

CITY OF OAKLAND



CITY HALL • ONE CITY HALL PLAZA • OAKLAND, CALIFORNIA 94612

Office of the Mayor
Honorable Sheng Thao

(510) 238-3141
FAX (510) 238-4731
TDD (510) 238-3254

Letter of Appointment

July 30, 2024

Dear President Bas and members of the City Council:

Pursuant to City Charter Section 601, the Mayor has appointed the following persons as members of the following board or commission, subject to City Council confirmation:

Landmarks Preservation Advisory Board

Alison Lenci, as Architect/Planner member to serve a three year term on the Landmarks Preservation Advisory Board beginning February 21, 2024 and ending February 20, 2027, filling the seat previously held by herself.

Stacy Kozakavich, to serve a three year term on the Landmarks Preservation Advisory Board beginning February 21, 2023 and ending February 20, 2026, filling the seat previously held by Tim Mollette-Parks.

Thank you for your assistance in this matter.

Sincerely,

Mayor Sheng Thao

Profile

Stacy _____ C _____ Kozakavich _____
First Name Middle Initial Last Name

Email Address

Street Address

City

Suite or Apt

State

Postal Code

What City Council district do you live in?

District 1

Primary Phone

Alternate Phone

Page & Turnbull _____
Employer

Cultural Resources Planner _____
Job Title

Which Boards would you like to apply for?

Landmarks Preservation Advisory Board: Submitted

Interests & Experiences

Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.

I have worked in historic preservation and cultural resources management for more than 25 years, and have lived in the East Bay since 2001. During this time, I've researched numerous historic buildings and sites, and explored a wide variety of topics in the region's history. In my work at Page & Turnbull I have provided research, evaluation, and consultation on projects in the City of Oakland, and become familiar with the local practices, policies, and regulations as they relate to historic preservation.

Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.

[Kozakavich_One-Page_10-2023.pdf](#)

Upload a Resume

Please paste the text of your resume or curriculum vitae below.

Please click the acknowledgement below.

Service on City of Oakland boards, commissions, and committees may require filings of the FPPC's Statements of Economic Interest (Form 700). Upon appointment and determination of filing status, I will comply with all filing obligations.

I Agree *

Stacy Kozakavich, Ph.D.

Education

Ph.D., Anthropology, University of California, Berkeley	2007
M.A., Anthropology and Archaeology, University of Saskatchewan	1998
B.A., Anthropology and Archaeology, University of Saskatchewan	1994

Professional Experience

Cultural Resources Planner , Page & Turnbull, San Francisco, CA Conduct historic resource evaluations and proposed project analyses for properties throughout the San Francisco Bay Area. Provide consultation, technical analyses, and reports for compliance with local regulations, CEQA, and Section 106. Develop and implement mitigation measures, including interpretive plans and documentation. Prepare proposals, manage projects, train and supervise junior staff members.	August 2018 - Present
Project Director , WSA, Inc., /PaleoWest Archaeology, Orinda, CA Designed and supervised archaeological and architectural history survey, evaluation, and data recovery projects for CEQA and Section 106 compliance in San Francisco, Alameda, Contra Costa, Monterey, and Santa Clara counties. Developed statements of qualifications, proposals, and scopes for new opportunities.	July 2016 - August 2018
Historical Archaeologist (On-Call), Holman & Associates, San Francisco, CA Provided archival research, fieldwork, historic context development, and report assistance for CEQA and Section 106 compliance in Solano, Sonoma, Santa Clara, Alameda, and San Francisco Counties.	Sept. 2009 - July 2016
Architectural History Research Consultant , Oakland, CA Researched property histories and produced comprehensive overviews of block and neighborhood context in attractive print, bound format for property owners.	Sept. 2011 - July 2016
Collections Management Consultant , Bidwell Mansion State Historic Park, Chico, CA Collaborated with team of conservation professionals in assessing historic house artifact collection.	Sept. 2014 - Oct. 2015
Project Collaborator , Observatory Library Exhibit, Prelinger Library, San Francisco, CA Created layout design and provided print production; archival research; content consultation for original print displays and historical reproductions.	Jan. 2012 - Dec. 2014
Cultural Resources Manager , LSA Associates, Inc., Point Richmond, CA Conducted prehistoric and historical archaeological field studies and resource documentation. Prepared work plans, survey and evaluation reports for compliance with Section 106 and CEQA.	Sept. 2007 - Sept. 2010
Collections Research Assistant , Stanford University, Stanford, CA Designed and implemented an organization and storage plan for the an "orphaned" collection of archaeological material for the Market Street Chinatown Archaeological Project. Maintained and updated project database.	Sept. 2007 - July 2008
Senior Archaeologist , Fedirchuk, McCullough and Associates, Calgary, Alberta Supervised historical resources impact assessment projects for compliance with Saskatchewan Heritage Property Act and Alberta Historical Resources Act.	Oct. 1999 - Aug. 2002
Intern Archaeologist , Collections Management Consultant, Parks Canada, Calgary, Alberta Assisted planning and supervision of archaeology volunteer program, conducted archival research, assisted field studies of cultural resources. Reviewed and reconciled archaeological and historical comparative collections.	May 1998 - Jan. 2000
Archaeologist , Western Heritage Services, Inc., Saskatoon, Saskatchewan Supervised data recovery excavation, laboratory analysis, and reporting for historical site of Kirilovka.	July 1996 - May 1997

