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CITY OF OAKLAND



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City Administrator

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(Revised 9/17/15)  
September 29, 2015

**CITY COUNCIL COMMITTEE ON FINANCE  
AND MANAGEMENT  
Oakland City Council  
Oakland, California**

Members of the Committee:

Subject: Scheduling of Committee Meetings

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council review.

City Council Finance & Management Committee: 2<sup>nd</sup> and 4<sup>th</sup> Tuesday, 9:30-11:30 pm  
(Committee Chair Kalb and Members, Gibson-McElhaney, Campbell-Washington,  
Guillen; Staff: Christine Daniel and Kiran Bawa)

For Tracking Purposes

1. January 2016 – City Administrator’s Office Will Bring A Report On The Progress Of Realigning KTOP Under The Office Of The City Clerk (*FY 15-17 Budget Tracking Adopted June 30, 2015*)
2. March 2016 – Informational Report On Citywide Paper free Policy To Be Heard By Finance And Management Committee With Proposed Changes And Will Work With The Council Offices To Promote New And Improved City Services To Their Constituents (*FY 15-17 Budget Tracking Adopted June 30, 2015*)
3. Biennially – A Review And Possible Action On The Mayor’s Salary (Odd-Numbered Years)
4. Annually – (From [B] 12/10/02 Cmte) An Informational Report Regarding Risk Management

Item #2  
Finance & Management Committee  
September 29, 2015

5. **Quarterly** – Beginning September 2015, A Quarterly Budget Implementation Tracking Report With Line-Item Matrix Will Be Provided To The Finance And Management Committee And End Only When Agreed Upon By The Committee Or When All Items Have Been Implemented (*FY 15-17 Budget Tracking Adopted June 30, 2015*)
6. (From 10/9/07 Cmte) Annual Agency Performance Measures
7. (From [2] 11/14/06 Cmte) An Informational Report Regarding Worker's Compensation
8. (From [E] 1/24/02 Rules Cmte & [2] 11/14/06 Cmte) Report From The Office Of The City Attorney Regarding Advisory And Litigation Costs And Trends
9. (07-1482 Rules 6/19/08) Informational Report Providing A List Of Grants And Donations Accepted And Appropriated By The City Administrator On Behalf Of The City Council During The Fiscal Year
10. (From [2] 11/14/06 Cmte & [2] 7/14/09 Cmte) An Informational Report From The City Auditor On The Status Of Required Audits
11. (09-0629 7/9/09 Rules) Informational Report Listing All Purchases And Contracts Authorized By The City Administrator, Or The City Administrator Designee, Within The City Administrator's Contract Authority During Fiscal Year 2008-2009 In Accordance With Oakland Municipal Code Section 2.04.020.D.2
12. (09-1472 6/08/10 Cmte) Informational Report From The Public Works Agency On The City Fleet
13. Equal Access Ordinance
14. Budget Implementation Tracking Report (**From 10/8/13 & 6/24/14 Cmte [13-0067]**)
15. **Biannually** – (From 2/13/13 Cmte [12-0233]) Receive An Informational Report Regarding The City's Risk Management, Including, Workers' Compensation Program For Fiscal Year
16. **Semi-Annually** - From [4] 2/23/06 Rules Cmte) Vacancy Report – September And March
17. (09-0535 9/15/09 Cmte) Status Report On Citywide Efforts To Research And Correct Negative Fund Balances – January 2010 And September 2010
18. **Quarterly** - (From [2] 5/11/04 Cmte) Cash Management Report
19. (From [2] 6/13/06 Cmte) Revenue & Expenditure Report
20. Receive An Informational Report Regarding OMERS, Police And Fire Retirement System Investment
21. **Monthly**- (From 10/8/13 Cmte [13-0067]) Budget Implementation Tracking Report

**Boards/Commission Reports**

**As Requested:**

1. Budget Advisory Committee
2. Business License Tax Board Of Review
3. Civil Service Board
4. Oakland Municipal Employees Retirement System
4. Police And Fire Retirement System

Respectfully submitted,

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For: Sabrina B. Landreth  
City Administrator