

CITY OF OAKLAND
AGENDA REPORT

2006 JUL 11 11:23 AM

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Public Works Agency
DATE: July 11, 2006

RE: Supplemental Report on Fleet Usage, Expansion of the City's Automotive Pool, and Commute Options

SUMMARY

On May 23, 2006, staff presented to the Finance and Management Committee a supplemental report explaining the rationale for retaining 150 vehicles that had been marked as possibly underutilized in 2003; providing a current utilization report for staff cars by agency; and answering the question whether the City could have more pool cars either leased or purchased. The Committee requested further information concerning the 150 retained vehicles. The Committee further directed staff to provide copies of the retention justification forms obtained in 2003; list carpool options offered specifically to department heads regarding the use of vehicles in their departments; provide a comprehensive report on the use of vehicles in the Police Department for officers and staff; explain how vehicle allowances are given and to whom; and list how many people actually need City vehicles to perform their jobs. In addition, Council Member Brunner handed out a motion to:

- 1) return underutilized passenger vehicles to the Equipment Services Division and reassign some to a general usage pool by September 1, 2006;
- 2) begin negotiations with City CarShare (CCS) to enroll all City employees in CCS's program;
- 3) begin negotiations with AC Transit to enroll the City in AC Transit's EcoPass program;
- 4) begin subsidizing automobile-allowance-eligible associates' BART Commuter Checks for those who volunteer to receive commute assistance in lieu of a monthly automobile allowance and City-paid parking for their personal vehicles;
- 5) switch all diesel-powered vehicles to biodiesel; and
- 6) direct the City Administrator to renegotiate with the unions to change automobile allowances to AC Transit and BART passes and eliminate City-paid parking spaces for City associates.

Upon discussion of the motion, item number 5 (switching diesel-powered vehicles to biodiesel) was removed. The Committee directed staff to return with the action items on July 11, 2006.

Item: _____
Finance and Management Committee
July 11, 2006

FISCAL IMPACT

The fiscal impact of implementing the return of underutilized staff cars to a general pool is difficult to quantify at this time. Based on the April 2006 utilization report for staff cars, 92 accrued on average fewer than 300 miles monthly over the vehicle's lifetime. Staff has yet to determine how many would be required to provide adequate pool coverage. Vehicles in excess of the number required for pool vehicle usage could be auctioned or sold. This number could range from 20 to 50 vehicles, whose auction proceeds could range from \$15,000 to \$85,000.

Enrolling City employees in City CarShare, and subsidizing employees' commute options also will incur expenses for the City. Again, these costs will depend on the number of employees who enroll in CCS, or some other car-sharing service provider, and who opt for commute assistance.

KEY ISSUES AND IMPACTS

Underutilization and Retention

In February 2003, the Equipment Services Division, in its role as advisor to agencies and departments, requested justification for the use of 200 low-mileage vehicles that were possibly underutilized. As a general rule, staff cars are expected to accumulate 60,000 miles at the end of their ten-year service life. In order to meet this criterion, a staff car is expected to accumulate approximately 500 miles per month or 25 miles per workday to be considered effectively utilized.

Equipment Division staff developed a form, "Justification for Retention of City-owned Vehicles" that was to be completed by the manager of the assigned low-usage vehicle explaining the need for retaining vehicles in the fleet. The agency director or his/her designee was required to approve the justification and acknowledge the following statement in justifying retention: *"I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for the assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate."*

In April and May 2003, the Equipment Division received retention justification forms for the vehicles not removed from service. *Attachment A* contains 56 completed justification forms. An additional 48 patrol cars and 47 non-patrol staff cars and vans assigned to the Police Department were also identified as possibly underutilized. Instead of obtaining a justification form for each of these units, Equipment Division staff worked with the Police Department to set up a rotation program for the patrol vehicles and an interdepartmental pool for the non-patrol vehicles. Use of each of the vehicles assigned to the Police Department is listed later in this report.

Carpool Options for Agencies

Currently, the City's fleet of 1,681 vehicles and equipment includes a pool of 117 cars, trucks, vans, and other equipment (compressors, generators, etc.) that are loaned to agencies/departments on a short- or long-term basis, as outlined by AI 4402. *Attachment B* lists the pool vehicles available for loan.

Staff has also explored the use of City CarShare, FlexCar and ZipCar as pool options for City agencies/departments. A description of each of the programs follows:

City CarShare

City CarShare (CCS) has approximately 10 vehicles located throughout Oakland (2 downtown area) and 7 in Berkeley. Even though the number of vehicles available in Oakland has not changed since staff contacted CCS in 2003, CCS stated they would consider expanding the service in downtown area.

Companies pay \$10/month for membership, regardless of the number of employees on the account. Rates begin at \$4/hour and 44¢/mile, which including gas, insurance, and parking. CCS assesses a one-time, fully refundable deposit of \$500, plus a \$30 application fee per employee.

The City of Berkeley has four CCS vehicles reserved for daytime use by Berkeley city staff. In the late afternoons and weekends, these vehicles revert to public use. Berkeley contracts with CCS at a reduced business rate, which could be extended to Oakland. Berkeley staff reported that program is working well as an adjunct to its city pool.

FlexCar

FlexCar has one vehicle in Oakland, and is willing to consider expanding its fleet to accommodate the City's needs. This vendor does not currently have any local government agencies utilizing its services, but does contract with the City of Portland.

FlexCar offers several service options—exclusive and semi-exclusive assignment, shared vehicles, and shuttle vehicles. Pricing starts at \$8.00 per hour or \$45 per day.

ZipCar

ZipCar does not have any vehicles located in the East Bay; however, it does have approximately 45 vehicles in San Francisco, and would consider expanding its operations to Oakland. ZipCar's representative did not know if any local government agency contracts with ZipCar.

ZipCar assesses a one-time \$75 account setup fee for businesses, then each driver pays \$25/year, which covers the cost of a driving record check and the Zipcard, an individualized access card.

Rates start at \$8 per hour, \$49 per business day, or \$60 per full day. Gas, insurance, designated parking and XM Satellite Radio are included.

Staff recommends preparing a proposal for car-sharing services to augment the City pool, and requesting that the three Bay Area car-sharing service providers submit competitive bids for providing the service to the City of Oakland.

AC Transit EcoPass

AC Transit is in the process of formalizing its EcoPass Program for new subscribers. Under this program, employers purchase a yearly pass for employees entitling them to ride free on any local or transbay AC Transit bus. By December 2006, AC Transit expects to have a standard contract available that ensures a revenue-neutral program for each participating agency. The initial contract price between Oakland and AC Transit would be based on an employee survey that enables AC Transit to determine the likely level of EcoPass usage. Annual adjustments to the contract fee will be based on actual EcoPass usage. The next step is for staff to initiate discussions with AC Transit about this potential benefit and its associated costs for Oakland.

City of Berkeley EcoPass Experience

The City of Berkeley began issuing EcoPasses to its 1,350 "benefited" employees in 2001. Since then, the number of employees using EcoPasses has steadily increased. Currently, approximately 400 regularly ride AC Transit, and the average cost to the City per employee (not user) is about \$60 per year. The average annual cost per AC Transit user is \$210. When looking at the cost per ride to the City of Berkeley, it roughly equals AC Transit's cash fare. The advantage of Berkeley's "universal" program, whereby each employee is issued an annual EcoPass, is that it involves very little administrative overhead. Berkeley distributes employee photo-ID EcoPasses with paychecks. Because all Berkeley employees already have a photo-ID on file, there is no extra step involved taking a separate photo for the EcoPass program.

Commuter Assistance vs. Automobile Allowance

During discussion of the motion to "begin subsidizing up to \$70 per month any automobile-allowance-eligible associates' Commuter Check (for BART)", it was determined that such a program by necessity would be voluntary as receiving an automobile allowance is oftentimes negotiated as part of an employee's compensation package or as part of a collective bargaining agreement.

Staff prepared and distributed an informal e-mail survey to the 192 persons receiving automobile allowances in Categories II and III to determine the interest in such a voluntary program. The question was asked, "Would City associates who receive an auto allowance rather have subsidized BART Commuter Checks, AC Transit EcoPass, or other forms of commute assistance?", with the response options being Yes, No or Maybe.

As of June 21, 56 responded No, 2 Yes and 5 Maybe.

Use of Police Department Vehicles for Officers and Staff

The Police Department fleet is comprised of 598 vehicles and equipment, of which 235 are marked and 137 are unmarked patrol cars. The remaining 226 vehicles are motorcycles, vans, staff cars, trucks, trailers, and specialty units.

The Committee requested information on the OPD vehicle usage. *Attachment C* details the departmental assignments for each of the cars and vans assigned to OPD; *Attachment D* lists the 46 vehicles used by OPD personnel for business and personal commute purposes.

Marked Ford Crown Victoria sedans are used to provide police patrol services within the city and are not driven for commute purposes. Unmarked full-sized cars are used by investigators, inspectors, or upper management/supervisory staff to conduct City business, and on a smaller scale, as assigned take-home vehicles for upper management and unit members that may be on-call. Smaller staff cars, station wagons and vans are used by evidence technicians or other units, such as Neighborhood Service Coordinators.

Automobile Allowances – AI 4403

According to Administrative Instruction 4403, “The City shall provide for the rental of privately owned vehicles from City officials and employees for the purpose of conducting City business. The purpose of renting privately owned vehicles is to “facilitate the transportation of City officials and associates conducting City business, such as field work, attending community meetings, site visits, court appearances, and inspection visits...The rental of a private vehicle for use on official City business is based upon need and the economic benefit to the City.”

Flat automobile allowances paid to City officials and associates must be reported by the City as income and are subject to federal and state withholding.

Allowances are provided to City officials and employees as follows:

- Category I – Includes the Mayor, Vice Mayor, City Council Members, City Administrator, City Attorney and City Auditor.
- Category II – Covers designated associates in Units UK1, UM1, UM2, U31, and U41 including City Administrator's executive staff, agency heads, department heads, assistant or deputy agency directors, division managers and others as recommended by the Agency Director or Department Head and approved by the City Administrator; or approved by the City Attorney or City Auditor for employees within their departments.

- Category III – Covers employees whose work assignment requires the use of a personal vehicle on a regular basis, as approved by the Agency Director or Department Head; or by the City Attorney or City Auditor for associates within their department.
- Category IV – Covers associates who drive their personal vehicles on an intermittent or occasional basis as approved by the Agency Director or Department Head, City Attorney or City Auditor.

The following chart outlines the number of City officials and employees receiving automobile allowances in each category:

Automobile Allowance Costs – Categories I, II and III FY 2005-06			
Auto Allowance Category	Number of Officials/ Employees	Monthly Amount	Annual Cost
I	2	\$ 750.00	\$18,000.00
I	11	\$ 550.00	\$72,600.00
II	8	\$ 400.00	\$38,400.00
II	81	\$ 350.00	\$340,200.00
III	100	\$ 137.55	\$162,660.00
Totals	202		\$631,860.00

City Vehicles Required for City Business

The Committee requested an accounting of the number of persons who require a City vehicle to perform his/her job. Staff has requested that agencies/departments provide a list of job classifications that use City vehicles or personal vehicles rented to the City to conduct City business, the number of persons in each classification, and the percentage of the business week each person typically spends away from an office setting. The result will be reported to the Committee in the September follow-up report. This will provide the Equipment Services Division with information that will help to determine the size of the unassigned vehicle pool and in overall vehicle assignments to agencies/departments.

RECOMMENDATION AND RATIONALE

Staff has presented several options for further fleet reductions, including transferring, reassigning or disposing of underutilized vehicles, expanding the pool of unassigned vehicles, augmenting a pool with a contracted car-sharing service provider, and subsidizing employees' commute.

Staff is developing a policy that will define the criteria for removing an underutilized vehicle from specific agency/department assignment, and the process for appealing such a removal. Staff is also working on expanding the small pool of staff cars in the downtown area such that a sufficient number of vehicles is available to meet the needs of staff during peak demand hours, and ensure that each unit in the pool is adequately utilized in order to maximize the City's investment. Staff will return to the Committee in September to present the policy, report on the number of vehicles removed from agency assignment and the size of the pool, and the status of contracting with a car-sharing service provider.

ACTION REQUESTED OF THE CITY COUNCIL

Staff recommends that Council accept the supplemental report.

Respectfully submitted,



RAUL GODINEZ II, P.E.

Director, Public Works Agency

Reviewed by:

Bruce Saunders, Assistant Director

Department of Infrastructure & Operations

Prepared by:

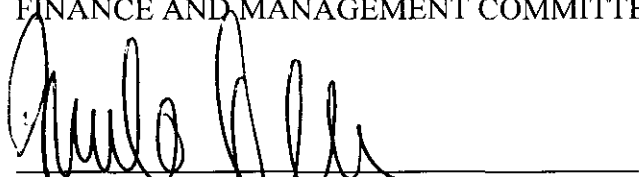
Stephanie McCormick, Fleet Specialist

Equipment Services Division

Attachments:

- A. Fleet Retention Justification Forms
- B. City-owned Pool Vehicles
- C. Police Department Vehicle Assignments
- D. Police Department Take-Home Vehicles

APPROVED AND FORWARDED TO THE
FINANCE AND MANAGEMENT COMMITTEE:


OFFICE OF THE CITY ADMINISTRATOR

Item: _____
Finance and Management Committee
July 11, 2006

Justification for Retention of City-owned Vehicle

Vehicle No.:	3163
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	Honda Civic GNG Sedan
Assigned to:	LaTonya Harris

Justification for retention of vehicle:

The Head Start program has 26 Head Start sites and contracts with 6 Family Child Care homes, throughout the City of Oakland, and serves more than 1,600 children and families (includes the delegate agency).

