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**CITY OF OAKLAND
MEMORANDUM**

TO: Rules & Legislation Committee
ATTN: Assistant to the City Manager
FROM: Name _LESLIE RODD_ DATE: May 18, 2004
Address/Agency/Dept _LIBRARY Phone No. _X6932_

SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM

TITLE: Resolution Authorizing the City Administrator to Apply for, Accept, and Appropriate a Grant in the Amount of \$1,500 from the American Library Association Jewish Literature and Identity Public Program for FY 2004-05

SCHEDULING RECOMMENDATION:

- A. Committee _LIFE ENRICHMENT_
(Please specify Committee. Committees meet 2nd & 4th Tuesdays)
- _ City Council _ Redevelopment Agency
(Council/Agency meets on 1st, 3rd, and 5th Tuesdays)
- B. Meeting Date: _JULY 13, 2004_

Is there a statutory, regulatory, financial or grant deadline? Specify:

Is a staff report required/requested? YES

What is the fiscal impact on the City/Agency? NO FISCAL IMPACT

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

- Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)
- It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:
- Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;
- Item requires immediate action relating to federal or state legislation;
- Item requires immediate action relating to eligibility for a grant or gift; OR
- Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

A separate request must be completed for each item for scheduling. Requests must be submitted by 6:00 P.M. of the Tuesday preceding the relevant Rules & Legislation Committee meeting.
Attach any supporting documentation.