expenditure of any funds staff will award contracts and establish contract amounts for the Controller's Bureau, without return to Council; and be it

FURTHER RESOLVED, That the City Administrator or his designee is hereby authorized to complete all required negotiations, certifications, assurances and documentation required to accept modify, extend and/or amend the agreement, and be it

FURTHER RESOLVED, that the agreement shall be reviewed and approved by the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20_____

PASSED BY THE FOLLOWING VOTE:

AYES – BROOKS, GALLO, GUILLEN, KALB, KAPLAN, REID, WASHINGTON AND PRESIDENT GIBSON
McELHANEY

NOES-

ABSENT

ABSTENTION-

ATTEST: _____

LaTonda Simmons
City Clerk and Clerk of the
Council of the City of Oakland, California