All Head Start program locations must be continually and regularly monitored in order to ensure that services are being effectively provided to children and families. Monitoring Head Start sites is a grant requirement (see below). Retaining City vehicles provides staff the ability to quickly and efficiently monitor Head Start sites and program components including health services, child development services, family services, human resources, and facility safety. The lack of an ability to efficiently monitor sites could lead to a deficient status, and could put the program at risk for continued funding.

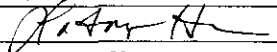
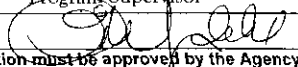
**** This vehicle is regularly fueled. The current mileage is approximately 5,175. ****

This position requires the use of a City Vehicle. LaTonya Harris is a Head Start Program Supervisor, and uses this vehicle to attend local community meetings and regional conferences, monitor compliance at Head Start sites as needed, and visits any of the sites at a moment's notice to investigate or resolve urgent issues.

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

- **92.40(a) - Monitoring by grantees:**
Grantees are responsible for managing the day-to-day operations of grant and subgrant supported activities. Grantees must monitor grant and subgrant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function or activity.
- **1304.51(i) - Program Self-Assessment and Monitoring :**
(2) Grantees must establish and implement procedures for the ongoing monitoring of their own Early Head Start and Head Start operations, as well as those of each of their delegate agencies, to ensure that these operations effectively implement Federal regulations.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	June 5, 2003
Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3071
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	Ford Focus 4D Station Wagon
Assigned to:	Alferma Crawford

Justification for retention of vehicle:

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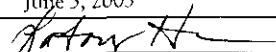
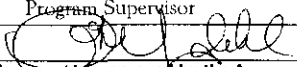
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This position requires the use of a City Vehicle. Alferma Crawford is a Head Start Program Education Coordinator, and uses this vehicle to frequently monitor 26 sites' compliance with state licensing and federal regulations. In addition, the Education Coordinator provides technical assistance and support to staff in the field.

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

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Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3280** (Head Start Grant Owned- Vehicle)
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	S/Car ADD
Assigned to:	Peter Thompson

Justification for retention of vehicle:

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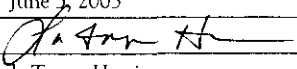
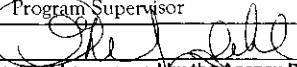
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This position requires the use of a City Vehicle. Peter Thompson is a Head Start Summer Food Program Driver/Courier, and uses this vehicle to deliver food to sites daily for the food program. **This vehicle is specially equipped for food delivery according to state and federal regulations.**

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

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Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3164
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	Honda Civic CNG Sedan
Assigned to:	Connie Chu

Justification for retention of vehicle:

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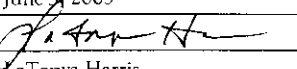
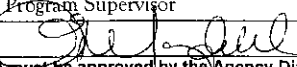
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This position requires the use of a City Vehicle. Connie Chu is a Head Start Program Health Coordinator, and uses this vehicle to frequently travel to sites to ensure that sites follow proper health and safety procedures, meet with parents and staff, and attend community meetings.

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

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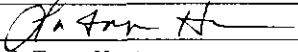
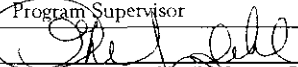
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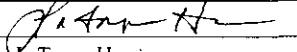
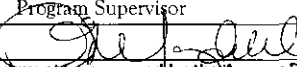
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Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3677 (Head Start Grant Owned- Vehicle)
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	Sedan
Assigned to:	Cherae Cockerham

Justification for retention of vehicle:

The Head Start program has 26 Head Start sites and contracts with 6 Family Child Care homes, throughout the City of Oakland, and serves more than 1,600 children and families (includes the delegate agency).

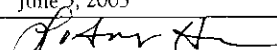
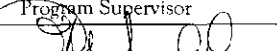
All Head Start program locations must be continually and regularly monitored in order to ensure that services are being effectively provided to children and families. Monitoring Head Start sites is a grant requirement (see below). Retaining City vehicles provides staff the ability to quickly and efficiently monitor Head Start sites and program components including health services, child development services, family services, human resources, and facility safety. The lack of an ability to efficiently monitor sites could lead to a deficient status, and could put the program at risk for continued funding.

This position requires the use of a City Vehicle. Cherae Cockerham is a Head Start Program Disabilities Coordinator, and uses this vehicle to visit sites daily to meet with staff and parents, observe children, monitor program compliance, provide technical assistance and support to staff to ensure that services are provided to children with special needs and disabilities.

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

- **92.40(a) - Monitoring by grantees:**
Grantees are responsible for managing the day-to-day operations of grant and subgrant supported activities. Grantees must monitor grant and subgrant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function or activity.
- **1304.51(i) - Program Self-Assessment and Monitoring :**
(2) Grantees must establish and implement procedures for the ongoing monitoring of their own Early Head Start and Head Start operations, as well as those of each of their delegate agencies, to ensure that these operations effectively implement Federal regulations.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	June 5, 2003
Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3281** (Head Start Grant Owned- Vehicle)
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	S/Car
Assigned to:	Alton Pines

Justification for retention of vehicle:

The Head Start program has 26 Head Start sites and contracts with 6 Family Child Care homes, throughout the City of Oakland, and serves more than 1,600 children and families (includes the delegate agency).

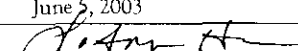
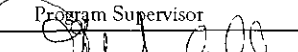
All Head Start program locations must be continually and regularly monitored in order to ensure that services are being effectively provided to children and families. Monitoring Head Start sites is a grant requirement (see below). Retaining City vehicles provides staff the ability to quickly and efficiently monitor Head Start sites and program components including health services, child development services, family services, human resources, and facility safety. The lack of an ability to efficiently monitor sites could lead to a deficient status, and could put the program at risk for continued funding.

This position requires the use of a City Vehicle. Alton Pines is a Head Start CYS Program Driver Courier, and uses this vehicle to deliver food to sites daily for the food program. **This vehicle is specially equipped for food delivery according to state and federal regulations.**

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

- **92.40(a) - Monitoring by grantees:**
Grantees are responsible for managing the day-to-day operations of grant and subgrant supported activities. Grantees must monitor grant and subgrant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function or activity.
- **1304.51(i) - Program Self-Assessment and Monitoring :**
(2) Grantees must establish and implement procedures for the ongoing monitoring of their own Early Head Start and Head Start operations, as well as those of each of their delegate agencies, to ensure that these operations effectively implement Federal regulations.

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Date:	June 5, 2003
Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3677 (Head Start Grant Owned- Vehicle)
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	Sedan
Assigned to:	Cherae Cockerham

Justification for retention of vehicle:

The Head Start program has 26 Head Start sites and contracts with 6 Family Child Care homes, throughout the City of Oakland, and serves more than 1,600 children and families (includes the delegate agency).

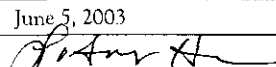
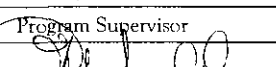
All Head Start program locations must be continually and regularly monitored in order to ensure that services are being effectively provided to children and families. Monitoring Head Start sites is a grant requirement (see below). Retaining City vehicles provides staff the ability to quickly and efficiently monitor Head Start sites and program components including health services, child development services, family services, human resources, and facility safety. The lack of an ability to efficiently monitor sites could lead to a deficient status, and could put the program at risk for continued funding.

This position requires the use of a City Vehicle. Cherae Cockerham is a Head Start Program Disabilities Coordinator, and uses this vehicle to visit sites daily to meet with staff and parents, observe children, monitor program compliance, provide technical assistance and support to staff to ensure that services are provided to children with special needs and disabilities.

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

- **92.40(a) - Monitoring by grantees:**
Grantees are responsible for managing the day-to-day operations of grant and subgrant supported activities. Grantees must monitor grant and subgrant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function or activity.
- **1304.51(i) - Program Self-Assessment and Monitoring :**
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Date:	June 5, 2003
Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3281** (Head Start Grant Owned- Vehicle)
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	S/Car
Assigned to:	Alton Pines

Justification for retention of vehicle:

The Head Start program has 26 Head Start sites and contracts with 6 Family Child Care homes, throughout the City of Oakland, and serves more than 1,600 children and families (includes the delegate agency).

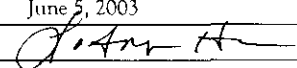
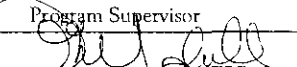
All Head Start program locations must be continually and regularly monitored in order to ensure that services are being effectively provided to children and families. Monitoring Head Start sites is a grant requirement (see below). Retaining City vehicles provides staff the ability to quickly and efficiently monitor Head Start sites and program components including health services, child development services, family services, human resources, and facility safety. The lack of an ability to efficiently monitor sites could lead to a deficient status, and could put the program at risk for continued funding.

This position requires the use of a City Vehicle. Alton Pines is a Head Start CYS Program Driver Courier, and uses this vehicle to deliver food to sites daily for the food program. **This vehicle is specially equipped for food delivery according to state and federal regulations.**

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

- **92.40(a) - Monitoring by grantees:**
Grantees are responsible for managing the day-to-day operations of grant and subgrant supported activities. Grantees must monitor grant and subgrant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function or activity.
- **1304.51(i) - Program Self-Assessment and Monitoring :**
(2) Grantees must establish and implement procedures for the ongoing monitoring of their own Early Head Start and Head Start operations, as well as those of each of their delegate agencies, to ensure that these operations effectively implement Federal regulations.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	June 5, 2003
Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3680 (Head Start Grant Owned- Vehicle)
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	Sedan
Assigned to:	Tahira Malik

Justification for retention of vehicle:

The Head Start program has 26 Head Start sites and contracts with 6 Family Child Care homes, throughout the City of Oakland, and serves more than 1,600 children and families (includes the delegate agency).

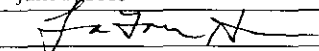
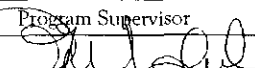
All Head Start program locations must be continually and regularly monitored in order to ensure that services are being effectively provided to children and families. Monitoring Head Start sites is a grant requirement (see below). Retaining City vehicles provides staff the ability to quickly and efficiently monitor Head Start sites and program components including health services, child development services, family services, human resources, and facility safety. The lack of an ability to efficiently monitor sites could lead to a deficient status, and could put the program at risk for continued funding.

This position requires the use of a City Vehicle. Tahira Malik is a Head Start Program Service Area Coordinator, and uses this vehicle to visit Head Start sites and Family Child Care homes almost daily to supervise staff, meet with families, attend community meetings and attend local and regional conferences

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

- **92.40(a) - Monitoring by grantees:**
Grantees are responsible for managing the day-to-day operations of grant and subgrant supported activities. Grantees must monitor grant and subgrant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function or activity.
- **1304.51(i) - Program Self-Assessment and Monitoring :**
(2) Grantees must establish and implement procedures for the ongoing monitoring of their own Early Head Start and Head Start operations, as well as those of each of their delegate agencies, to ensure that these operations effectively implement Federal regulations.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	June 5, 2003
Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3712
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	Station Wagon
Assigned to:	Michell Henry

Justification for retention of vehicle:

The Head Start program has 26 Head Start sites and contracts with 6 Family Child Care homes, throughout the City of Oakland, and serves more than 1,600 children and families (includes the delegate agency).

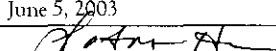
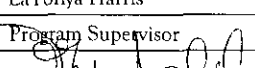
All Head Start program locations must be continually and regularly monitored in order to ensure that services are being effectively provided to children and families. Monitoring Head Start sites is a grant requirement (see below). Retaining City vehicles provides staff the ability to quickly and efficiently monitor Head Start sites and program components including health services, child development services, family services, human resources, and facility safety. The lack of an ability to efficiently monitor sites could lead to a deficient status, and could put the program at risk for continued funding.

This position requires the use of a City Vehicle. Michell Henry is a Head Start Program Supervisor, and uses this vehicle to attend local community meetings and regional conferences, monitor compliance at Head Start sites as needed, and needs to be able to visit any of the sites at a moment's notice to investigate or resolve urgent issues.

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

- **92.40(a) - Monitoring by grantees:**
Grantees are responsible for managing the day-to-day operations of grant and subgrant supported activities. Grantees must monitor grant and subgrant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function or activity.
- **1304.51(i) - Program Self-Assessment and Monitoring :**
(2) Grantees must establish and implement procedures for the ongoing monitoring of their own Early Head Start and Head Start operations, as well as those of each of their delegate agencies, to ensure that these operations effectively implement Federal regulations.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	June 5, 2003
Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3798 (Head Start Grant Owned- Vehicle)
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	Sedan
Assigned to:	Germaine Davis

Justification for retention of vehicle:

The Head Start program has 26 Head Start sites and contracts with 6 Family Child Care homes, throughout the City of Oakland, and serves more than 1,600 children and families (includes the delegate agency).

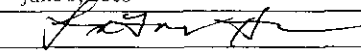
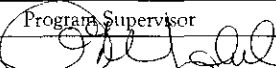
All Head Start program locations must be continually and regularly monitored in order to ensure that services are being effectively provided to children and families. Monitoring Head Start sites is a grant requirement (see below). Retaining City vehicles provides staff the ability to quickly and efficiently monitor Head Start sites and program components including health services, child development services, family services, human resources, and facility safety. The lack of an ability to efficiently monitor sites could lead to a deficient status, and could put the program at risk for continued funding.

