

14 MAY -6 AM 9:52

Letter of Appointment

April 29, 2014

The Honorable City Council
One City Hall Plaza, Second Floor
Oakland, CA 94612

Dear President Kernighan and members of the City Council:

Pursuant to City Charter section 601, the Mayor, hereby appoints the following person as a member of the following Board or Commission, subject to the City Council's confirmation:

WILDFIRE PREVENTION AND ASSESSMENT DISTRICT ADVISORY BOARD

Clint M. Johnson, Mayoral appointment to a District Six seat, recommended by Councilmember Desley Brooks, to serve the two year term beginning July 1, 2013 and ending June 30, 2015, filling the seat previously held by Katherine Moore.

Thank you for your assistance in this matter.

Sincerely,

Jean Quan
Mayor

CITY OF OAKLAND



CITY HALL - 1 FRANK H. OGAWA PLAZA - OAKLAND - CALIFORNIA 94612

Desley A. Brooks
Councilmember
District 6
e-mail: dbrooks@oaklandnet.com

(510) 238-7006
FAX (510) 238-6129

LETTER OF NOMINATION

To: Mayor Jean Quan
Cc: LaTonda Simmons, City Clerk and Clerk of the Council
Camille Rogers, Oakland Fire Department/Fire Prevention Bureau, staff to WPAD Commission
From: Desley Brooks, Council Member – District 6
Date: March 26, 2014
Re: **APPOINTMENT TO THE WILDFIRE PREVENTION ASSESSMENT DISTRICT
(WPAD) ADVISORY BOARD**

I would like to nominate **Mr. Clint M. Johnson** to serve on the Wildfire Prevention Assessment District (WPAD) Advisory Board as the District 6 representative for the term period specified in Ordinance No.12556. Mr. Johnson demonstrates enthusiasm and commitment to serving on this Commission. I, therefore, strongly support his nomination to the Wildfire Prevention Assessment District Advisory Board, recommend appointment by the Mayor and approval of appointment by Council.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink that reads "Desley Brooks". The signature is written in a cursive, flowing style.

Desley A. Brooks
Councilmember, District 6

Attachments: Clint M. Johnson - Resume

CLINT M. JOHNSON

EDUCATION: UNDERGRADUATE

- *Westmont College*, Santa Barbara, California
B.S., Political Science, 1983 – 1986
- *Santa Barbara City College*, Santa Barbara, California
1985 – 1986

SUPERIOR COURT - INTERNSHIP

California Superior Court, Santa Barbara, California
Emphasis on Judicial/Public Administration & Computer Studies

POSTGRADUATE

- *Stanford University, Continuing Studies*
-Biotechnology/Bioinformatics
-Genetics of Aging
- *Bar Association of San Francisco (BASF)*
Continuing Legal Education (CLE) 1988-2007
Training in Legal Management, Litigation and Insurance Defense
- *Human Resources Management & Marketing Training*
Interim Services, Ft. Lauderdale, FL 1992
- *Insurance Defense Environmental & Toxic Tort Claims Training*
Practicing Law Institute, New York, 1989
- *Westlaw/Lexis Certification*, San Francisco
- *UCLA Extension, Attorney Assistant Paralegal Certification Program* 1987
Beverly Hills Bar Association Legal Assistant Certification, 1986

EMPLOYMENT HISTORY:

2004-present

SENIOR PARALEGAL

McKenna Long & Aldridge LLP, San Francisco, California

Work with attorney team leaders to assist with work assignments and prioritization of tasks, defining individual responsibilities and balancing workloads. Prepare financial and statistical reports, including recommendations for annual budget requirements and profitability analyses. Network with other law firms and professional organizations to remain current on industry practices and developments.

Work as a senior level paralegal in complex litigation area, including coordinating discovery as well as trial preparation and support. Manage and coordinate incoming and existing litigation matters, focusing on product and manufacturer liability and complex toxic tort defense. Extensive docketing, pre-trial case handling, investigation and assisting partners in all phases of trial. Comprehensive interaction with co-counsel and experts for medical and economic analysis. Create and implement the use of Access database and client reporting procedures and case handling timelines. Assist with coordination and development of case clerks and paralegal training. Manage Lexis e-service and client interface databases. Plan and facilitate staff professional development and client development events for Northern California.

