



City of Oakland Meeting Agenda

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City Clerk

***Special Concurrent Meeting of the Redevelopment Agency and Finance and Management Committee**

Hearing Room 1, 1 Frank H. Ogawa Plaza

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, December 11, 2007

1:00 PM

Hearing Room One - 1st Floor

**** PLEASE NOTE CHANGE IN TIME ****

DEFINITION OF TERMS:

CONSENT ITEM: any action item that a subject matter Committee has forwarded to the full Council with unanimous recommendation for approval and is not controversial, and does not have a high level of public interest as determined by the Rules Committee. These items are heard on the 6:00 P.M. portion of the agenda.

NON-CONSENT ITEM: any action that a subject-matter Committee has forwarded to the full Council without unanimous recommendation for approval, or having a high level of public interest, or is controversial as determined by the Rules Committee. These items are heard on the 7:00 P.M. portion of the agenda.

ACTION ITEM: any resolution, ordinance, public hearing, motion, or recommendation requiring official vote and approval of the City Council to be effective.

INFORMATIONAL ITEM: an item of the agenda consisting only of an informational report that does not require or permit Council action.

Roll Call / Call to Order

COMMITTEE MEMBERSHIP:

Jane Brunner, District 1; Nancy Nadel, District 3; President Ignacio De La Fuente, District 5; Chairperson, Jean Quan, District 4

- 1 Approval of the Draft Minutes from the Committee Meeting held on November 27, 2007
- 2 Determination of Schedule of Outstanding Committee Items
(FAM 12-11-07)
- 3 Subject: City's Payroll And Compensation Practices Audit
From: Office Of The City Auditor
Recommendation: Receive The Performance Audit Of The City's Payroll And Compensation Practices
(07-0784)

- 4 Subject: Improvements To Payroll Control And Processes
 From: Finance and Management Agency
 Recommendation: Action On A Report On Payroll Controls And Improvements And A
 Response To An Audit Of The City's Payroll And Compensation Practices Conducted By
 The Office Of The City Auditor
 [\(07-0785\)](#)
- 5 Subject: First Quarter Revenue and Expenditure Report
 From: Budget Office
 Recommendation: Receive A Report On Fiscal Year 2007-2008 First Quarter Revenue
 And Expenditure Results For The General Purpose Fund (1010)
 [\(07-0797\)](#)
- 6 Subject: Closed Captioning Contract
 From: Office of the City Clerk
 Recommendation: Adopt A Resolution Authorizing The City Administrator To Execute
 A Two (2) Year Professional Service Contract Between The City Of Oakland And
 Aberdeen Captioning To Provide Stenography Services For Real-Time Off-Site Closed
 Captioning Of All Regularly Scheduled And Special Concurrent Oakland Redevelopment
 Agency/Oakland City Council, And City Council Committee Meetings In A Total
 Amount Not To Exceed Seventy Thousand Dollars (\$70,000) Per Year For The Period
 From January 1, 2008 Through December 31, 2010 And Authorizing The Extension Of
 The Contract For Up To Two (2) Years For An Additional Amount Not To Exceed
 Seventy Thousand Dollars (\$70,000) Per Year
 [\(07-0825\)](#)
- 7 Subject: Purchase Of Real Property - 710 73rd Avenue
 From: Community and Economic Development Agency
 Recommendation: Adopt An Agency Resolution Authorizing The Purchase Of Real
 Property Located At 710 - 73rd Avenue In The Coliseum Redevelopment Project Area
 For Redevelopment Purposes From James A. And Frances Lee Metz, For A Purchase
 Price Of \$515,000, Plus Environmental Insurance And Customary Real Estate Closing
 Costs Not To Exceed \$56,500
 [\(07-0762\)](#)
- 8 Subject: Prompt Payment Policy
 From: Councilmember Desley Brooks
 Recommendation: Adopt An Ordinance Establishing A Prompt Payment Policy
 Requiring Payment Within 15 Business Days After Receipt Of An Invoice For Purchase
 Of Goods And/Or Services Applicable To 1) The City With Respect To Contracts Let
 Directly To Local Businesses, 2) To Non-Profit And For-Profit Entities Contracted To
 Manage Or Operate City Facilities Or Public Programs Or Concessions On City-Owned
 Property, And 3) To City Contractors With Respect To Their Subcontractors, And
 Imposing Interest Penalties For Violations, To Be Codified At Oakland Municipal Code
 Title 2, Chapter 2.06 (TITLE CHANGE)
 [\(07-0800\)](#)

**This item was continued from the November 27, 2007 Finance and
Management Meeting.**

- 9 Subject: Cash Management Quarterly Report
 From: Finance And Management Agency
 Recommendation: Cash Management Report For The Quarter Ended September 30, 2007
 (07-0824)

**This item was continued from the November 27, 2007 Finance and
Management Agenda.**

- 10 Subject: Civil Service Exemption - Various Positions
 From: Finance and Management Agency
 Recommendation: Adopt A Resolution Recommending To The Civil Service Board That
 The Classifications Of: Chief Of Police, Assistant; Police Services Manager I; Police
 Services Manager II; Budget Director, Assistant; Director Of Information Technology;
 Director Of Contracting & Purchasing; And Associate Director, Library Services Be
 Exempted From The Operation Of The Civil Service
 (07-0815)

**This item was continued from the November 27, 2007 Finance and
Management Agenda.**

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

Adjournment

- * In the event of a quorum of the City Council participates on this Committee, the meeting
 is noticed as a Special Meeting of the City Council; however no final City Council action
 can be taken.

NOTE: Americans With Disabilities Act
 If you need special assistance to participate in Oakland City Council and Committee
 meetings please contact the Office of the City Clerk. When possible, please notify the
 City Clerk 48 hours prior to the meeting so we can make reasonable arrangements to
 ensure accessibility. Also, in compliance with Oakland's policy for people with
 environmental illness or multiple chemical sensitivities, please refrain from wearing
 strongly scented products to meetings.

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**LATONDA SIMMONS
Agency Secretary/City Clerk
and Clerk of the Council**

ORA - Oakland Redevelopment Agency
S - Supplemental Item