This position requires the use of a City Vehicle. Germaine Davis is a Head Start Enrollment Coordinator, and uses this vehicle to frequently visit sites, meet with families, attend community meetings and regional conferences; and to frequently visit community organizations to recruit families for the Head Start program.

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

- **92.40(a) - Monitoring by grantees:**
Grantees are responsible for managing the day-to-day operations of grant and subgrant supported activities. Grantees must monitor grant and subgrant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function or activity.
- **1304.51(i) - Program Self-Assessment and Monitoring :**
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Date:	June 5, 2003
Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3797 (Head Start Grant Owned- Vehicle)
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	Station Wagon
Assigned to:	Molly O'Malley

Justification for retention of vehicle:

The Head Start program has 26 Head Start sites and contracts with 6 Family Child Care homes, throughout the City of Oakland, and serves more than 1,600 children and families (includes the delegate agency).

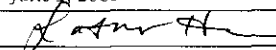
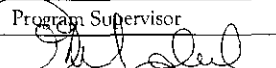
All Head Start program locations must be continually and regularly monitored in order to ensure that services are being effectively provided to children and families. Monitoring Head Start sites is a grant requirement (see below). Retaining City vehicles provides staff the ability to quickly and efficiently monitor Head Start sites and program components including health services, child development services, family services, human resources, and facility safety. The lack of an ability to efficiently monitor sites could lead to a deficient status, and could put the program at risk for continued funding.

This position requires the use of a City Vehicle. Molly O'Malley is a Head Start Even Start Coordinator, and uses this vehicle to frequently visit the Even Start program that she administers, and commutes between the site and the department office. The Even Start Coordinator regularly attends local community meetings and regional conferences.

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

- **92.40(a) - Monitoring by grantees:**
Grantees are responsible for managing the day-to-day operations of grant and subgrant supported activities. Grantees must monitor grant and subgrant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function or activity.
- **1304.51(i) - Program Self-Assessment and Monitoring :**
(2) Grantees must establish and implement procedures for the ongoing monitoring of their own Early Head Start and Head Start operations, as well as those of each of their delegate agencies, to ensure that these operations effectively implement Federal regulations.

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Date:	June 5, 2003
Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3499
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	Ford Focus 4D Station Wagon
Assigned to:	Susie Ashley

Justification for retention of vehicle:

The Head Start program has 26 Head Start sites and contracts with 6 Family Child Care homes, throughout the City of Oakland, and serves more than 1,600 children and families (includes the delegate agency).

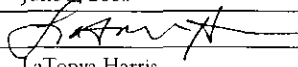
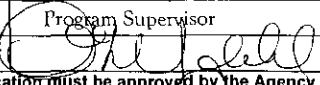
All Head Start program locations must be continually and regularly monitored in order to ensure that services are being effectively provided to children and families. Monitoring Head Start sites is a grant requirement (see below). Retaining City vehicles provides staff the ability to quickly and efficiently monitor Head Start sites and program components including health services, child development services, family services, human resources, and facility safety. The lack of an ability to efficiently monitor sites could lead to a deficient status, and could put the program at risk for continued funding.

This position requires the use of a City Vehicle. Susie Ashley is a Head Start Early Literacy Mentor Coach, and uses this vehicle to make daily visits to sites to coach, mentor and provide technical assistance to staff.

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

- **92.40(a) - Monitoring by grantees:**
Grantees are responsible for managing the day-to-day operations of grant and subgrant supported activities. Grantees must monitor grant and subgrant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function or activity.
- **1304.51(i) - Program Self-Assessment and Monitoring :**
(2) Grantees must establish and implement procedures for the ongoing monitoring of their own Early Head Start and Head Start operations, as well as those of each of their delegate agencies, to ensure that these operations effectively implement Federal regulations.

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Date:	June 5, 2003
Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	3802
Agency/Department:	Life Enrichment Agency/Department of Human Services
Vehicle Description:	Sedan
Assigned to:	Usana Pulliam/Les Mendez

Justification for retention of vehicle:

The Head Start program has 26 Head Start sites and contracts with 6 Family Child Care homes, throughout the City of Oakland, and serves more than 1,600 children and families (includes the delegate agency).

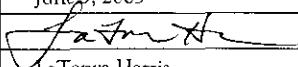
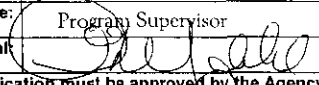
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This position requires the use of a City Vehicle. Usana Pulliam is a Head Start Early Childhood & Family Services Manager, and uses this vehicle to visit any of the program's 26 sites at a moment's notice in order to investigate or resolve any urgent issues. This vehicle is shared by Les Mendez who, as a Early Literacy Mentor Coach, uses this vehicle to make daily visits to sites to coach, mentor and provide technical assistance to staff.

Relevant Head Start Performance Standards (Title 45 Code of Federal Regulations):

- **92.40(a) - Monitoring by grantees:**
Grantees are responsible for managing the day-to-day operations of grant and subgrant supported activities. Grantees must monitor grant and subgrant supported activities to assure compliance with applicable Federal requirements and that performance goals are being achieved. Grantee monitoring must cover each program, function or activity.
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Date:	June 5, 2003
Signature:	
Printed Name:	LaTonya Harris
Title:	Program Supervisor
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

VEHICLE #4948 – CATCH BASIN CLEANER:

The Storm Sewer (Drainage) Section utilizes the Catch Basin Cleaner to remove debris and trash from storm inlets, trash racks, the CDS filtering device at Lake Merritt, and wash racks located at the Municipal Service Center approximately eight months or (2/3) of the year.

When the Catch Basin Cleaner is not in use by the Storm Sewer (Drainage) Section, the unit is in use by the Street Cleaning Section to remove leaves. Removal of fallen leaves is key because if not done it impedes, in fact, impacts street sweeping and drainage runoff.

During the winter months this unit can be deemed as an emergency response vehicle. Dependence of this unit by both sections is salient. Particularly, in an emergency situation because of frequent inlet or manhole flooding.

VEHICLE #3115 – CAV, 4 DSW:

This vehicle is assigned to a Construction Inspector. On a daily basis this employee is required to inspect work performed by utility companies. The Construction Inspector is assigned to a specific area within the City so productivity is optimized and driving is kept to a minimum. Also, the Construction Inspector attends meetings on a regular basis with utility companies. Inspection fees in the master fee schedule have been increased to absorb the costs associated with this vehicle.

VEHICLE #3119 – CAV, DSW:

The response above applies to this vehicle as well.

VEHICLE #3079 – DSW, OPD 11/00

A Supervisor that is required to respond to constituent complaints, assist and monitor the work performed by crews, and attend meetings, makes appropriate use of this vehicle. Also, the Supervisor attends City-sponsored training, and responds to emergencies after hours.

VEHICLE #s 4117, 4119, 4120 – POWER RODDER TRUCKS:

These vehicles are used to remove tree roots, grease, and other obstructions from sanitary and storm sewer lines. Without these units, there will be a significant increase in sewer backups and flooding on public and private property, which will result in substantial claim settlements made with property owners by the City. This type of vehicle is operated while the unit is idle.

RECEIVED
CITY OF OAKLAND
FILE TO AGENCY
MUNICIPAL SERVICES DIVISION
2003 APR 28 PM 3 43

CITY OF OAKLAND
Public Works Agency
Design & Construction Services Department
Sewer Maintenance & Utility Inspection Division

Memorandum

To: Bruce Saunders, Equipment Services Manager
From: David Ferguson, Operations Manager *DF*
Date: April 23, 2003
Re: Return of Underutilized Vehicles

The vehicles listed below were identified in your memorandum dated April 18, 2003, as underutilized by the Sewer Maintenance and Utility Inspection Division (SMUID). Your memorandum further stated that these vehicles are to be returned to the Automotive Body Shop at 7101 Edgewater Drive, Buildings 5, by April 30, 2003.

I am requesting that you reconsider your request, and make an exception so that the Sewer Maintenance and Utility Inspection Division (SMUID) retain vital equipment, based on the following facts:

VEHICLE #4071 – STORM SEWER (DRAINAGE) INSPECTION TRUCK WITH CCTV:

The above referenced unit was purchased as part of the Storm Drain Master Plan. As you may recall, in 2001, City Council directed staff to purchase equipment that would allow staff to effectively clean, inspect, and service the storm drain system. This particular unit is equipped with a Closed Circuit TV (CCTV) specifically designed to inspect storm drainpipes, and other drainage structures. The CCTV components operate while the truck is idle. Thus, the mileage will continue to be low.

Additionally, this is the only type of inspection equipment the Storm Sewer (Drainage) Section has. Returning this unit would place a tremendous burden on the Sewer Maintenance Section, because my division would be required to adhere to strict coordination and scheduling of the other units that are used on a daily basis. The effect would impose a hardship for the Sanitary and Storm Sewer Section.

Further, the return of this unit will impact efficiency and response time of requests from the Engineering Division for Capital Improvement Projects, and constituents who need inspection reports to verify pipe conditions.

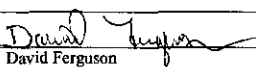

Justification for Retention of City-owned Vehicle

Vehicle No.:	4117,4119,4120
Agency/Department:	Public Works – Design and Construction Services – Sewer Maintenance Division
Vehicle Description:	Power Rodder Trucks
Assigned to:	Sewer Maintenance Section

Justification for retention of vehicle:

These vehicles are used to remove tree roots, grease, and other obstructions from sanitary and storm sewer lines. Without these units, there will be a significant increase in sewer backups and flooding on public and private property, which result in substantial claim settlements made with property owners by the City. This type of vehicle is operated while the unit is idle. These units are necessary to service lines before Closed Circuit TV Inspection can be performed.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	5-15-03
Signature:	
Printed Name:	David Ferguson
Title:	Operations Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

VEHICLE #7322 & #7324 – MINI EXCAVATORS:

The Sanitary and Storm Sewer (Drainage) Maintenance Sections utilize this equipment to excavate and repair sanitary and storm sewer structures that are located on easements where access is extremely limited. One unit was purchased as part of the Storm Drain Master Plan. However, staff believes one excavator (#7324) can be shared between the two sections, thus, relinquishing vehicle #7322.

I must reiterate that all equipment utilized by (SMUID) can be considered as emergency response equipment. It is used on weekends and after regular work hours. If we are required to surrender key emergency response vehicles, we place the City in a precarious position.

Should a natural or manmade disaster occur, and (SMUID) is unable to procure rental of specialized equipment from a vendor we may not be able to effectively control a situation due to the shortage of equipment. This ultimately means the needs of our constituents are not met.

Again, if the requested exceptions are not granted and we must relinquish vehicles, (SMUID) will face another challenge. For example, when an existing vehicle is removed from service for maintenance purposes or mechanical failure, it will be very difficult to assign staff to their various maintenance functions and duties if there are not enough vehicles to accommodate staff.

Lastly, after serious thought and consideration of the critical budget issues our organization is currently facing, as Operations Manager of (SMUID) it is my determination that we are at an adequate level to function properly with the exception of one Mini-Excavator.

If you would like to discuss this matter further, please call me at extension 5564.

Thank you.

Cc: Claudette R. Ford, Director
Raul Godinez II, Assistant Director

Attch. Memorandum dated April 23, 2003

Justification for Retention of City-owned Vehicle

Vehicle No.:	4071
Agency/Department:	Public Works – Design and Construction Services – Sewer maintenance Division
Vehicle Description:	Inspection Truck with CCTV
Assigned to:	Drainage Section

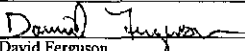

Justification for retention of vehicle:

The above referenced unit was purchased as part of the Storm Drain Master Plan. As you may recall, in 2001, the City Council directed staff to purchase equipment that would allow staff to effectively clean, inspect, and service the storm drain system. This particular unit is equipped with a Closed Circuit TV (CCTV) specifically designed to inspect storm drainpipes, and other drainage structures. The CCTV components operate while the truck is idle. Thus, the mileage will continue to be low.

Additionally, this is the only type of inspection equipment the Storm Sewer (Drainage) Section has. Returning the unit would place a tremendous burden on the Sewer Maintenance Section, because my division would be required to adhere to strict coordination and scheduling of the other units that are used on a daily basis. The effect would impose a hardship for the Sewer Maintenance Division.

Further, the return of this unit will impact the efficiency and response time of requests from the Engineering Division for Capital Improvement Projects, and constituents who need inspection reports to verify pipe conditions.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	5-15-03
Signature:	
Printed Name:	David Ferguson
Title:	Operations Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	#7322, #7324
Agency/Department:	Public Works – Design and Construction Services – Sewer Maintenance Division
Vehicle Description:	Mini Excavators
Assigned to:	Sewer Maintenance Section

Justification for retention of vehicle:

The Sanitary and Storm Sewer Maintenance Division utilize this equipment to excavate and repair sanitary and storm sewer structures that are located on easements where access is limited. One unit was purchased as part of the Storm Drain Master Plan. However, staff believes one unit (#7324) can be shared between the two sections, thus, relinquishing vehicle #7322.

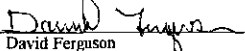

I must reiterate that all equipment utilized by (SMUID) can be considered emergency response equipment. It is used on weekends and after regular work hours. If we are required to surrender key emergency response vehicles, we place the City in a precarious position.

