

**CITY OF OAKLAND  
MEMORANDUM**

FILED  
OFFICE OF THE CITY CLERK  
OAKLAND

*JMB*

2003 DEC 22 AM 10:28

**TO:** Rules & Legislation Committee  
**ATTN:** Assistant to the City Manager  
**FROM:** Name Bob Glaze  
Phone No. 238-2930  
Address/Agency/Dept : Finance and Management  
**DATE:** December 22, 2003

**SUBJECT: REQUEST TO SCHEDULE AGENDA ITEM**

**TITLE:** A report and resolution authorizing the City Manager or his/her designee to negotiate and execute a seven year contract for the lease of Telephone equipment and services with Shoreline Communications, Inc., for an amount not to exceed \$600,000 annually or \$3,600,000 over the term of the contract without return to Council

**SCHEDULING RECOMMENDATION:**

A. Committee: Finance and Management     X      
(Please specify Committee. Committees meet 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays)

         City Council          Redevelopment Agency  
(Council/Agency meets on 1<sup>st</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> Tuesdays)

B. Meeting Date:     January 27, 2004    

Is there a statutory, regulatory, financial or grant deadline? No Specify:

Is a staff report required/requested? Yes

What is the fiscal impact on the City/Agency : Cost Containment /cost savings

If the ten-day (Sunshine Ordinance) agenda deadline cannot be met, please indicate reason:

Item constitutes an "emergency" (Crippling disaster, work stoppage or other activity which severely impacts public health and/or safety)

It was not reasonably possible to place the proposed item on the two-week agenda AND any of the following exist:

Item requires immediate action to avoid a substantial adverse impact if action is deferred to a subsequent special or regular meeting;

Item requires immediate action relating to federal or state legislation;

Item requires immediate action relating to eligibility for a grant or gift; OR

Item is ceremonial.

Explain why item could not have been placed on the 10-day agenda:

*04-0029*