

  
CITY ATTORNEY'S OFFICE

## OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

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**RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE CITY ADMINISTRATOR TO RENEW THE PROFESSIONAL SERVICES AGREEMENT WITH HdL SOFTWARE, LLC FOR AN ADDITIONAL THREE-YEAR TERM WITH AN OPTION TO RENEW FOR ONE ADDITIONAL TWO-YEAR TERM IN AN AMOUNT NOT TO EXCEED NINE HUNDRED THOUSAND DOLLARS (\$900,000) FOR ALL FIVE YEARS FOR THE PROVISION OF TECHNICAL SUPPORT, ONGOING MAINTENANCE, AND UPGRADES FOR THE CITY'S LOCAL TAX SOFTWARE**

**WHEREAS**, the City of Oakland must have a local tax software platform to support billing and collection of local taxes such as business, transient occupancy, utility user and parking taxes, as well as local fees such as rent adjustment program and excess litter fees; and

**WHEREAS**, following a formal competitive bidding process in November 2015, HdL Software, LLC was selected to provide a local tax software platform for the City; and

**WHEREAS**, on April 19, 2016, the City Council passed Resolution No. 86120, which authorized the City Administrator to enter into an agreement with HdL Software, LLC for the purchase and installation of HdL Prime Local Tax Software and for the provision of training and technical support and maintenance in an amount not to exceed One Million Two Hundred Twenty-Six Thousand Seven Hundred Thirty Dollars (\$1,226,730) for an initial five-year term with the option to renew for five additional one year terms for on-going technical support, maintenance and upgrades; and

**WHEREAS**, pursuant to Resolution No. 86120, the City entered into a five-year term agreement with HdL Software, LLC on July 1, 2016, which will expire on June 30, 2021; and

**WHEREAS**, the option to renew the agreement with HdL Software, LLC provided by Resolution No. 86120 is subject to City Council approval; and

**WHEREAS**, the Revenue Management Bureau now seeks authorization to renew the agreement with HdL Software, LLC for an additional three-year term with the option to renew for one additional two-year term in an amount not to exceed Nine Hundred Thousand Dollars (\$900,000) for all five years for the provision of on-going maintenance, technical support and upgrades for the HdL Prime Local Tax Software; and

**WHEREAS**, funding for renewal of the HdLSoftware, LLC agreement is available in the Recordation and Technology Fee account; and

**WHEREAS**, pursuant to Oakland Municipal Code sections 2.04.042.D and 2.04.051.B, the City Council may waive the City's competitive bidding requirements upon recommendation by the City Administrator and a finding that it is in the City's best interest to do so; and

**WHEREAS**, the City Administrator recommends that City Council waive the City's competitive bidding requirements for renewal of the agreement with HdL Software, LLC because the HdL Prime Local Tax Software was successfully launched in December 2016, the software platform has met expectations and has become critical to the billing and collection of local taxes such as business, transient occupancy, utility user and parking taxes, as well as local fees such as rent adjustment program and excess litter fees, and HdL Software, LLC has provided exceptional technical support and maintenance services to the City for the past four and a half year; now, therefore, be it

**RESOLVED:** That for the reasons articulated by the City Administrator, the City Council finds that it is in the City's best interest to waive and hereby waives the competitive bidding process for renewal of the agreement with HdL Software, LLC; and be it

**FURTHER RESOLVED:** That the City Administrator is authorized to renew the agreement with HdL Software, LLC for an additional three-year term with an option to renew for one additional two-year term in an amount not to exceed Nine Hundred Thousand Dollars (\$900,000) for all five years for the provision of on-going maintenance, technical support and upgrades; and be it

**FURTHER RESOLVED:** That the agreement authorized hereunder shall be reviewed and approved as to form and legality by the City Attorney and a copy of the agreement shall be placed on file in the Office of the City Clerk.

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IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, KALB, KAPLAN, REID, TAYLOR, THAO AND  
PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: \_\_\_\_\_  
ASHA REED  
Acting City Clerk and Clerk of the Council of  
the City of Oakland, California