Should a natural or manmade disaster occur, and (SMUID) is unable to procure rental of specialized equipment from a vendor we may not be able to effectively control a situation due to the shortage of equipment. This ultimately means that needs of our constituents are not met.

Again, if the requested exceptions are not granted and we must relinquish vehicles, (SMUID) will face another challenge. For example, when an existing vehicle is removed from service for maintenance purposes or mechanical failure, it will be very difficult to assign staff to their various maintenance functions and duties if there are not enough vehicles to accommodate staff.

Lastly, after serious thought and consideration of the critical budget issues our organization is currently facing, as Operations Manager of (SMUID) it is my determination that we are at an adequate level to function properly with the exception of one mini excavator.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	5-15-03
Signature:	
Printed Name:	David Ferguson
Title:	Operations Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

RECEIVED
CITY OF OAKLAND
EQUIPMENT SERVICES DIVISION

Justification for Retention of City-owned Vehicle

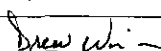
2003 MAY 20 AM 8 57

Vehicle No.:	7104
Agency/Department:	PWA/MSD/SCGA
Vehicle Description:	Sidewalk Vacuum
Assigned to:	Sidewalk Cleaning

Justification for retention of vehicle:

Used to clean sidewalks in business districts.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 14, 2003
Signature:	
Printed Name:	Drew Winsor
Title:	Operations Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	4948
Agency/Department:	Public Works – Design and Construction Services – Sewer Maintenance Division
Vehicle Description:	Catch Basin Cleaner
Assigned to:	Drainage Section

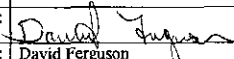

Justification for retention of vehicle:

The Storm Sewer Section (Drainage) utilizes the Catch Basin Cleaner to remove debris and trash from storm inlets, trash racks, the Continuous Deflection System (CDS) filtering device at Lake Merritt, and the wash racks located at the Municipal Service Centers approximately eight months (3/4) of the year.

When the Catch Basin Cleaner is not in use by the Storm Sewer Section, the unit is in use by the Street Cleaning and Graffiti Abatement Division to remove leaves from the street. Removal of fallen leaves is key because if not done it impedes, in fact, impacts street sweeping and drainage runoff.

During the winter months this unit can be deemed as an emergency response vehicle. Dependence of this unit by both divisions is salient. Particularly, in an emergency situation because of frequent inlet or manhole.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	5-15-03
Signature:	
Printed Name:	David Ferguson
Title:	Operations Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

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PUBLIC WORKS AGENCY
EQUIPMENT SERVICES DIVISION

Justification for Retention of City-owned Vehicle

2003 MAY 20 AM 8 56

Vehicle No.:	7103
Agency/Department:	PWA/MSD/SCGA
Vehicle Description:	Sidewalk Vacuum
Assigned to:	Sidewalk Cleaning

Justification for retention of vehicle:

Used to clean sidewalks in business districts.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 14, 2003
Signature:	<i>Drew Winsor</i>
Printed Name:	Drew Winsor
Title:	Operations Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

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CITY OF OAKLAND
PUBLIC WORKS AGENCY
EQUIPMENT SERVICES DIVISION

Justification for Retention of City-owned Vehicle

2003 MAY 20 AM 8 56

Vehicle No.:	7102
Agency/Department:	PWA/MSD/SCGA
Vehicle Description:	Sidewalk Vacuum
Assigned to:	Sidewalk Cleaning

Justification for retention of vehicle:

Used to clean sidewalks in business districts.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 14, 2003
Signature:	<i>Drew Winsor</i>
Printed Name:	Drew Winsor
Title:	Operations Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

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PUBLIC WORKS AGENCY
OPERATIONS DIVISION
2003 MAY 20 AM 8 56

Justification for Retention of City-owned Vehicle

Vehicle No.:	4317
Agency/Department:	PWAMSD/SCGA
Vehicle Description:	Stake Body with Lift Gate
Assigned to:	Illegal Dumping

Justification for retention of vehicle:
This vehicle is required to pick up appliances

Date:	May 14, 2003
Signature:	<i>Drew Winsor</i>
Printed Name:	Drew Winsor
Title:	Operations Manager
Agency Approval:	This justification must be approved by the Agency Director or the Director's designee.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

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PUBLIC WORKS AGENCY
EQUIPMENT SERVICES DIVISION
2003 MAY 20 AM 8 57

Justification for Retention of City-owned Vehicle

Vehicle No.:	4966
Agency/Department:	PWAMSD/SCGA
Vehicle Description:	Pick Up
Assigned to:	Illegal Dumping

Justification for retention of vehicle:
Assigned to LEO and required for regular duties

Date:	May 14, 2003
Signature:	<i>Drew Winsor</i>
Printed Name:	Drew Winsor
Title:	Operations Manager
Agency Approval:	This justification must be approved by the Agency Director or the Director's designee.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

ATTACHMENT A

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CITY OF OAKLAND
EQUIPMENT SERVICES DIVISION
2003 MAY 20 AM 8 57

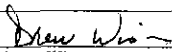
Justification for Retention of City-owned Vehicle

Vehicle No.:	4333
Agency/Department:	PWA/MSD/SCGA
Vehicle Description:	Pick Up
Assigned to:	Graffiti

Justification for retention of vehicle:

This vehicle is used for steam cleaning and the only one equipped for this purpose.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 14, 2003
Signature:	
Printed Name:	Drew Winsor
Title:	Operations Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

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CITY OF OAKLAND
EQUIPMENT SERVICES DIVISION
2003 MAY 20 AM 8 57

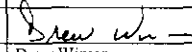
Justification for Retention of City-owned Vehicle

Vehicle No.:	4965
Agency/Department:	PWA/MSD/SCGA
Vehicle Description:	Pick Up
Assigned to:	

Justification for retention of vehicle:

Assigned to LEO and required for regular duties

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 14, 2003
Signature:	
Printed Name:	Drew Winsor
Title:	Operations Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2



1520 Lakeside Drive
Oakland, CA 94612
(510) 238-3092 - VOICE
(510) 238-2224 - FAX



RECEIVED
CITY OF OAKLAND
EQUIPMENT SERVICES DIVISION
Justification for Retention of City-owned Vehicle

2003 MAY 20 AM 8 57

Vehicle No.:	4316
Agency/Department:	PWAM/MSD/SCGA
Vehicle Description:	Stake Body Dump
Assigned to:	Illegal Dumping

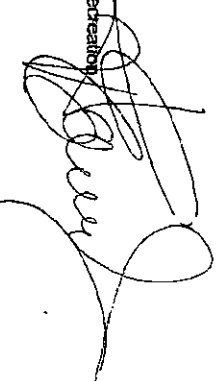
Memo

To: Claudella Ford, Director, Public Works Agency

From: Harry Edwards, Director, Office of Parks and Recreation

Date: May 28, 2003

Re: Bus Return Request



Claudella: I am writing concerning three 1822-passenger buses that DPR uses in conjunction with our established camping programs, (Sail Odyssey, Angel Island, Day Camps, etc.) These buses have been considered in accordance with the technology reduction mandate authorized by the CMO. We need these buses, of course, if this programming is to go forward. Given that we are already well into the planning and preparatory stages of our camping and outdoor activity programs, and are about to begin training for our summer camp up, this is an urgent matter that must be addressed immediately.


I would appreciate any help that you could be in this regard. Please make arrangements with Jim Ryugo, (238-6848) for return of these vehicles no later than June 15, 2003 if at all possible.

Thank you for your cooperation.

cc: Robert Bobb, City Manager
George Mueglove, Asst. City Manager
Jim Ryugo, CIP Manager

Justification for retention of vehicle:
This vehicle is used on brush cutting crew

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 14, 2003
Signature:	
Printed Name:	Drew Winsor
Title:	Operations Manager
Agency Approval:	

This justification must be approved by the Agency Director or the Director's designee.

Please return completed form to PWA, Equipment Services Division, MSC-2


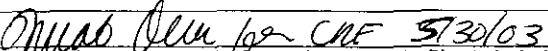
Justification for Retention of City-owned Vehicle

Vehicle No.:	4177
Agency/Department:	Public Works Agency, Maintenance Services Department, Facilities Management and Maintenance Division
Vehicle Description:	1991 Lift Gate Truck
Assigned to:	Structural/Mechanical Crew, Dave Underwood

Justification for retention of vehicle:

Only vehicle assigned to FMMD with a lift gate for moving heavy/large pieces of equipment/materials. This is a safety issue for staff. Assigned to specific supervisor for asset control purposes.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 20, 2003
Signature:	
Printed Name:	Berry A. Weiland, Jr.
Title:	Assistant Director, Maintenance Services Department
Agency Approval:	 5/30/03
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

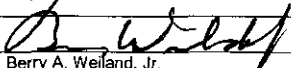

Justification for Retention of City-owned Vehicle

Vehicle No.:	3298
Agency/Department:	Public Works Agency, Maintenance Services Department, Facilities Management and Maintenance Division
Vehicle Description:	1992 Station Wagon
Assigned to:	Valerie Kennedy

Justification for retention of vehicle:

Only vehicle assigned to Civic Center Complex for staff use (i.e., picking up emergency replacement parts, janitorial supplies).

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 20, 2003
Signature:	
Printed Name:	Berry A. Weiland, Jr.
Title:	Assistant Director, Maintenance Services Department
Agency Approval:	 5/30/03
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

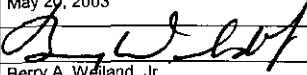
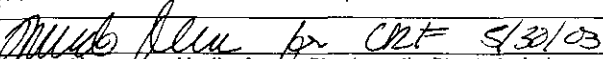
Justification for Retention of City-owned Vehicle

Vehicle No.:	4245
Agency/Department:	Public Works Agency, Maintenance Services Department, Facilities Management and Maintenance Division
Vehicle Description:	1992 Van
Assigned to:	Eddie Taper

Justification for retention of vehicle:

Only vehicle assigned to Hall of Justice for staff use (i.e., picking up emergency replacement parts, janitorial supplies).

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 20, 2003
Signature:	
Printed Name:	Berry A. Welland, Jr.
Title:	Assistant Director, Maintenance Services Department
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

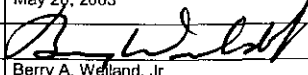
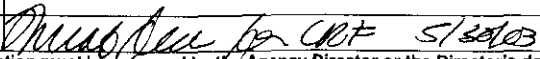
Justification for Retention of City-owned Vehicle

Vehicle No.:	4264
Agency/Department:	Public Works Agency, Maintenance Services Department, Facilities Management and Maintenance Division
Vehicle Description:	2002 Utility Truck
Assigned to:	Wes Ramsey

Justification for retention of vehicle:

Used to drive to work site, often works there several hours at a time. Truck necessary to store and move personal/City tools, materials and equipment required for daily work assignments.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 20, 2003
Signature:	
Printed Name:	Berry A. Welland, Jr.
Title:	Assistant Director, Maintenance Services Department
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

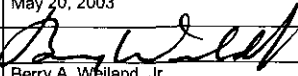
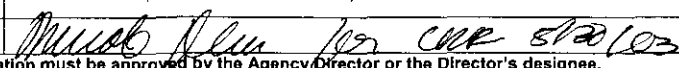
Justification for Retention of City-owned Vehicle

Vehicle No.:	4287
Agency/Department:	Public Works Agency, Maintenance Services Department, Facilities Management and Maintenance Division
Vehicle Description:	1992 Utility Truck
Assigned to:	Gary Belshaw

Justification for retention of vehicle:

Specialty vehicle with welder attached for on-site welding. Used to drive to work site, often works there several hours at a time. Truck necessary to store and move personal/City tools, materials and equipment required for daily work assignments.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 20, 2003
Signature:	
Printed Name:	Berry A. Weiland, Jr.
Title:	Assistant Director, Maintenance Services Department
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

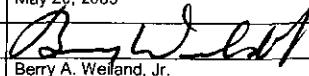

Justification for Retention of City-owned Vehicle

Vehicle No.:	4267
Agency/Department:	Public Works Agency, Maintenance Services Department, Facilities Management and Maintenance Division
Vehicle Description:	1992 Truck
Assigned to:	Francisco Lopez

Justification for retention of vehicle:

Truck was underutilized in the past due to a vacancy; is now being used on a daily basis. Used to drive to work site, often works there several hours at a time. Truck necessary to store and move personal/City tools, materials and equipment required for daily work assignments.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 20, 2003
Signature:	
Printed Name:	Berry A. Weiland, Jr.
Title:	Assistant Director, Maintenance Services Department
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

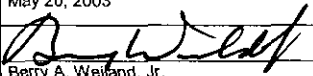
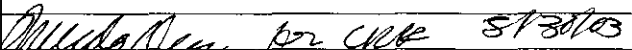
Justification for Retention of City-owned Vehicle

Vehicle No.:	4511
Agency/Department:	Public Works Agency, Maintenance Services Department, Facilities Management and Maintenance Division
Vehicle Description:	1995 Dump Truck
Assigned to:	Area Maintenance, Ann Hyde

Justification for retention of vehicle:

Used by all FMMD units for moving excavated dirt, sand, gravel and other large building materials; assigned to specific supervisor for asset control purposes. Loss of both dump trucks would prevent us from doing this type of work. FMMD could possibly give up one dump truck.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 20, 2003
Signature:	
Printed Name:	Berry A. Weiland, Jr.
Title:	Assistant Director, Maintenance Services Department
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