Profile

Alison

First Name

Lenci

Last Name

Middle
Initial

Email Address

Street Address

City

Suite or Apt

State

Postal Code

Primary Phone

Alternate Phone

The City of Berkeley

Employer

Assistant Planner, Historic
Preservation and Current
Projects

Job Title

Which Boards would you like to apply for?

Landmarks Preservation Advisory Board: Appointed

Interests & Experiences

Please tell us how your qualifications and participation will relate to the requested board and/or commission's mission.

I am applying for the vacancy on the Landmarks Preservation Advisory Board at the City of Oakland, and I am confident that my qualifications for this role merit your consideration. My work experience, training, and bachelor's degree in Anthropology and minor in GIS have provided me with a versatile foundation in many aspects. I have a strong background in preservation practices and anthropological thought, as well as a multi-faceted perspective on how inferential and computational thinking can be applied to better analyze data to understand real-world phenomena. I currently work for the City of Berkeley as an Assistant Planner in the Land Use Planning Division, serving as one of two historic preservation planners at the City. I manage a variety of current development projects and discretionary projects related to historic properties, including initiations of properties for listing on the City's local register, Mills Act Contract applications, proposals to demolish buildings over forty years old, major rehabilitation projects, and exterior alterations and additions to existing historic properties. In addition to assessing moderate-to-large scale projects, I administer the City's Certified Local Government and Mills Act Contract programs participation, conduct Section 106 review, and serve as the Clerk to the City of Berkeley's Landmarks Preservation Commission. Prior to my current role as an Assistant Planner, I worked for the City of Berkeley as the Historic Preservation Intern in the Land Use Planning Division. I supported the Landmarks Commission Secretary with preparing for monthly meetings, recorded public comment and action minutes, maintained the City's GIS layer of historic resources, and fielded applications proposing alterations to historic properties to determine compliance with the Secretary of the Interior's Standards, Landmarks Preservation Ordinance and applicable General Plan policies. In addition to my experience with the City of Berkeley, I worked as a GIS Consultant for a Land Management Planning Agency. Using the process of aerial photointerpretation I digitized recreational routes and point site data for a variety of land use planning projects on Bureau Land Management (BLM) land. Once these routes were digitized I worked to identify reclaiming routes that could be used to better manage public access and ensure proper habitat rehabilitation on BLM land. Throughout my experience in land use planning and preservation my appreciation for each step of the planning process has continued to grow. I am fascinated by the ability to utilize preservation tools and practices to collaborate with community members, professionals and organizations, to better understand the social and cultural patterns that shape a community's unique history and built environment. I would greatly appreciate the opportunity to discuss the ways in which I could serve the City of Oakland and the preservation community. Please feel free to contact me directly at any time. In the meantime, thank you for your time and consideration.

