



# City of Oakland

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City  
Clerk

## Meeting Minutes

### \*Finance & Management Committee

Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

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Tuesday, February 10, 2015

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

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**\*\*CONCURRENT MEETING OF THE OAKLAND REDEVELOPMENT SUCCESSOR  
AGENCY AND FINANCE AND MANAGEMENT COMMITTEE\*\***

#### **DEFINITION OF TERMS:**

**Consent Item:** any action item that a subject matter Committee has forwarded to the full Council with unanimous recommendation for approval and is not controversial, and does not have a high level of public interest as determined by the Rules Committee.

**Non-Consent Item:** any action that a subject-matter Committee has forwarded to the full Council without unanimous recommendation for approval, or having a high level of public interest, or is controversial as determined by the Rules Committee.

**Action Item:** any resolution, ordinance, public hearing, motion, or recommendation requiring official vote and approval of the City Council to be effective.

**Informational Item:** an item of the agenda consisting only of an informational report that does not require or permit Council action.

#### **Roll Call / Call To Order**

**Present** 4 - Annie Campbell Washington, Lynette Gibson McElhaney, Abel J. Guillén, and Dan Kalb

#### **COMMITTEE MEMBERSHIP:**

- 1 Approval Of The Draft Minutes From The Committee Meeting Held On January 27, 2015  
[14-0463](#)

**Attachments:** [View Report.pdf](#)

This Informational Report was Received and Filed.

**Abstained:** 1 - Guillén

**Aye:** 3 - Campbell Washington, Gibson McElhaney, and Kalb

**2** Determination Of Outstanding Committee Items

[14-0451](#)

**Attachments:** [View Report.pdf](#)

**A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

**3** Subject: State And Federal Budget Status Report  
From: Office Of The City Administrator  
Recommendation: Receive An Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland [TITLE CHANGE]

[14-0455](#)

**Attachments:** [View Report.pdf](#)

**A motion was made by Guillén, seconded by Campbell Washington, that this matter be Received and Filed. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

**4 Subject: Adopt Retirement Health Savings (RHS) Plan**

**The February 5, 2015 Rules and Legislation meeting rescheduled this item to the March 10, 2015 Finance & Management Committee agenda.**

**5** Subject: Amending Salary Schedule To Create Benefits Coordinator  
From: Human Resources Management Department  
Recommendation: Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Create The Classification Of Benefits Coordinator

[14-0418](#)

**Attachments:** [View Report.pdf](#)

**consent**

**A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 2/17/2015. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

6 Subject: Civil Service Exemption For Employee And Labor Relations Analyst, Senior  
From: Human Resources Management Department  
Recommendation: Adopt The Following Pieces Of Legislation:

1) An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Create The Classification Of Employee And Labor Relations Analyst, Senior  
[14-0419](#)

**Attachments:** [View Report.pdf](#)

**Consent**

A motion was made by Gibson McElhane, seconded by Campbell Washington, that this matter be Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, to be heard 2/17/2015. The motion carried by the following vote:

**Aye:** 4 - Campbell Washington, Gibson McElhane, Guillén, and Kalb

2) A Resolution Recommending To The Civil Service Board The Exemption Of The Following Classification From The Operation Of Civil Service: Employee And Labor Relations Analyst, Senior  
[14-0481](#)

7 Subject: Cash Management Report December 31 2014  
From: Treasury  
Recommendation: Receive The Cash Management Report For The Quarter Ended December 31, 2014  
[14-0409](#)

**Attachments:** [View Report.pdf](#)

A motion was made by Guillén, seconded by Campbell Washington, that this matter be Received and Forwarded to the Meeting of the Oakland City Council, to be heard 2/17/2015. The motion carried by the following vote:

**Aye:** 4 - Campbell Washington, Gibson McElhane, Guillén, and Kalb

8 Subject: Comprehensive Annual Financial Report (CAFR)  
From: Finance Department  
Recommendation: Receive The Comprehensive Annual Financial Report (CAFR) And Management Letter For Fiscal Year 2013-2014  
[14-0420](#)

**Attachments:** [View Report.pdf](#)

**Consent**

A motion was made by Campbell Washington, seconded by Gibson McElhane, that this matter be Received and Forwarded to the Meeting of the Oakland City Council, to be heard 2/17/2015. The motion carried by the following vote:

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 9** Subject: ORSA Audited Financial Report  
From: Finance Department  
Recommendation: Receive The Oakland Redevelopment Successor Agency (“ORSA”) Audited Financial Report For Fiscal Year 2013-2014  
[14-0421](#)

**Attachments:** [View Report.pdf](#)

**Consent**

**A motion was made by Campbell Washington, seconded by Guillén, that this matter be Received and Forwarded. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

- 10** Subject: Measure C-Oakland Hotel Tax Audit And Program Status Report  
From: Finance Department  
Recommendation: Receive The Measure C - Oakland Hotel Tax Audit And Program Status Report For Fiscal Year 2014  
[14-0422](#)

**Attachments:** [View Report.pdf](#)

**Non-Consent**

**This Informational Report was Received and Forwarded.to the Meeting of the Oakland City Council to be heard 2/17/2015**

- 11** Subject: Minimum Wage Implementation Info Report  
From: Office Of The City Administrator  
Recommendation: Receive An Informational Report On The Impact Of Implementing The Voter Approved Local Minimum Wage (“Measure FF”), Which Takes Effect March 2, 2015  
[14-0410](#)

**Attachments:** [View Report.pdf](#)

[View Supplemental Report.pdf](#)

***There were 5 speakers on this item***

**A motion was made by Gibson McElhaney, seconded by Campbell Washington, that this matter be Received and Forwarded to the Meeting of the Oakland City Council, to be heard 2/17/2015. The motion carried by the following vote:**

**Aye:** 4 - Campbell Washington, Gibson McElhaney, Guillén, and Kalb

**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

***There was one open forum speaker***

## Adjournment

*There being no further business, and upon the motion duly made, the Oakland City Council Finance and Management Committee adjourned the meeting at 11:50 p.m.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.