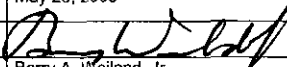
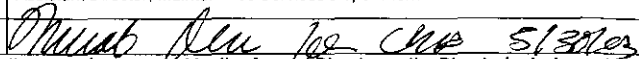
Justification for Retention of City-owned Vehicle

Vehicle No.:	4424
Agency/Department:	Public Works Agency, Maintenance Services Department, Facilities Management and Maintenance Division
Vehicle Description:	1994 Van
Assigned to:	Theopris Owens

Justification for retention of vehicle:

Only vehicle assigned to custodians to deliver supplies to Eastmont Precinct, 5050 Coliseum Way, 750 - 50th Avenue and Municipal Service Center Buildings 2, 3, 4, 5 and 8. Also used to pick-up trash from all receptacles at MSC and bring to main dumpster.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 20, 2003
Signature:	
Printed Name:	Berry A. Weiland, Jr.
Title:	Assistant Director, Maintenance Services Department
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

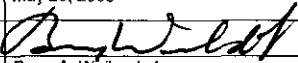

Justification for Retention of City-owned Vehicle

Vehicle No.:	4514
Agency/Department:	Public Works Agency, Maintenance Services Department, Facilities Management and Maintenance Division
Vehicle Description:	1995 Dump Truck
Assigned to:	Area Maintenance, Ann Hyde

Justification for retention of vehicle:

Used by all FMMD units for moving excavated dirt, sand, gravel and other large building materials; assigned to specific supervisor for asset control purposes. Loss of both dump trucks would prevent us from doing this type of work. FMMD could possibly give up one dump truck.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 20, 2003
Signature:	
Printed Name:	Berry A. Weiland, Jr.
Title:	Assistant Director, Maintenance Services Department
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

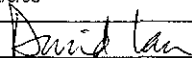
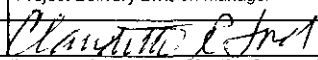
Justification for Retention of City-owned Vehicle

Vehicle No.:	3152
Agency/Department:	Public Works Agency - Project Delivery Division
Vehicle Description:	2000 - 4DSD Honda
Assigned to:	Civil Engineer (vacant, but in the process of making an offer)

Justification for retention of vehicle:

Vacant Civil Engineer position will be filled within the next month, and car is needed for the engineer to perform inspection work.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	12/5/03
Signature:	
Printed Name:	David Lau
Title:	Project Delivery Division Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle

Vehicle No.:	4125
Agency/Department:	Public Works Agency / Design and Construction Department
Vehicle Description:	Cargo Van CNG
Assigned to:	Electrical Division

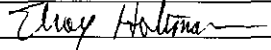
Justification for retention of vehicle:

We currently have two vacancies. The exam has been given and we are currently awaiting the eligible list for the vacant Electrician position. We expect to receive the eligible list when the freeze is lifted. At that time the utilization of this van will increase. The position is in the proposed 2004-5 budget.

Our jobs are varied with many specific equipment requirements. Our Electricians job assignment determines the vehicle assignment. The vans are stocked with all the materials and equipment required to perform maintenance on our traffic signals. They provide transportation to the jobsite and back to the service center. The mileage will be low since they are not driven to multiple locations.

This past year we have been concentrating on completing a number of projects which require more specialized vehicles. As we increase our maintenance assignments our van usage will increase.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 16, 2003
Signature:	
Printed Name:	Elroy Holtmann
Title:	Electrical Services Division Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle


Vehicle No.:	4126
Agency/Department:	Public Works Agency / Design and Construction Department
Vehicle Description:	Cargo Van CNG
Assigned to:	Electrical Division

Justification for retention of vehicle:

The utilization of this van is also low due in part to our vacancies. Once we return to full staffing the utilization of this van will increase.

Our job assignments are varied and usually individual assignments. This requires each worker to have a means of transportation. The van provides a traveling shop to the worksite and back to the service center. The mileage will be low since it is not driven to multiple locations.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 16, 2003
Signature:	
Printed Name:	Elroy Holtmann
Title:	Electrical Services Division Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Justification for Retention of City-owned Vehicle


Vehicle No.:	4958
Agency/Department:	Public Works Agency / Design and Construction Department
Vehicle Description:	Cargo Van CNG
Assigned to:	Electrical Division

Justification for retention of vehicle:

We have one Electrician who has been out on a Workman's Comp injury since January 2002. We expect him to return to full duty once treatment for his back injury is complete. At that time the utilization of this van will increase.

This van provides a traveling shop with all the materials and equipment required to perform maintenance on our traffic signals. It provides transportation to the jobsite and back to the service center. The mileage will be low since they are not driven to multiple locations

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 16, 2003
Signature:	
Printed Name:	Elroy Holtmann
Title:	Electrical Services Division Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

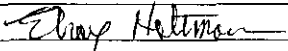
Justification for Retention of City-owned Vehicle

Vehicle No.:	4422
Agency/Department:	Public Works Agency/Design & Construction
Vehicle Description:	¾ Ton Cargo Van
Assigned to:	Electrical Division

Justification for retention of vehicle:

This Van is basically used as a backup when our boom trucks are in for repairs. It is used for basic transportation to and from the jobsite. We regularly have two vehicles in the shop for repairs and require this van as an alternate. It is also used for maintenance when we need to re-direct our work assignments.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 16, 2003
Signature:	
Printed Name:	Elroy Holtmann
Title:	Electrical Services Division Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

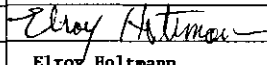
Justification for Retention of City-owned Vehicle

Vehicle No.:	4959
Agency/Department:	Public Works Agency / Design and Construction Department
Vehicle Description:	Cargo Van CNG
Assigned to:	Electrical Division

Justification for retention of vehicle:

This van is assigned to our Lead Electrician. It is stocked with any materials necessary to troubleshoot and repair traffic signals. He needs the van to respond to calls for assistance from the assigned troubleperson as well as requests from Traffic Engineering. The van is driven to the trouble location and back to the Service Center. The mileage will be low since it may not be driven to multiple locations on a daily basis.

I acknowledge that the vehicle described above does not meet the minimum annual mileage/utilization criteria set for assignment of City-owned vehicles. I have reviewed the need for this vehicle to remain in my fleet and acknowledge the cost both to my agency and to the City of retaining this vehicle. I feel the cost of this vehicle is appropriate.

Date:	May 16, 2003
Signature:	
Printed Name:	Elroy Holtmann
Title:	Electrical Services Division Manager
Agency Approval:	
This justification must be approved by the Agency Director or the Director's designee.	

Please return completed form to PWA, Equipment Services Division, MSC-2

Equipment Inventory Count by Department (OAK) - Number of Units in Each Class Code

Report Date: 6/21/2006

Equipment Summary for Department may be continued from previous page

Department: 00411 PWA EQUIPMENT DIVISION

Total Equipment Unit(s): 117

Maintenance Class Code	Description	Total Units in this Class Code
0122	ATTACHMNT- GRNDS- AERATORS	1
0132	ATTACHMNT- CONSTRUC.- BACKHOES	1
0134	ATTACHMNT- CONSTRUC.- TAMPERS	5
0323	TRLR. MNTEd.- AIR COMPRESS. >1	1
0383	TRLR. MNTEd.- CONCRETE MIXERS	1
0600	GRNDS- -	1
0640	GRNDS- STUMP GRINDER-	1
0722	TRLR.- TILT BED- 6001-10000GVW	1
0733	TRLR.- TANK BODY >10001GVW	2
1112	CYCLES- MOTORCYCLE- LAW ENFORC	3
1213	LT. VEHS- CARTS- MULTI WHEELED	1
1322	AUTO- COMPACT- SEDAN < 8500GVW	9
1332	AUTO- INTERMED.- SEDAN < 8500G	2
1333	AUTO- INTERMED- STATION WAGON	14
1342	AUTO- FULL SIZE- SEDAN < 8500G	1
1348U	AUTO- FULL SIZE- LAW ENFORC UN	1
1418	VAN- WINDOW- MINI < 8500GVW	1
1531	PICKUPS- 3/4 TON- REGULAR CAB	3
1534	PICKUPS- 3/4 TON- UTIL. BODY <	3
1612	SUV- COMPACT- 4 PSSNGR < 8500G	3
2411	VAN- WINDOW- 8501-10000GVW	5
2424	VAN- CARGO- UTIL.- 8501-10000G	5
2514	PICKUPS- 1TON- UTIL. BED- 8501	9
2711	STR. TRUCK- FLAT BED- 8501-100	2
2712	STR. TRUCK- DUMP BED- 8501-100	3
2713	STR. TRUCK- UTIL. BED- 8501-10	2

Equipment Summary for Department may be continued on next page



Equipment Inventory Count by Department (OAK) - Number of Units in Each Class Code

Report Date: 6/21/2006

*Equipment Summary for Department may be continued from previous page***Department: 0041: PWA EQUIPMENT DIVISION****Total Equipment Unit(s): 117**

Maintenance Class Code	Description	Total Units in this Class Code
4412	VAN- WINDOW- TAXI/LIVERY - 140	3
4424	VAN- CARGO- HI-CUBE- 14001-160	1
4712	STR. TRUCK- DUMP BED- 14001-16	2
4741	STR. TRUCK- PUB. UTIL.- CRANE-	1
5731	STR. TRUCK- - TOW RECOVERY- 1	1
5744	STR. TRUCK- PUB. UTIL.- PLATFO	2
6733	STR. TRUCK- - FUEL & LUBE- 19	1
6771	STR. TRUCK- PUB WRKS- MECHANIC	3
6772	STR. TRUCK- PUB WRKS- AIR STRE	2
9143	WHEELED- LOADER/BACKHOES- HEAV	2
9210	TRACKED- SKID STEER LOADERS- -	3
9250	TRACKED- TRACKED EXCAVATORS- -	1
9310	MATERIAL HANDLING- FORKLIFTS-	6
9423	PUB WRKS- PAVEMENT MAINT.- GRI	1
9424	PUB WRKS- PAVEMENT MAINT.- PAV	2
9450	PUB WRKS- PAINT STRIPERS- - OF	2
9612	GRNDS- RIDING MOWERS >15 HP- O	3

Total Equipment Units: 117*Equipment Summary for Department may be continued on next page*

OPD VEHICLE ASSIGNMENTS
As of June 2006

ATTACHMENT C

Equipment Unit	In Service	Life Meter	Avg Use/Mo	OPD Assignment
1225: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	110,493	2,167	908
1235: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	97,360	1,909	908
1167: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	106,841	1,696	908
1236: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	84,473	1,656	908
1126: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	103,854	1,648	908
1179: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	99,172	1,574	908
1211: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	79,678	1,562	908
1111: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	89,043	1,413	908
1424: 2005 FORD CROWN VICTORIA MARKED	01/01/2005	17,065	1,219	908
5915: 1995 CHEV CAPRICE MARKED SCHOOL	01/31/2002	58,137	1,163	908
5917: 1997 FORD CROWN VICTORIA MARKED SCHOOL	01/31/2002	52,054	1,041	908
1873: 1998 FORD CROWN VICTORIA UNMARKED	03/18/1999	72,677	865	908
1098: 1991 TOYOTA COROLLA LE 4DR NUMI DONATED DAF	10/13/1990	34,215	185	908
1406: 2005 FORD CROWN VICTORIA MARKED	03/02/2005	2,047	171	908
3100: 2000 FORD FOCUS WAGON 4D SE	01/01/2000	0	0	908
1368: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	33,634	841	DC, BFO
1371: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	206	5	DC, IAD
1410: 2005 FORD CROWN VICTORIA MARKED	03/23/2005	27,129	2,261	1st/2nd Watch 10
1401: 2005 FORD CROWN VICTORIA MARKED	01/07/2005	23,987	1,713	1st/2nd Watch, 1
1411: 2003 FORD CROWN VICTORIA MARKED	09/14/2004	30,625	1,701	1st/2nd Watch, 11
1412: 2005 FORD CROWN VICTORIA MARKED	01/01/2005	16,634	1,188	1st/2nd Watch, 12
1413: 2005 FORD CROWN VICTORIA MARKED	03/24/2005	29,354	2,446	1st/2nd Watch, 13
1414: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	22,915	559	1st/2nd Watch, 14
1415: 2003 FORD CROWN VICTORIA MARKED	10/27/2004	31,014	1,824	1st/2nd Watch, 15
1416: 2005 FORD CROWN VICTORIA MARKED	04/21/2005	29,687	2,699	1st/2nd Watch, 16
1417: 2005 FORD CROWN VICTORIA MARKED	07/07/2005	13,626	1,703	1st/2nd Watch, 17
1418: 2005 FORD CROWN VICTORIA MARKED	03/25/2005	30,209	2,517	1st/2nd Watch, 18
1419: 2005 FORD CROWN VICTORIA MARKED	03/28/2005	27,251	2,271	1st/2nd Watch, 19
1402: 2005 FORD CROWN VICTORIA MARKED	03/18/2005	21,743	1,812	1st/2nd Watch, 2
1420: 2005 FORD CROWN VICTORIA MARKED	01/01/2005	14,552	1,039	1st/2nd Watch, 20
1421: 2003 FORD CROWN VICTORIA MARKED	08/24/2004	50,533	2,660	1st/2nd Watch, 21
1422: 2005 FORD CROWN VICTORIA MARKED	05/13/2005	28,390	2,839	1st/2nd Watch, 22
1423: 2003 FORD CROWN VICTORIA MARKED	10/22/2004	33,020	1,942	1st/2nd Watch, 23
1086: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	45,045	672	1st/2nd Watch, 24
1425: 2003 FORD CROWN VICTORIA MARKED	10/05/2003	61,230	2,111	1st/2nd Watch, 25
1426: 2003 FORD CROWN VICTORIA MARKED	08/23/2004	48,096	2,531	1st/2nd Watch, 26
1427: 2005 FORD CROWN VICTORIA MARKED	01/01/2005	17,886	1,278	1st/2nd Watch, 27
1428: 2003 FORD CROWN VICTORIA MARKED	10/22/2002	50,602	1,234	1st/2nd Watch, 28
1429: 2005 FORD CROWN VICTORIA MARKED	01/01/2005	5,625	402	1st/2nd Watch, 29
1403: 2005 FORD CROWN VICTORIA MARKED	01/19/2005	26,938	1,924	1st/2nd Watch, 3
1430: 2005 FORD CROWN VICTORIA MARKED	01/01/2005	483	35	1st/2nd Watch, 30
1431: 2005 FORD CROWN VICTORIA MARKED	01/01/2005	21	2	1st/2nd Watch, 31
1432: 2005 FORD CROWN VICTORIA MARKED	01/01/2005	13,261	947	1st/2nd Watch, 32
1433: 2005 FORD CROWN VICTORIA MARKED	01/01/2005	3,610	258	1st/2nd Watch, 33
1434: 2005 FORD CROWN VICTORIA MARKED	01/01/2005	436	31	1st/2nd Watch, 34
1435: 2003 FORD CROWN VICTORIA MARKED	08/24/2004	58,009	3,053	1st/2nd Watch, 35
1404: 2005 FORD CROWN VICTORIA MARKED	01/01/2005	24,352	1,739	1st/2nd Watch, 4
1405: 2005 FORD CROWN VICTORIA MARKED	02/10/2005	23,514	1,809	1st/2nd Watch, 5
1253: 2002 FORD CROWN VICTORIA MARKED	03/01/2002	32,770	683	1st/2nd Watch, 6
1407: 2003 FORD CROWN VICTORIA MARKED	08/24/2004	35,460	1,866	1st/2nd Watch, 7
1436: 2003 FORD CROWN VICTORIA MARKED	11/01/2002	9,935	248	1st/2nd Watch, 71
1437: 2003 FORD CROWN VICTORIA MARKED	01/24/2005	28,429	2,031	1st/2nd Watch, 72

