



City of Oakland Meeting Minutes

*Finance & Management Committee

Office of the City Clerk
Oakland City Hall
1 Frank H. Ogawa Plaza
Oakland, California 94612
LaTonda Simmons, City Clerk

Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612

City of Oakland Website: <http://www.oaklandnet.com>

Tuesday, January 14, 2014

9:30 AM

Sgt. Mark Dunakin Room - 1st Floor

Roll Call / Call To Order

Councilmember Present: 4 - Member Brooks, President Pro Tempore Kaplan,
Council President Kernighan and Chair Schaaf

*The Oakland City Council Finance & Management Committee convened at
9:38 A.M., with Councilmember Schaaf presiding as Chairperson.*

- 1 Approval Of The Draft Minutes From The Committee Meeting Held On December 17,
2013

**A motion was made by President Pro Tempore Kaplan, seconded by Chair
Schaaf, to *Approve as Submitted. The motion carried by the following
vote:**

Votes: Councilmember Absent: Council President Kernighan
Councilmember Aye: Member Brooks, President Pro Tempore Kaplan and
Chair Schaaf

- 2 Determination Of Schedule Of Outstanding Committee Items

**A motion was made by President Pro Tempore Kaplan, seconded by Chair
Schaaf, to *Approve as Submitted. The motion carried by the following
vote:**

Votes: Councilmember Absent: Council President Kernighan
Councilmember Aye: Member Brooks, President Pro Tempore Kaplan and
Chair Schaaf

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3 Subject: State and Federal Budget Status Report
 From: Office Of The City Administrator
 Recommendation: Receive An Informational Report Regarding The Status Of The State And
 Federal Budget Development And Its Potential Impacts On The City Of Oakland [TITLE
 CHANGE]
 [09-0439-52](#)

A motion was made by President Pro Tempore Kaplan, seconded by Council President Kernighan, that this matter be *Received and Filed. The motion carried by the following vote:

Votes: Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf
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4 Subject: Semi-Annual Vacancy Report
 From: Department Of Human Resources Management
 Recommendation: Receive The Semi-Annual Informational Report On Budgeted Vacant
 Positions And Hiring For The Period April 8, 2013 Through November 26, 2013
 [13-0264](#)

A motion was made by President Pro Tempore Kaplan, seconded by Council President Kernighan, that this matter be *Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on January 21, 2014. The motion carried by the following vote:

Votes: Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf

The Committee also directed staff to provide a supplemental report which explains the terms used in the "Comment" section of the report, including estimated timeframes for each comment made.

The Committee also directed staff to include the following in future vacancy report:

- 1.) Anticipated dates for which vacant positions will be filled;
- 2.) Intentional vacancies;
- 3.) Budget-assumed vacancy rate; and
- 4.) Industry standard vacancy rate goals.

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5 Subject: Parking Meter Management System
From: Public Works Agency
Recommendation: Adopt A Resolution (A) Waiving Advertising And Competitive Bidding And (B) Authorizing The City Administrator Or Her Designee To Execute A Five-Year Service Contract With IPS Group, Inc. In An Amount Not To Exceed Five Million Seven Hundred And Ninety-Three Thousand Nine Hundred And Eighty Dollars (\$5,793,980.00), Inclusive Of Two Million Five Hundred Thousand Dollars (\$2,500,000.00) For Meter Equipment, Installation And Training, As Well As Three Million Two Hundred And Ninety-Three Thousand Nine Hundred And Eighty Dollars (\$3,293,980.00) For Wireless Data, Licensing Fees And Merchant Fees For The Purchase Of Parking Meters And Related Equipment Associated With The Public Works Agency's Parking Meter Management System Initiative; And Authorizing 1) Adjustments To The Public Works Agency's Adopted Fiscal Year 2013-2015 Operating Budget In The Amount Of One Million Nine Hundred And Eighty Thousand One Hundred And Twenty-Five Dollars (\$1,980,125.00) For Fiscal Year 2014-2015 For Debt Service; Wireless Data; Licensing Fees; Merchant Fees; Replacement Meters And Parts; Personnel Overtime And Other Operational And Maintenance Expenses Associated With Parking Meters; And 2) Adjustments To The Adopted Fiscal Year 2013-2015 Operating Budget By Increasing Budgeted Parking Meter Revenue In The Amount Of One Million Seven Hundred And Ninety-Four Thousand One Hundred And Sixty Dollars (\$1,794,160.00) And Increasing Budgeted Parking Citation Revenue In The Amount Of Two Hundred Nine Thousand Dollars (\$209,000.00) In Fiscal Year 2014-2015; And 3) The City Administrator Or Her Designee To Execute A Master Lease Purchase Agreement And All Related Documents With A Financial Institution To Be Identified And Selected Through The Competitive Bidding Process For Said Parking Meter Management System Initiative Financing In The Amount Of Two Million Five Hundred Thousand Dollars (\$2,500,000.00) For A Term Not To Exceed Five (5) Years And An Interest Rate Not To Exceed Two And One-Half Percent (2.5%) For The Purchase Of Four Thousand Three Hundred (4,300) Single-Space Parking Meters And Related Equipment; And 4) The City Administrator Or Her Designee To Increase The Financial Terms Of The Proposed Contract With IPS Group, Inc. For The Possible Future Purchase(s) Of Additional Parking Meters And Related Equipment To Ensure Infrastructure And Equipment Integrity In An Amount Not To Exceed The Appropriated Budget For Said Activities, Without Return To Council
[13-0256](#)

A motion was made by President Pro Tempore Kaplan, seconded by Council President Kernighan, that this matter be *Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on January 21, 2014 as a Non-Consent item. The motion carried by the following vote:

Votes: Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf

The Committee also directed staff to provide a supplemental report on the locations where new meters will be replaced.