2002-2004

INTELLECTUAL PROPERTY LITIGATION PARALEGAL IV**Chiron Corporation (Novartis), Emeryville, California**

Lead paralegal for multiple intellectual property and civil litigation matters involving a medium to high degree of complexity, legal sophistication, and potentially high financial impact to the Company in both international and domestic venues. Responsible to the VP, Chief Litigation Counsel/Associate General Counsel for planning, coordination, and completion of all case-related tasks. Responsible for analysis of documents and relevant evidentiary implications. Work independently and coordinate the efforts of other Chiron personnel and of outside counsel and support personnel to successfully meet the strategic litigation and corporate goals of the Company. Team lead on process change initiatives and corporate and litigation group projects. Assist Associate Corporate Secretary with Board of Directors governance matters.

2001

INTELLECTUAL PROPERTY ADMINISTRATOR**Ocular Sciences Inc., Concord, California**

Contract position with Fortune 100 company coordinating and managing patent and trademark portfolio for international contact lens manufacturing and sales business divisions. Reported directly to the VP of Research and Development. Created and maintained US and foreign patent and trademark docket, primary liaison with outside counsel for case management.

2000-2001

INTELLECTUAL PROPERTY PARALEGAL**Geron Corporation, Menlo Park, California**

Reported directly to the VP of Intellectual Property. Collaborated with scientists, management, and corporate partners. Managed and maintained scientific lab notebooks, invention disclosures and publication clearance material. Prepared and prosecuted patent applications, sequence listings and compile PTO-1449 forms. Managed prosecution docket of U.S. and foreign patent applications; generated monthly status reports. Designed databases to track patent applications and renewal fees. Interfaced with domestic and international lawyers in IP application process. Developed strategies and searches of competitor's IP. Managed and processed legal bills for IP Group. Reviewed executed agreements and monitor agreement compliance and contract management. Prepared Confidentiality, CDA, SAB, MTA, sponsored research, and license agreements providing specific negotiated terms, research proposals and conditions for corporate development and biotechnology transfers.

1995-2000

LITIGATION PARALEGAL / IT LIAISON**Haight, Brown & Bonesteel, LLP San Francisco, California**

Coordinated and supervised paralegal department. Managed all incoming and existing litigation matters with partners, focusing on securities and insurance defense, product and manufacturer liability and complex toxic tort litigation. Extensive multitasking, including docketing and pre-trial case development to jury verdict. Comprehensive interaction with co-counsel and experts for medical and economic reviews. Created and implemented the use of database reports and tracking reports for court and office use. Responsible, for interviewing and training new employees.

Automation and technology liaison with Santa Monica main office. Implemented and supported Local Area Network (LAN) and case management database application (PCDOCS). Coordinated training, system maintenance and end-user software and database support.

1993-1995

PARALEGAL MANAGER – IP BUSINESS and TECHNOLOGY**Brobeck, Phleger & Harrison**, Palo Alto, California

Coordinated and managed workflow of cases for Intellectual Property and Corporate attorneys and paralegal staff of 30. Supervised administrative daily workflow, continuing education and budget. Liaison for paralegals and staff to firm partnership. Identified and coordinated training needs within B&T team. Prepared and developed monthly case and personnel tracking reports and budgets for firm administrators and senior management committee.

1992-1993

MARKETING COORDINATOR / LEGAL RECRUITER**Interim Legal Personnel**, An H&R Block Co., San Francisco, California

1990-1992

LITIGATION PARALEGAL**McInerney & Dillon, P.C.**, Oakland, California
Construction Litigation

1988-1990

ENVIRONMENTAL LITIGATION PARALEGAL**Lillick & Charles**, San Francisco, California

1986-1988

OFFICE ADMINISTRATOR / PARALEGAL**Meyer & Meyer**, Los Angeles, California
Family Law Practice**SKILLS:**

Microsoft and Advanced litigation database proficient.
California Notary Public Commission #2006956 (Active)

Problem Solving - Identify and resolve problems in a timely manner; Work well in group problem solving situations

Technical Skills - Pursue training and development opportunities; Strive to continuously build knowledge and skills; Share expertise with others

Interpersonal Skills - Maintain confidentiality

Oral Communication - Listen and get clarification; Respond well to questions

Written Communication - Write clearly and informatively; Able to read and interpret written information.