OPD VEHICLE ASSIGNMENTS
As of June 2006

ATTACHMENT C

Equipment Unit	In Service	Life Meter	Avg Use/Mo	OPD Assignment
1438: 2003 FORD CROWN VICTORIA MARKED	11/01/2002	19,626	491	1st/2nd Watch, 73
1445: 2003 FORD CROWN VICTORIA MARKED	04/01/2005	28,847	2,622	1st/2nd Watch, 74
1443: 2003 FORD CROWN VICTORIA MARKED	11/01/2002	35	1	1st/2nd Watch, 75
1444: 2003 FORD CROWN VICTORIA MARKED	01/01/2003	122	3	1st/2nd Watch, 76
1408: 2003 FORD CROWN VICTORIA MARKED	10/27/2004	35,105	2,065	1st/2nd Watch, 8
1409: 2005 FORD CROWN VICTORIA MARKED	03/18/2005	27,449	2,287	1st/2nd Watch, 9
1051: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	37,755	564	211 Tracking
1209: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	57,617	1,130	3rd Watch
1255: 2002 FORD CROWN VICTORIA MARKED	03/01/2002	10,621	221	3rd Watch , 34
1247: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	63,303	1,241	3rd Watch 3L76
1301: 2003 FORD CROWN VICTORIA MARKED	10/23/2002	52,130	1,271	3rd Watch, 1
1310: 2003 FORD CROWN VICTORIA MARKED	01/01/2003	70,397	1,853	3rd Watch, 10
1212: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	75,189	1,474	3rd Watch, 12
1313: 2003 FORD CROWN VICTORIA MARKED	10/23/2002	86,273	2,104	3rd Watch, 13
1214: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	95,966	1,882	3rd Watch, 14
1926: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	81,251	1,290	3rd Watch, 15
1216: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	75,139	1,473	3rd Watch, 16
1317: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	63,228	1,542	3rd Watch, 17
1318: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	56,021	1,366	3rd Watch, 18
1319: 2003 FORD CROWN VICTORIA MARKED	10/22/2002	75,110	1,832	3rd Watch, 19
1084: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	41,962	626	3rd Watch, 2
1320: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	92,799	2,263	3rd Watch, 20
1221: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	95,083	1,864	3rd Watch, 21
1322: 2003 FORD CROWN VICTORIA MARKED	10/23/2002	89,590	2,185	3rd Watch, 22
1925: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	82,817	1,315	3rd Watch, 23
1224: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	72,718	1,426	3rd Watch, 24
1226: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	98,352	1,928	3rd Watch, 26
1914: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	78,227	1,242	3rd watch, 27
1104: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	61,123	970	3rd Watch, 28
1229: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	80,399	1,576	3rd Watch, 29
1303: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	63,400	1,546	3rd Watch, 3
1330: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	95,487	2,329	3rd Watch, 30
1333: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	79,973	1,951	3rd Watch, 33
1062: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	54,522	865	3rd Watch, 35
1078: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	44,834	669	3rd Watch, 35
1242: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	39,820	781	3rd Watch, 3L71
1243: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	58,593	1,149	3rd Watch, 3L72
1244: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	53,416	1,047	3rd Watch, 3L73
1245: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	56,282	1,104	3rd Watch, 3L74
1246: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	64,574	1,266	3rd Watch, 3L75
1304: 2003 FORD CROWN VICTORIA MARKED	10/23/2002	52,879	1,290	3rd Watch, 4
1305: 2003 FORD CROWN VICTORIA MARKED	10/23/2002	64,560	1,575	3rd Watch, 5
1306: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	58,807	1,434	3rd Watch, 6
1207: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	75,469	1,480	3rd Watch, 7
1208: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	77,871	1,527	3rd Watch, 8
1309: 2003 FORD CROWN VICTORIA MARKED	10/22/2002	68,540	1,672	3rd Watch, 9
1089: 2000 FORD CROWN VICTORIA MARKED	09/01/2000	111,128	1,684	ABAT
3096: 2000 FORD FOCUS WAGON 4D SE	09/01/2000	26,443	401	ABAT
3095: 2000 FORD FOCUS WAGON 4D SE	09/01/2000	25,280	383	ABAT
1088: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	23,193	346	ABAT
1271: 2002 HONDA CIVIC GX 4DR NGV	12/11/2002	9,428	242	ABAT

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Equipment Unit	In Service	Life Meter	Avg Use/Mo 212	OPD Assignment ABAT
1270: 2002 HONDA CIVIC GX 4DR NGV	12/11/02	8,282		
1969: 2000 FORD CROWN VICTORIA MARKED	08/31/2000	10,028	150	ABAT
1087: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	18,800	281	ABAT, Corp Yard
3275: 2002 FORD FOCUS 4DR	05/01/2002	1,517	33	Accounting/Fiscal
1958: 1999 FORD CROWN VICTORIA UNMARKED	11/23/1999	83,463	1,098	Airport
1365: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	41,962	1,049	Airport
1959: 1999 FORD CROWN VICTORIA UNMARKED	08/26/1999	73,548	931	Airport
1846: 1998 FORD CROWN VICTORIA MARKED	05/27/1999	60,244	735	Airport
1362: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	26,912	673	Airport
1290: 2002 FORD EXPLORER MARKED	10/18/2001	62,011	1,170	Airport
1281: 2002 FORD EXPLORER MARKED	09/30/2002	57,036	1,358	Airport
1282: 2002 FORD EXPLORER MARKED	09/30/2002	98,103	2,336	Airport
1283: 2002 FORD EXPLORER MARKED	09/30/2002	55,055	1,311	Airport
1363: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002			Airport
1163: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	53,700	852	Airport, Lt.
1885: 1998 CHEV LUMINA 4D UNMARKED	12/01/1997	67,413	681	Animal Control,
1155: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	72,966	1,158	Assault
1864: 1998 FORD CROWN VICTORIA UNMARKED	11/09/1998	71,425	812	Assault
1879: 1998 CHEV LUMINA 4D UNMARKED	05/25/1998	40,382	430	Backgrounds
1190: 2000 FORD CROWN VICTORIA UNMARKED	36861	20991	333	Backgrounds/Recruitment
1068: 2000 FORD WINDSTAR VAN MARKED				Backgrounds/Recruitment
1017: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	90,343	1,348	Beat 31
1375: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	26	1	BFO, Capt
1366: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	24,749	619	BFO, Capt.
1382: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	19,621	491	BFO, Capt.
1372: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	216	5	BFO, Capt.
1941: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	81,231	1,289	BFO, Lt
1943: 2000 FORD CROWN VICTORIA UNMARKED	07/01/2000	69,853	1,027	BFO, Lt
1947: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	62,188	987	BFO, Lt
1442: 2003 FORD CROWN VICTORIA MARKED	11/01/2002	78	2	BFO, Sgt
1441: 2003 FORD CROWN VICTORIA MARKED	11/01/2002	41	1	BFO, Sgt
1439: 2003 FORD CROWN VICTORIA MARKED	11/01/2002	31	1	BFO, Sgt
1364: 2003 FORD CROWN VICTORIA UNMARKED	12/05/2002	73	2	BOS, Capt
1095: 1991 CHEV GEO PRIZM 4D LSI NUMI DONATION DARE	10/13/1990	50,773	274	Cadets
1192: 2000 FORD EXPEDITION UNMARKED				Capt
1980: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	51,764	822	Capt Tull
1370: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	59,000	1,475	CID
3197: 2001 FORD FOCUS WAGON 4D SE	01/15/2001	7,746	125	Communications
1291: 2002 FORD EXPLORER MARKED*				Communications
1990: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	60,165	955	Communications, Lt.
1008: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	78,274	1,151	Corp Yard
5921: 2000 FORD CROWN VICTORIA UNMARKED SCHOOL	01/31/2002	54,944	1,099	Corp Yard
1066: 2000 FORD E-150 VAN UNMARKED*	12/01/2000	9,372		Crime Lab
1018: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	79,475	1,169	CRT
1109: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	53,854	855	CRT
1923: 2000 FORD CROWN VICTORIA MARKED	09/01/2000	53,255	807	CRT
1140: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	51,267	814	CRT 1
1918: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	45,153	674	CRT 1
1139: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	40,001	635	CRT 1

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1902: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	27,015	429	CRT 1, Pool ?
1136: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	37,824	600	CRT 1-Sgt
1903: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	52,283	780	CRT 2
1901: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	34,527	548	CRT 2, Sgt
1912: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	47,334	751	CRT 3
1913: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	44,134	659	CRT 3
1141: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	39,162	622	CRT 3
1137: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	34,092	541	CRT 3 -Sgt
1110: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	62,649	994	CRT 4
1907: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	47,830	759	CRT 4
1905: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	41,930	666	CRT 4
1045: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	37,811	564	CRT 4-Sgt
1144: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	49,567	787	CRT 5
1143: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	48,421	769	CRT 5
1928: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	48,206	765	CRT 5
1908: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	50,331	751	CRT 6
1910: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	51,522	769	CRT 6, Pool?
1909: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	43,802	695	CRT 6, Pool?
1927: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	46,885	744	CRT 6-Sgt
1974: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	70,365	1,117	CRT Lt.
1160: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	57,433	912	CRT, Lt
1115: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	84,546	1,342	CRT, Pool
1989: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	79,616	1,264	CRT/PSA 2, Lt.
1191: 2000 FORD EXPEDITION UNMARKED				CRT/PSA, Lt
1917: 2000 FORD CROWN VICTORIA MARKED	09/01/2000	40,510	614	CRT1
1142: 2001 FORD CROWN VICTORIA UNMARKED	01/01/2001	34,255	553	CRT3
1924: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	50,756	806	CRT5
1138: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	54,621	867	CRT-Sgt
1378: 2003 FORD CROWN VICTORIA UNMARKED	01/28/2005	11,810	844	DC, BOS
1384: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	45	1	DC, Investigations
1373: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	1,093	27	Director of Administration
3202: 2002 FORD FOCUS 4DR	08/01/2002	4,039	94	DVU
3203: 2002 FORD FOCUS 4DR	08/01/2002	2,341	54	DVU
1174: 2001 FORD CROWN VICTORIA UNMARKED				Eastmont
1397: 2003 FORD WAGON MARKED				Eastmont
1213: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	87,177	1,709	Eastmont Pool
1233: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	82,224	1,612	Eastmont Pool
1222: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	75,745	1,485	Eastmont Pool
1024: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	87,889	1,312	Eastmont Pool
1032: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	81,674	1,201	Eastmont Pool
3097: 2003*				Eastmont Wagon
1915: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	92,210	1,464	Eastmont, Corp Yard
1241: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	113,559	2,227	EVOC, Training
1125: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	89,837	1,426	EVOC, Training
1128: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	86,665	1,376	EVOC, Training
1135: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	85,260	1,353	EVOC, Training
1121: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	84,081	1,335	EVOC, Training
1131: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	83,425	1,324	EVOC, Training
1015: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	90,005	1,324	EVOC, Training
1046: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	86,944	1,298	EVOC, Training
1010: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	87,460	1,286	EVOC, Training
1004: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	87,157	1,282	EVOC, Training