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6 Subject: Contract With JT2 Integrated Resources
From: Department Of Human Resources Management
Recommendation: Adopt A Resolution Awarding A Contract To JT2 Integrated Resources For The Provision Of Workers' Compensation Administration Services For A Contract Amount Of \$2,477,278.82 For Contract Years 2013-14 And A Contract Amount Of \$2,477,278.82 Contract Year 2014-15 And With Council Approval, Options To Extend The Agreement For Three Additional Two-Year Terms For A Total Contract Amount Of \$2,477,278.82 For Contract Year 2015-16, \$2,511,538.40 For Contract Year 2016-17, \$2,546,483.16 For Contract Year 2017-18, \$2,582,126.83 For Contract Year 2018-19, \$2,618,483.36 For Contract Year 2019-20, \$2,655,567.03 For Contract Year 2020-21

[13-0263](#)

A motion was made by President Pro Tempore Kaplan, seconded by Member Brooks, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on January 21, 2014 as a Non-Consent item. The motion carried by the following vote:

Votes: Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf

The Committee approved recommendations as amended to require Council approval for any contract extensions.

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7 Subject: Sewer Revenue Refunding Bonds, 2014 Series A
 From: Office Of The City Administrator
 Recommendation: Adopt A Resolution Approving The Issuance And Sale Of Not To Exceed
 \$70,000,000 Aggregate Principal Amount Of City Of Oakland Sewer Revenue Refunding
 Bonds, 2014 Series A To Refund Sewer Revenue Bonds, 2004 Series A And To Finance
 Capital Improvements; Approving The Form Of And Authorizing The Execution And Delivery
 Of A Second Supplemental Indenture, Escrow Agreement, Continuing Disclosure Agreement
 And Bond Purchase Agreement; Approving The Form Of And Authorizing The Distribution Of
 A Preliminary Official Statement And Authorizing The Execution And Delivery Of An Official
 Statement; And Authorizing Necessary Actions Related Thereto

[13-0265](#)

A motion was made by President Pro Tempore Kaplan, seconded by Council President Kernighan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on January 21, 2014 as a Non-Consent item. The motion carried by the following vote:

Votes: Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf

The Committee also directed staff to provide a supplemental with amended resolution removing the funding for additional \$15 million which is no longer required.

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8 Subject: Salary Ordinance Amendment - Employee Relations Director
 From: Department Of Human Resources Management
 Recommendation: Adopt The Following Pieces Of Legislation:

1) An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Add The Classification Of Employee Relations Director; And

[13-0268](#)

A motion was made by President Pro Tempore Kaplan, seconded by Council President Kernighan, that this matter be *Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on January 21, 2014. The motion carried by the following vote:

Votes: Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf

The Committee approved recommendations as contained in the draft version of the ordinance.

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2) A Resolution Recommending To The Civil Service Board The Exemption Of The Following Classification From The Operation Of The Civil Service: Employee Relations Director
[13-0268-1](#)

A motion was made by President Pro Tempore Kaplan, seconded by Council President Kernighan, that this matter be *Approve the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on January 21, 2014. The motion carried by the following vote:

Votes: Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf
[84801 CMS.pdf](#)

9 Subject: Deferred Compensation Plan For Part-Time, Seasonal & Temp Employees
From: Department Of Human Resources Management
Recommendation: Adopt The Following Pieces Of Legislation:

1) An Ordinance Approving Amendments To The Deferred Compensation Plan For Full-Time And Permanent Part-Time Employees, Established By Resolution No. 68563, As Amended By Resolution 75111, Incorporated Herein, Updating The Deferred Compensation Plan To Comply With State And Federal Laws, Establishing Participant Loan And Other Procedures, To Reflect The Approved Composition Of The Deferred Compensation Committee, And Affirming The Authority Of The Deferred Compensation Committee Take Any And All Actions, And To Negotiate, Execute And Deliver, Any And All Agreements And Other Documents That The Committee May Deem Necessary Or Advisable To Administer The Plan; And
[13-0270](#)

A motion was made by Member Brooks, seconded by President Pro Tempore Kaplan, that this matter be *Approve as Amended the Recommendation of Staff, and Forward to the Meeting of the Oakland City Council, due back on January 21, 2014. The motion carried by the following vote:

Votes: Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf

The Committee approved recommendations as amended to revise the resolutions so that the key provisions use the same terminology and language.

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2) An Ordinance Approving Amendments To The Deferred Compensation Plan For Part-Time Seasonal And Temporary Employees, Established By Resolution No. 68722, As Amended By Resolution 75111, Incorporated Herein, Updating The Deferred Compensation Plan To Comply With State And Federal Laws, Establishing Participant Loan And Other Procedures, To Reflect The Approved Composition Of The Deferred Compensation Committee, And Affirming The Authority Of The Deferred Compensation Committee Take Any And All Actions, And To Negotiate, Execute And Deliver, Any And All Agreements And Other Documents That The Committee May Deem Necessary Or Advisable To Administer The Plan
[13-0270-1](#)

Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)

Adjournment

There being no further business, and upon the motion duly made, the Oakland City Council Finance & Management Committee adjourned the meeting at 11:27 A.M.

* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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If you need special assistance to participate in Oakland City Council and Committee meetings please contact the Office of the City Clerk. When possible, please notify the City Clerk 48 hours prior to the meeting so we can make reasonable arrangements to ensure accessibility. Also, in compliance with Oakland's policy for people with environmental illness or multiple chemical sensitivities, please refrain from wearing strongly scented products to meetings.

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.

City Clerk and Clerk of the Council