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Oakland City Attorney's Office

## OAKLAND CITY COUNCIL

Resolution No. 85487 = C.M.S.

Introduced by Councilmember \_\_\_\_\_

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**A RESOLUTION WAIVING THE ADVERTISING AND BIDDING REQUIREMENTS AND THE REQUEST FOR PROPOSAL/QUALIFICATIONS PROCESS AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH CITYSPAN TECHNOLOGIES, INC. TO PROVIDE LICENSING AND HOSTING, WEB-BASED CLIENT-LEVEL TRACKING AND CONTRACT MANAGEMENT DATABASE SYSTEMS FOR THE OAKLAND PARATRANSIT FOR THE ELDERLY AND THE DISABLED (OPED) PROGRAM IN AN AMOUNT NOT TO EXCEED \$55,000 FOR THREE YEARS FROM APRIL 1, 2015 TO MARCH 31, 2018**

**WHEREAS**, on August 8, 2006, the City Council approved Cityspan Technologies as the web-based client-level tracking and project management database system developer for the Human Services Department Measure Y program and has continuously approved contracts with Cityspan for subsequent renewals through the current fiscal year; and

**WHEREAS**, the Human Services Department in subsequent years added Oakland Fund for Children and Youth (OFCY) programs and Alameda County-Oakland Community Action Partnership (AC-OCAP) programs to the contract with Cityspan Technologies as the developer of the Human Services Department database system; and

**WHEREAS**, Cityspan Technologies was selected as the most qualified and most responsive bidder to develop a web-based client-level tracking and project management database for the Human Services Department through a Request for Bid process in May, 2006; and

**WHEREAS**, Cityspan Technologies is unique among vendors in that it offers pre-configured solutions and highly customized applications for the Human Services Department that are responsive to multiple program requirements and has demonstrated expertise and capability through development of client-level tracking and project management database systems for other major cities; and

**WHEREAS**, Cityspan Technologies has a successful record of providing database management services for Oakland's Human Services Programs, including: Measure Y programs, OFCY programs, and AC-OCAP programs and it is cost-effective and beneficial to use a unified database system within the Human Services Department; and

**WHEREAS**, Human Services Department staff wishes to contract with Cityspan Technologies in order to provide similar services to the OPED program; and

**WHEREAS**, Cityspan estimates the cost of licensing and user support, project management, and custom programming for the OPED Program at \$22,250 from April 1, 2015 to March 31, 2016 and \$10,000 annually from April 1, 2016 to March 31, 2017 and April 1, 2017 to March 31, 2018; and

**WHEREAS**, Oakland Municipal Code (OMC) section 2.04.020B requires City Council approval of contracts for technology-related professional services in excess of \$15,000 and technology-related products or goods in excess of \$50,000; and

**WHEREAS**, OMC section 2.04.051A requires the City Administrator to conduct a request for proposal/qualifications ("RFP/Q") process for professional services contracts in excess of \$25,000 and OMC section 2.04.051.B permits the Council to waive the RFP/Q process upon a finding that it is in the best interest of the City to do so; and

**WHEREAS**, OMC section 2.04.050.A. requires the City Administrator to conduct advertising and bidding and award to the lowest responsible, responsive bidder for the purchase of products or goods, and OMC section 2.04.050.I.5 allows the City Council to waive advertising and bidding requirements upon a finding by the Council that it is in the best interest of the City to do so; and

**WHEREAS**, staff recommends waiving the advertising and bidding requirements and the RFP/Q process for the contract with Cityspan Technologies because the Human Services Department uses Cityspan Technologies for other programs and it is cost-effective and beneficial to use a unified database system in order to share information, track participants, monitor grants and contracts, and analyze data across programs within the Department; and

**WHEREAS**, funds are available for these services in: Measure B Paratransit – ACTC Fund (2213), Oakland Paratransit for the Elderly and Disabled Organization (OPED) (75621), and OPED Administration Project (G462510); now, therefore, be it

**RESOLVED:** That pursuant to OMC sections 2.04.051.B and 2.04.050.I.5 and for the findings set forth above and in the City Administrator's report accompanying this item, the City Council finds and determines that is in the best interests of the City to waive the advertising and bidding process and the RFP/Q process for this contract and so waives the requirements; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes the City Administrator or her designee to execute an agreement with Cityspan Technologies, Inc. to provide licensing and hosting, web-based client level tracking, and contract management database systems for the OPED Program in an amount not to exceed \$55,000 from April 1, 2015 to March 31, 2018; and be it

**FURTHER RESOLVED:** That the City Council approves the use of funds currently located in: Measure B Paratransit – ACTC Fund (2213), Oakland Paratransit for the Elderly and Disabled Organization (75621), and OPED Administration Project (G462510); and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to conduct all negotiations, execute and submit all documents, including but not limited to applications, agreements, amendments, modifications, payment requests, and related actions which may be necessary in accordance with the basic purpose of this resolution at no additional costs without returning to Council; and be it

**FURTHER RESOLVED:** That the proposed Agreement shall be approved as to form and legality by the Office of the City Attorney and placed on file at the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA, MAR 31 2015

**PASSED BY THE FOLLOWING VOTE:**

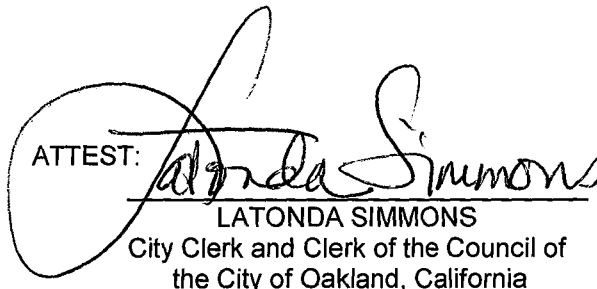
AYES - BROOKS, GALLO, GUILLEN, KALB, KAPLAN, REID, CAMPBELL WASHINGTON, AND PRESIDENT GIBSON MCELHANEY - 8

NOES - 0

ABSENT - 0

ABSTENTION - 0

ATTEST:

  
LATONDA SIMMONS  
City Clerk and Clerk of the Council of  
the City of Oakland, California