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1021: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	85,912	1,263	EVOC, Training
1003: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	83,777	1,250	EVOC, Training
1030: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	82,285	1,228	EVOC, Training
1022: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	83,500	1,228	EVOC, Training
1714: 1997 FORD CROWN VICTORIA MARKED - TRAINER	12/09/1997	80,959	818	EVOC, Training (Pit Car)
1713: 1997 FORD CROWN VICTORIA MARKED - TRAINER	01/21/1998	65,200	665	EVOC, Training (Pit Car)
1134: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	80,700	1,281	EVOC, Training (Unusable)
1173: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	85,412	1,356	Homicide
1440: 2003 FORD CROWN VICTORIA MARKED	05/06/2005	13,531	1,353	Homicide
1984: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	75,323	1,196	Homicide
1949: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	72,822	1,156	Homicide
1987: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	72,533	1,151	Homicide
1993: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	72,159	1,145	Homicide
1150: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	67,071	1,065	Homicide
1985: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	62,589	993	Homicide
1177: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	61,999	984	Homicide
1237: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	54,299	1,065	Homicide
1988: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	77,859	1,236	IAD
1955: 1999 FORD CROWN VICTORIA UNMARKED	06/01/1998	93,137	1,001	IAD
1979: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	58,947	936	IAD
1962: 1999 FORD CROWN VICTORIA UNMARKED	11/17/1999	66,150	870	IAD
1967: 1999 FORD CROWN VICTORIA UNMARKED	09/13/1999	56,984	731	IAD
1961: 1999 FORD CROWN VICTORIA UNMARKED	09/15/1999	54,152	694	IAD
1881: 1998 CHEV LUMINA 4D UNMARKED	05/25/1998	39,261	418	IAD
1379: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	43,701	1,093	IAD, Lt
1159: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	59,939	951	IAD, Lt.
1851: 1998 FORD CROWN VICTORIA UNMARKED	11/09/1998	50,991	579	ID, Manager
1376: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	1,049	26	Investigations, Capt.
1039: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	87,915	1,312	K9
1252: 2002 FORD CROWN VICTORIA MARKED	11/01/2002	51,458	1,286	K9
1040: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	77,284	1,153	K9
1037: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	73,361	1,095	K9
1931: 2000 FORD CROWN VICTORIA MARKED K9	12/01/2000	55,846	886	K9
1934: 2000 FORD CROWN VICTORIA MARKED K9	12/01/2000	49,103	779	K9
1933: 2000 FORD CROWN VICTORIA MARKED K9	12/01/2000	41,183	654	K9
1929: 2000 FORD CROWN VICTORIA MARKED K9	12/01/2000	39,250	623	K9
1936: 2000 FORD CROWN VICTORIA MARKED K9	12/01/2000	38,810	616	K9
1063: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	82,492	1,309	Late Tac
5003: 2000 FORD CROWN VICTORIA MARKED RANGER	12/01/2000	77,336	1,228	Late Tac
1059: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	70,847	1,125	Late Tac
5004: 2000 FORD CROWN VICTORIA MARKED RANGER	12/01/2000	63,856	1,014	Late Tac
5006: 2000 FORD CROWN VICTORIA MARKED RANGER	12/01/2000	63,246	1,004	Late Tac
5002: 2000 FORD CROWN VICTORIA MARKED RANGER	12/01/2000	49,921	792	Late Tac
1047: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	84,470	1,261	Late Tac, Sgt
1038: 2000 FORD CROWN VICTORIA MARKED	09/01/2000	58,702	889	Late Tac, Sgt
3122: 1991 CHEV CAVALIER 4D WAGON	01/01/1991	51,285	282	Mail
1911: 2000 FORD CROWN VICTORIA MARKED	09/01/2000	52,025	788	Motor C
1114: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	92,704	1,471	Motors
1007: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	94,761	1,414	Motors
1940: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	113,014	1,794	Motors C
1906: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	63,559	1,009	Motors C
1986: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	52,169	828	Motors C

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Equipment Unit	In Service	Life Meter	Avg Use/Mo	OPD Assignment
1921: 2000 FORD CROWN VICTORIA MARKED	09/01/2000	56,873	862	Motors/Walkers
1083: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	55,049	822	Motors/Walkers
3130: 1991 CHEV CAVALIER 4D WAGON	12/01/2001	58,551	1,148	NSC
3133: 1991 CHEV CAVALIER 4D WAGON	12/01/2001	45,574	894	NSC
3120: 1991 CHEV CAVALIER 4D WAGON	12/01/2001	40,392	792	NSC
3129: 1991 CHEV CAVALIER 4D WAGON	12/01/2001	39,221	769	NSC
1859: 1998 FORD ESCORT 4DR LX	11/01/1997	49,103	491	NSC
1094: 1991 CHEV GEO PRIZM 4D LSI NUMI DONATION DARE	10/13/1990	80,560	435	NSC
1093: 1991 CHEV GEO PRIZM 4D GSI NUMI DONATED DARE	10/13/1990	67,557	365	NSC
1097: 1991 TOYOTA COROLLA 4DR NUMI DONATED DARE	10/13/1990	67,403	364	NSC
1858: 1998 FORD ESCORT 4DR LX	11/01/1997	36,048	360	NSC
1272: 2002 HONDA CIVIC GX 4DR NGV	12/11/2002	13,514	347	NSC
1691: 1996 FORD ESCORT 4DR	03/27/1996	40,112	334	NSC
1273: 2002 HONDA CIVIC GX 4DR NGV	12/11/2002	12,310	316	NSC
1276: 2002 HONDA CIVIC GX 4DR NGV	12/11/2002	12,144	311	NSC
1863: 1998 FORD ESCORT 4DR LX	10/01/1997	29,088	288	NSC
1856: 1998 FORD ESCORT 4DR LX	11/01/1997	24,908	249	NSC
1092: 1991 CHEV GEO PRIZM 4D GSI NUMI DONATED DARE	10/13/1990	43,177	233	NSC
1860: 1998 FORD ESCORT 4DR LX	10/01/1997	19,710	195	NSC
1862: 1998 FORD ESCORT 4DR LX	01/01/1998	15,954	163	NSC
1274: 2002 HONDA CIVIC GX 4DR NGV	12/11/2002	3,385	87	NSC
1064: 2001 FORD CROWN VICTORIA MARKED				NSC
1690: 1996 FORD CROWN VICTORIA UNMARKED				NSC
1861: 1998 FORD CROWN VICTORIA UNMARKED				NSC
1130: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	85,437	1,356	NSC-Low Rider
1374: 2003 FORD CROWN VICTORIA UNMARKED	03/10/2005	8,026	669	OCOP
1369: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	7,098	177	OCOP
1963: 1999 FORD CROWN VICTORIA UNMARKED	11/12/1999	74,367	979	OIG
1381: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	771	19	OIG, Capt
1193: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	52,850	839	OPOA
4314*				PAL
4354: 2003 FORD VAN UNMARKED				PAL Van
1171: 2001 FORD VAN MARKED				PAL, Van
1172: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	79,883	1,268	Personnel, Lt
1275: 2002 HONDA CIVIC GX 4DR NGV	12/11/2002	112,430	2,883	PET
3276: 2003 FORD FOCUS 4DR	05/01/2002	42,730	929	PET
1916: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	59,149	883	PET
3277: 2002 FORD FOCUS 4DR	05/01/2002	35,628	775	PET
3099: 2000 FORD FOCUS WAGON 4D SE	08/29/2000	34,413	514	PET
1744: 1997 FORD CROWN VICTORIA UNMARKED	12/11/1997	47,601	481	PET
1277: 1993 FORD ESCORT WAGON 4DR LX	07/20/1992	40,140	245	PET
1850: 1998 FORD CROWN VICTORIA UNMARKED	11/09/1998	100,268	1,139	PIO
1331: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	99,291	2,422	Pool
1332: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	92,304	2,251	Pool
1327: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	91,063	2,221	Pool
1228: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	102,029	2,001	Pool
1302: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	60,634	1,479	Pool
1231: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	73,663	1,444	Pool
1230: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	72,011	1,412	Pool
1202: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	69,922	1,371	Pool
1113: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	86,188	1,368	Pool
1023: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	89,073	1,329	Pool

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1029: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	87,631	1,289	Pool
1217: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	62,667	1,229	Pool
1218: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	58,899	1,155	Pool
1107: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	70,211	1,114	Pool
1201: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	56,558	1,109	Pool
1919: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	73,375	1,095	Pool
1204: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	53,251	1,044	Pool
1220: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	52,952	1,038	Pool
1108: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	64,369	1,022	Pool
1065: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	63,033	1,001	Pool
1920: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	65,269	974	Pool
1904: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	58,160	868	Pool
1254: 2002 FORD CROWN VICTORIA MARKED	03/01/2002	38,947	811	Pool
1073: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	50,591	803	Pool
1082: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	42,653	637	Pool
1256: 2002 FORD CROWN VICTORIA MARKED	03/01/2002	10,733	224	Pool
1692: 1996 FORD ESCORT 4DR	03/27/1996	31,667	264	Pool ?
3016: 1990 FORD ESCORT 4DR WAGON	12/08/1989	17,319	89	Pool ?
1161: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	77,718	1,234	Property Crimes
1978: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	74,817	1,188	Property Crimes
1977: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	72,184	1,146	Property Crimes
1994: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	63,443	1,007	Property Crimes
1187: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	60,752	964	Property Crimes
1972: 1999 FORD CROWN VICTORIA UNMARKED	06/01/1998	88,410	951	Property Crimes
1991: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	46,430	737	Property Crimes
1889: 1998 CHEV LUMINA 4D UNMARKED	06/05/1998	40,186	432	Property Crimes
1070: 2000 FORD CROWN VICTORIA MARKED*	12/01/2000			Property Crimes
1257: 2003 FORD CROWN VICTORIA UNMARKED	06/01/2002	12,997	289	PSA 3, Lt
1948: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	76,045	1,207	PSA 6, Lt
1334: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	99,778	2,434	PSO
1223: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	95,340	1,869	PSO
1129: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	75,941	1,205	PSO
1006: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	80,042	1,177	PSO
1942: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	68,741	1,091	PSO
1922: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	53,365	847	PSO
1103: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	52,317	830	PSO
1106: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	43,723	694	PSO
1081: 2000 FORD CROWN VICTORIA MARKED	09/01/2000	33,673	510	PSO 1
1058: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	23,370	371	PSO 1
1122: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	66,625	1,058	PSO 2
1124: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	68,023	1,080	PSO 3
1127: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	74,891	1,189	PSO 4
1031: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	71,582	1,068	PSO, 908
1033: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	75,080	1,104	PSO, Sgt
1971: 1999 FORD CROWN VICTORIA UNMARKED	08/01/1999	67,426	853	Range
5201: 2002 FORD CROWN VICTORIA MARKED RANGER	11/01/2002	50,646	1,266	Ranger
5202: 2002 FORD CROWN VICTORIA MARKED RANGER	11/01/2001	44,554	857	Ranger
5204: 2002 FORD CROWN VICTORIA MARKED RANGER	11/01/2001	42,501	817	Ranger
5001: 2000 FORD CROWN VICTORIA MARKED RANGER	12/01/2000	40,854	648	Ranger
5005: 2000 FORD CROWN VICTORIA MARKED RANGER	12/01/2000	33,121	526	Ranger
1292: 2002 FORD CROWN VICTORIA MARKED*				Rangers
1293: 2002 FORD CROWN VICTORIA MARKED*				Rangers