Teamwork - Give and welcome feedback; Contribute to building a positive team spirit

Organizational Support - Follow policies and procedures; Complete work in timely manner; Strive to increase productivity

Judgment - Exhibit sound and accurate judgment; including appropriate people in decision-making process

Dependability - Follow instructions, respond to management direction; Commit to long hours of work when necessary to reach goals.; Complete tasks on time or notify appropriate person with an alternate plan; Ensure work responsibilities are covered when absent

ACCOMPLISHMENTS:

- McKenna Long & Aldridge LLP New Hire Mentor Excellence Award
- Chiron/Novartis Public Safety and Environmental Excellence Award Leader
- Administrative Board Secretary, Food for Thought, Sonoma County AIDS Foodbank
- Guest Lecturer, Sonoma State University Attorney Assistance Program
- Director, San Francisco Association of Legal Assistants
- Founder/President, East Bay Association of Legal Assistants
- St. Mary's College Paralegal Program Advisory Board Member
- Published Research Analyst
 - *Architect & Engineer Liability: Claims Against Design Professional*
(1991, 1992 Cumulative Supplement, Wiley Law Publications, John Wiley & Sons, Inc.)
- Young Executives of America Outstanding Achievements in Legal Management
- Keynote Speaker, Beverly Hills Bar Association Legal Support Seminar

References Furnished Upon Request

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Macmillan

CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C.M.S.

RESOLUTION APPOINTING CLINT JOHNSON AS A MEMBER OF THE WILDFIRE PREVENTION AND ASSESSMENT DISTRICT ADVISORY BOARD

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, Ordinance No. 12556 establishes procedures for the creation of special assessment districts for fire suppression, prevention, and preparedness within designed areas of the City of Oakland, including the establishment of an advisory committee for the district; and

WHEREAS, Resolution No. 78305 creates the Wildfire Prevention Assessment District and the Wildfire Prevention Assessment District Advisory Board, which provides oversight and program recommendations for the Assessment District, and plays a key role in the continued implementation of vegetation management programs and the development of fuel management strategies; and

WHEREAS, Resolution No. 78305 specifies that the Mayor shall appoint two (2) constituents who live in the Assessment District, one of whom shall be a firefighter by profession, to serve as follows: initially, one appointee shall serve for a term of two years, the second appointee shall serve for a term of three years, and thereafter, each subsequent appointment shall be for a term of two years; and

WHEREAS, Resolution No. 78305 specifies that the At-large Councilmember shall appoint one (1) constituent who lives in the Assessment District and who shall serve for a term of two years; and

WHEREAS, Resolution No. 78305 specifies that each of the four (4) Wildfire Prevention Assessment District Councilmembers shall appoint two (2) constituents each, who live in the Assessment District to serve as follows: initially one appointee shall serve for a term of two years, the second appointee shall serve of a term of three years, and thereafter, each subsequent appointment shall be for a term of two years; and

WHEREAS, the Honorable Mayor Jean Quan has appointed Clint Johnson upon the recommendation of Councilmember Desley Brooks to serve a two-year term on the

Wildfire Prevention and Assessment District Advisory Board, subject to confirmation by the City Council; now therefore be it

RESOLVED: that pursuant to City Charter section 601, the City Council hereby confirms the Mayor's appointment of Clint Johnson to a District Six seat on the Wildfire Prevention Assessment District Advisory Board for a two-year term beginning July 1, 2013 and ending June 30, 2015, filling the seat previously held by Katherine Moore.

**IN COUNCIL, OAKLAND, CALIFORNIA,
PASSED BY THE FOLLOWING VOTE:**

AYES – KALB, GIBSON MCELHANEY, SCHAAF, GALLO, BROOKS, REID,
KAPLAN AND PRESIDENT KERNIGHAN

NOES –
ABSTENTIONS-
ABSENT-

ATTEST:

LATONDA SIMMONS
City Clerk and Clerk of the Oakland City Council