



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Agenda - SUPPLEMENTAL \*Finance & Management Committee

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Tuesday, November 12, 2019

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

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### **DEFINITION OF TERMS:**

**Consent Item:** any action item that a subject matter Committee has forwarded to the full Council with unanimous recommendation for approval and is not controversial, and does not have a high level of public interest as determined by the Rules Committee.

**Non-Consent Item:** any action that a subject-matter Committee has forwarded to the full Council without unanimous recommendation for approval, or having a high level of public interest, or is controversial as determined by the Rules Committee.

**Action Item:** any resolution, ordinance, public hearing, motion, or recommendation requiring official vote and approval of the City Council to be effective.

**Informational Item:** an item of the agenda consisting only of an informational report that does not require or permit Council action.

Roll Call / Call To Order

### **COMMITTEE MEMBERSHIP:**

*Nikki Bas, District 2; Dan Kalb, District 1; Sheng Thao, District 4; Chairperson: Lynette McElhaney, District 3*

1 Approval Of The Draft Minutes From The Committee Meeting Held On October 22, 2019

[18-2403](#)

**Attachments:** [View Report](#)

2 Determination Of Schedule Of Outstanding Committee Items

[18-2406](#)

**Attachments:** [View Report](#)  
[View Supplemental Report 11/8/2019](#)

**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

**3** Subject: The Chairperson’s Report  
 From: Councilmember McElhaney  
 Recommendation: Receive An Oral Report And Discussion On Principles Of Leadership And Management "The Chairperson's Report", From Finance And Management Chair Lynette Gibson McElhaney  
[18-2414](#)

**Attachments:** [NO WRITTEN MATERIAL SUBMITTED](#)

**4 The item regarding "Report On Asset Seizure Policies And Practice' was removed from this agenda at the Rules and Legislation Committee of November 7, 2019**

**5** Subject: Police And Fire Retirement System Investment (PFRS)  
 From: Finance Department  
 Recommendation: Receive An Informational Report On The Oakland Police And Fire Retirement System’s (“PFRS”, Or “System”) Investment Portfolio As Of June 30, 2019  
[18-2125](#)

**Attachments:** [View Report](#)  
[View Report - Attachment A](#)

**Legislative History**

10/22/19	*Finance & Management Committee	Scheduled to the *Finance & Management Committee
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**6** Subject: Business Tax Exemption For Small Landlords  
 From: President Pro Tempore Kalb And Councilmember Gallo  
 Recommendation: Adopt An Ordinance Amending The Oakland Municipal Code, Chapter 5.04, Section 5.04.420, To Fully Or Partially Exempt From The Business Tax On Residential Property Rentals Those Landlords With Personal Income Of 100 Percent Of Area Median Income Or Less Who Rent Out (1) Two Or Fewer Rooms From Their Single Family Home Of Personal Residence Or (2) A Unit From Their Owner-Occupied Two-Unit Parcel  
[18-1769](#)

**Attachments:** [View Report](#)  
[View Finance Report](#)  
[View Supplemental Report 6/7/2019](#)  
[View Kalb Supplemental Report 10/10/2019](#)  
[View Kaplan Supplemental Report 10/18/2019](#)  
[View Supplemental Report 10/17/2019](#)  
[View Supplemental Report 11-7-2019](#)

**Legislative History**

5/2/19	*Rules & Legislation Committee	Scheduled to the *Finance & Management Committee
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*Councilmember Gallo requested to be added as a Co-Sponsor to this item*

5/16/19	*Rules & Legislation Committee <i>There was a Title Change read into record</i>	Scheduled to the *Finance & Management Committee
5/23/19	*Rules & Legislation Committee	Rescheduled to the *Finance & Management Committee
6/11/19	* Special Concurrent Meeting of the Oakland Redevelopment Successor Agency and Finance and Management Committee <i>There were 4 speakers on this item.</i>	Continued to the *Finance & Management Committee
6/20/19	*Rules & Legislation Committee	* Withdrawn and Rescheduled to the *Finance & Management Committee
9/19/19	*Rules & Legislation Committee <i>The Committee Approved a Title change read into record</i>	Rescheduled to the *Finance & Management Committee
9/26/19	*Rules & Legislation Committee <i>The Committee accepted for this item to be placed on the Pending List No Date Specific</i>	Rescheduled to the *Finance & Management Committee
10/22/19	*Finance & Management Committee <i>There were 15 speakers on this item.</i>	Continued to the *Finance & Management Committee

**7** Subject: Budget Advisory Commission (BAC) Budget Process Recommendations  
 From: Finance Department  
 Recommendation: Receive A Report From The Budget Advisory Commission (BAC) On Recommendations For Continual Improvement Of The Budget Process, And Staff Response To Those Recommendations  
[18-2430](#)

**Attachments:** [View Report](#)

**Legislative History**

10/31/19	*Special Rules and Legislation Committee	Scheduled to the *Finance & Management Committee
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**8** Subject: Status Of Negative Funds Citywide  
 From: Office Of The City Administrator  
 Recommendation: Receive An Informational Report On The Status Of Negative Funds Through June 30, 2019  
[18-2413](#)

**Attachments:** [View Report](#)

9 Subject: Cash Management Report  
From: Finance Department  
Recommendation: Receive The Informational Cash Management Report For The Quarter Ended September 30, 2019  
[18-2412](#)

Attachments: [View Report](#)

10 Subject: Biannual Report On Aging And Outstanding Revenue  
From: Finance Department  
Recommendation: Receive The Biannual Report On Aging And Outstanding Revenue  
[18-2326](#)

Attachments: [View Report](#)

Legislative History

10/22/19	*Finance & Management Committee	Scheduled to the *Finance & Management Committee
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11 Subject: Francisco & Associates, Inc. Contract Amendment- District Engineer  
From: Finance Department  
Recommendation: Adopt A Resolution Approving 1) Amendment Of A Professional Services Agreement Regarding Engineering Services For Various Local Measures With Francisco & Associates, Inc. To Increase The Not-To-Exceed Contract Amount To Five Hundred Fifty Thousand Dollars (\$550,000.00); 2) Extension Of The Term Of The Agreement To Calendar Year 2023 And, If Appropriate, For Two Additional Years; And 3) Waiver Of Advertising, Competitive Bidding, And Request For Proposals/Qualifications Selection Requirements  
[18-2429](#)

Attachments: [View Report](#)

Legislative History

10/31/19	*Special Rules and Legislation Committee <i>The Committee Accepted a Title Change read into record</i>	Scheduled to the *Finance & Management Committee
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**12** Subject: Semi-Annual Staffing Report  
From: Human Resource Management  
Recommendation: Receive The Semi-Annual Informational Report On Citywide Staffing Through September 23, 2019

[18-2432](#)

**Attachments:**      [View Report](#)  
[View Report-Attachment A](#)  
[View Report-Attachment B](#)  
[View Report-Attachment C](#)  
[View Report-Attachment D](#)  
[View Report-Attachment E](#)

### Adjournment

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

### Americans With Disabilities Act

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