**OPD VEHICLE ASSIGNMENTS
As of June 2006**

ATTACHMENT C

Equipment Unit	In Service	Life Meter	Avg Use/Mo	OPD Assignment
1157: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	46,271	734	Rangers, Sgt
1153: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	30,845	490	Recruiting
1742: 1997 FORD CROWN VICTORIA UNMARKED	01/27/1998	71,702	732	Reserves
1186: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	91,190	1,447	Robbery
1968: 1999 FORD CROWN VICTORIA UNMARKED	11/16/1999	76,911	1,012	Robbery
1852: 1998 FORD CROWN VICTORIA UNMARKED	05/27/1999	80,227	978	Robbery
1181: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	39,546	628	Robbery
1184: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	33,408	530	Robbery, Lt.
1312: 2003 FORD CROWN VICTORIA MARKED	10/11/2002	66,397	1,619	School
5918: 1998 FORD CROWN VICTORIA MARKED SCHOOL	01/31/2002	73,049	1,461	School
5919: 1998 FORD CROWN VICTORIA MARKED SCHOOL	01/31/2002	72,357	1,447	School
1203: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	70,989	1,392	School
1025: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	82,054	1,207	School
5922: 2000 FORD CROWN VICTORIA MARKED SCHOOL	01/31/2002	60,214	1,204	School
1205: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	57,385	1,125	School
1120: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	66,226	1,051	School
5927: 2001 FORD CROWN VICTORIA UNMARKED SCHOOL	01/31/2002	49,604	992	School
1034: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	63,443	933	School
1085: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	51,689	771	School
5924: 2000 FORD CROWN VICTORIA MARKED SCHOOL	01/31/2002	37,950	759	School
5920: 2000 FORD CROWN VICTORIA UNMARKED SCHOOL	01/31/2002	61,726	1,235	School Sgt
1206: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	69,131	1,356	SDU II, Sgt
1147: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	64,700	1,027	SDU 1
1146: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	63,234	1,004	SDU 1
1741: 1997 FORD CROWN VICTORIA UNMARKED	10/28/1997	75,218	745	SDU 1
1145: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	44,564	707	SDU 1
1151: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	66,766	1,060	SDU 1 Sgt.
1380: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	18,995	475	SDU 1 Sgt.
1148: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	24,593	390	SDU II
1745: 1997 FORD CROWN VICTORIA UNMARKED	12/11/1997			Sgt (SWAT)
1036: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	75,598	1,128	Sgt, Walkers
1367: 2003 FORD CROWN VICTORIA UNMARKED	11/01/2002	32,576	814	SOG, Lt.
1198 2001 FORD EXCURSION				SOG, Prisoner Trans
1199 2001 FORD EXCURSION				SOG, Prisoner Trans
1954: 1999 FORD CROWN VICTORIA UNMARKED	08/31/1999	27,533	349	Special Events
1293: 2002 FORD CROWN VICTORIA MARKED				Special Events
1992: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	31,283	497	Special Projects OCOP, Sg
1932: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	36,022	572	Talking Car
1056: 2000 FORD CROWN VICTORIA MARKED				TEC
1960: 1999 FORD CROWN VICTORIA UNMARKED	12/03/1999	34,959	466	Technology Unit
1260: 2002 FORD CROWN VICTORIA UNMARKED				Technology Unit
1289: FORD VAN UNMARKED				Technology Unit
1996: 2000 FORD CROWN VICTORIA UNMARKED				Techs
5912: 1995 CHEV CAPRICE UNMARKED SCHOOL	01/31/2002	80,696	1,614	TETF
1743: 1997 FORD CROWN VICTORIA UNMARKED	10/15/1997	86,922	861	TETF
1946: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	35,137	558	TETF
1176: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	65,409	1,038	TETF Sgt.
1258: 2003 FORD CROWN VICTORIA UNMARKED	06/01/2002	25,975	577	TETF Sgt.
1090: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	47,646	711	Traffic
1694: 1997 FORD CROWN VICTORIA UNMARKED	08/31/1996	68,294	594	Traffic
1248: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	32,261	633	Traffic ?
1250: 2001 FORD CROWN VICTORIA UNMARKED	10/01/2001	42,832	808	Traffic, Fatal Invest.

OPD VEHICLE ASSIGNMENTS
As of June 2006

ATTACHMENT C

Equipment Unit	In Service	Life Meter	Avg Use/Mo	OPD Assignment
1249: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2001	39,621	777	Traffic, Fatal Invest.
1165: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	24,960	396	Traffic, Sg
1975: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	38,103	605	Training
1750: 1997 FORD ECONOLINE VAN UNMARKED	01/14/1998	36,043	368	Training
1164: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	25,828	410	Training, Lt.
1189: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	81,964	1,301	Training, Sgt
3087: 2000 FORD FOCUS WAGON 4D SE	09/01/2000	54,915	832	Vehicle Abatement
3086: 2000 FORD FOCUS WAGON 4D SE	11/02/2000	49,146	768	Vehicle Abatement
3090: 2000 FORD FOCUS WAGON 4D SE	09/01/2000	32,248	489	Vehicle Abatement
3088: 2000 FORD FOCUS WAGON 4D SE	08/29/2000	31,107	464	Vehicle Abatement
3053: 2000 FORD FOCUS WAGON 4D SE	09/01/2000	29,345	445	Vehicle Abatement
3093: 2000 FORD FOCUS WAGON 4D SE	09/01/2000	19,681	298	Vehicle Abatement
1019: 2000 FORD CROWN VICTORIA MARKED	07/01/2000	65,442	962	Walkers
1900: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	47,400	752	Walkers, Square
1158: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	17,118	272	Weapons
1166: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	93,431	1,483	YFSS
1170: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	76,485	1,214	YFSS
1953: 1999 FORD CROWN VICTORIA UNMARKED	11/12/1999	86,670	1,140	YFSS
1883: 1998 CHEV LUMINA 4D UNMARKED	05/18/1998	94,145	1,002	YFSS
1970: 1999 FORD CROWN VICTORIA UNMARKED	11/15/1999	73,924	973	YFSS
1957: 1999 FORD CROWN VICTORIA UNMARKED	11/15/1999	64,017	842	YFSS
1847: 1998 FORD CROWN VICTORIA UNMARKED	03/25/1999	69,615	829	YFSS
1871: 1998 FORD CROWN VICTORIA UNMARKED	03/24/1999	65,674	782	YFSS
1874: 1998 CHEV LUMINA 4D UNMARKED	02/23/1998	58,842	607	YFSS
1964: 1999 FORD CROWN VICTORIA UNMARKED	12/03/1999	33,754	450	YFSS
1882: 1998 CHEV LUMINA 4D UNMARKED	06/10/1998	41,360	445	YFSS
1074: 2000 FORD CROWN VICTORIA MARKED				YFSS
1869: 1998 FORD CROWN VICTORIA MARKED				YFSS
1869: 1998 FORD CROWN VICTORIA UNMARKED	03/18/1999	76,490	911	YFSS, 901
1195: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	43,961	698	YFSS, Lt.
5916: 1998 FORD CROWN VICTORIA UNMARKED SCHOOL	01/31/2002	93,586	1,872	
1238: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	89,677	1,758	
1156: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	106,935	1,697	
1133: 2001 FORD CROWN VICTORIA MARKED	12/01/2000	99,325	1,577	
1976: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	94,096	1,494	
1210: 2002 FORD CROWN VICTORIA MARKED	12/01/2001	70,903	1,390	
1982: 2000 FORD CROWN VICTORIA MARKED	12/01/2000	68,607	1,089	
1854: 1998 FORD CROWN VICTORIA UNMARKED	12/02/1998	92,192	1,060	
1853: 1998 FORD CROWN VICTORIA UNMARKED	05/27/1999	81,687	996	
1747: 1997 FORD CROWN VICTORIA UNMARKED	09/01/1997	97,984	961	
1035: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	64,075	956	
1383: 2003 FORD CROWN VICTORIA UNMARKED	01/06/2005	12,614	901	
1194: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	53,769	853	
1945: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	47,081	747	
1178: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	46,057	731	
3091: 2000 FORD FOCUS WAGON 4D SE	08/29/2000	48,018	717	
1944: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	43,027	683	
3121: 1991 CHEV CAVALIER 4D WAGON	12/01/2001	34,767	682	
3092: 2000 FORD FOCUS WAGON 4D SE	08/29/2000	44,447	663	
1169: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	38,048	604	
1154: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	33,685	535	
3094: 2000 FORD FOCUS WAGON 4D SE	08/29/2000	34,950	522	

OPD VEHICLE ASSIGNMENTS
As of June 2006

ATTACHMENT C

Equipment Unit	In Service	Life Meter	Avg Use/Mo	OPD Assignment
1681: 1996 MERCURY XR7 COUPE 2D UNMARKED COVERT	07/08/1997	53,565	515	
1693: 1997 FORD CROWN VICTORIA UNMARKED	08/31/1996	57,380	499	
3089: 2000 FORD FOCUS WAGON 4D SE	01/01/2000	35,274	477	
1188: 2000 FORD CROWN VICTORIA UNMARKED	12/01/2000	29,051	461	
1182: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	28,938	459	
1196: 2001 FORD EXPEDITION UNMARKED	01/01/2001	26,629	430	
1079: 2000 FORD CROWN VICTORIA MARKED	08/01/2000	28,019	418	
1867: 1988 CHEV CELEBRITY 1988 CHEVY CELEBRITY	1/1/1988	87,566	402	
1965: 1999 FORD CROWN VICTORIA UNMARKED	11/15/1999	27,723	365	
1168: 2001 FORD CROWN VICTORIA UNMARKED	12/01/2000	22,767	361	
3098: 2000 FORD FOCUS WAGON 4D SE	08/29/2000	22,515	336	
3803: 1998 FORD ESCORT 4DR LX	10/22/1997	31,277	310	
1096: 1991 TOYOTA COROLLA LE 4DR NUMI DONATED DAF	10/13/1990	44,939	243	
3102: 1991 CHEV CAVALIER 4D WAGON	11/01/1992			

Bolded items are underutilized vehicles

<u>NAME</u>	<u>ACRONYM</u>
Emergency Vehicle operation Course	EVOC
Problem Solving Officers	PSO
Traffic Motorcycle Unit	Motors
Crime Reduction Team	CRT
Dog Unit	K9
Late Watch Tactical Unit	Late Tac
Crime Scene Technician	TEC
Neighborhood Services Coordinator	NCS
Youth and Family Services Section	YFSS
Alcohol Abatement Team	ABAT
Out of Service	908
Vehicle Accident/Repairs/ Deadlined	901
Vehicle Abatement Unit	905
Special Duty Unit	SDU
Internal Affairs Division	IAD
Eastmont Sub-station Assignment	EASTMONT
Special Operations Group	SOG
Oakland Police Officers Association	OPOA
Office of the Chief Police	OCOP
Police Service Area	PSA
Police Evidence Technician	PET
Office of Inspector General	OIG
Bureau of Field Operations	BFO
Public Information Officer	PIO
Identification Division	ID
Special Operations Group	TETF
Domestic Violence Unit	DVU
Police Athletic League	PAL

POLICE DEPARTMENT TAKE-HOME VEHICLES

ATTACHMENT D

As of June 2006

1382: 2003 FORD CROWN VICTORIA UNMARKED	Captain - BFO Admin
1364: 2003 FORD CROWN VICTORIA UNMARKED	Captain - BOS Admin
1376: 2003 FORD CROWN VICTORIA UNMARKED	Captain - Criminal Investigation
1980: 2000 FORD CROWN VICTORIA UNMARKED	Captain - IAD
1381: 2003 FORD CROWN VICTORIA UNMARKED	Captain - OIG
1375: 2003 FORD CROWN VICTORIA UNMARKED	Captain - Patrol, 2nd Watch
1372: 2003 FORD CROWN VICTORIA UNMARKED	Captain - Patrol, 1st Watch
1366: 2003 FORD CROWN VICTORIA UNMARKED	Captain - Patrol, 3rd Watch
1192: 2000 FORD EXPEDITION UNMARKED	Captain - Strategic Area Command (SWAT)
1368: 2003 FORD CROWN VICTORIA UNMARKED	Deputy Chief - BFO
1384: 2003 FORD CROWN VICTORIA UNMARKED	Deputy Chief - BOI
1378: 2003 FORD CROWN VICTORIA UNMARKED	Deputy Chief, Acting - BOS
1371: 2003 FORD CROWN VICTORIA UNMARKED	Deputy Chief - IAD
1373: 2003 FORD CROWN VICTORIA UNMARKED	Director - BOA
1599: COVERT	Intel
1680: COVERT	Intel
1695: COVERT	Intel
1696: COVERT	Intel
1697: COVERT	Intel
1938: COVERT	Intel
1956: 1999 FORD CROWN VICTORIA UNMARKED	Intel
1163: 2001 FORD CROWN VICTORIA UNMARKED	Lieutenant - Airport
1184: 2001 FORD CROWN VICTORIA UNMARKED	Lieutenant - Criminal Investigation (Robbery)
1195: 2001 FORD CROWN VICTORIA UNMARKED	Lieutenant - Criminal Investigation (Youth & Family Services)
1990: 2000 FORD CROWN VICTORIA UNMARKED	Lieutenant - Communications
1159: 2001 FORD CROWN VICTORIA UNMARKED	Lieutenant - Internal Affairs
1379: 2003 FORD CROWN VICTORIA UNMARKED	Lieutenant - Internal Affairs
1160: 2001 FORD CROWN VICTORIA UNMARKED	Lieutenant - PSA 1
1989: 2000 FORD CROWN VICTORIA UNMARKED	Lieutenant - PSA 2
1257: 2003 FORD CROWN VICTORIA UNMARKED	Lieutenant - PSA 3
1191: 2000 FORD EXPEDITION UNMARKED	Lieutenant - PSA 4 (SWAT)
1974: 2000 FORD CROWN VICTORIA UNMARKED	Lieutenant - PSA 5
1948: 2000 FORD CROWN VICTORIA UNMARKED	Lieutenant - PSA 6
1367: 2003 FORD CROWN VICTORIA UNMARKED	Lieutenant - Special Operations Group
1843: 2000 FORD EXPEDITION UNMARKED	Lieutenant - Training (SWAT)
1885: 1998 CHEV LUMINA 4D UNMARKED	Manager - Animal Services
1851: 1998 FORD CROWN VICTORIA UNMARKED	Manager - Identification
1369: 2003 FORD CROWN VICTORIA UNMARKED	OCOP - Chief of Police
1374: 2003 FORD CROWN VICTORIA UNMARKED	OCOP - Chief of Staff
1850: 1998 FORD CROWN VICTORIA UNMARKED	OCOP - Press Information
1193: 2001 FORD CROWN VICTORIA UNMARKED	OPOA President
1136: 2001 FORD CROWN VICTORIA MARKED	Sergeant - Crime Reduction Team 1 (SWAT)
1137: 2001 FORD CROWN VICTORIA MARKED	Sergeant - Crime Reduction Team 3 (SWAT)
1138: 2001 FORD CROWN VICTORIA MARKED	Sergeant - Crime Reduction Team 5 (SWAT)
1745: 1997 FORD CROWN VICTORIA UNMARKED	Sergeant - Patrol (SWAT)
1157: 2001 FORD CROWN VICTORIA UNMARKED	Sergeant - Rangers

Approximate Daily Commute Total Miles is 2100