Please submit your resume or curriculum vitae. You may upload a document. (A Word format is preferred.) Alternatively, you may paste the text of your resume in the field provided below.

[Resume_Lenci_City_of_Oakland_Landmarks_Preservation_Advisory_Board.pdf](#)

Upload a Resume

Please paste the text of your resume or curriculum vitae below.

Please click the acknowledgement below.

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I Agree *

Alison Lenci

EDUCATION

University of California, Berkeley Berkeley, CA
Bachelor of Arts in Anthropology and Minor in GIS *Graduated May 2016*

EXPERIENCE

City of Berkeley, Land Use Planning Division Berkeley, CA
Assistant Planner, Historic Preservation and Current Projects *March 13, 2017 – Current*

- Manage projects through the discretionary review process and prepare documents as required by the California Environmental Quality Act.
- Review commercial and residential development proposals for compliance with the City's Municipal Code and Landmarks Ordinance.
- Author staff reports for Structural Alteration Permits, Landmark applications, Demolition Referrals, and Mills Act Contract applications.
- Clerk monthly Landmarks Preservation Commission Meetings, prepare meeting notices, agenda materials, and record action minutes.
- Analyze development proposals for alterations to historic properties to determine compliance with the Secretary of the Interior's Standards.
- Conduct design review for major development projects, including proposed demolition, new construction, alterations and additions.
- Review and analyze building permit applications to determine whether additional discretionary review is required prior to permit issuance.
- Staff the land use counter, intake new applications, and answer questions related to ordinance applicability, requirements, and processes.

City of Berkeley, Land Use Planning Division Berkeley, CA
Historic Preservation Intern *April 15, 2016 – March 10, 2017*

- Supported preservation staff with agenda preparation for Landmarks Preservation Commission meetings and recorded action minutes.
- Wrote staff reports, findings and conditions, notices of decision, and corrections letters for projects on or relating to historic properties.
- Updated the City of Berkeley's GIS layer of historic resources to include all city landmarks, historic districts, and state historic resources.
- Reviewed incoming Historic Resource Evaluations for Use Permit applications to determine potential historical or cultural significance.
- Prepared the City's Annual Report to the State, maintaining Berkeley's CLG status and eligibility to receive grants offered by SHPO.

Advanced Resource Solution, Inc. Cameron Park, CA
Geographic Specialist Consultant *June 8, 2015 – February 7, 2017*

- Created and edited vector data maps in preparation for future planning and evaluation of Bureau Land Management (BLM) land.
- Performed aerial photointerpretation and digitization for analyses of land use, recreational routes, and point site data on BLM land.
- Edited and cleaned topology errors in GPS collected route data to improve the quality and accuracy of maps produced for route evaluation.
- Identified reclaiming routes on BLM land using aerial photointerpretation in order to manage public access and ensure habitat rehabilitation.
- Collaborated with the production of maps on issues relating to management of public access in locations characterized by sensitive habitats.
- Participated in preliminary consulting for a variety of specialized land use planning projects covering ~4.95 million acres of Federal Lands.

Haas School of Business, UC Berkeley Berkeley, CA
Data Development Intern *February 10, 2016 – May 13, 2016*

- Compiled information from thousands of archaeological sites into a single database to analyze societies and the origin of the state system.
- Designed an online platform for the Atlas of Archaeological Sites using geographic data and database management.
- Collaborated in a diverse research team to make the online platform and database accessible to the research community and the public.

RELEVANT TRAINING

Annual California Preservation Conference Attendee since 2016, APA National Planning Conference Attendee (2019), CEQA Essentials Training, Design Review: A Planner's Perspective, Creative Solutions for Making History Accessible and Affordable: From the Historic Building Code to Accessible Design, SOI: Districts, Infill, Additions, Historic Preservation, Modern to Postmodern Context, Examining Facadism, Wood, Concrete, Plaster, and Stone: A Materials Primer.

SKILLS, MEMBERSHIP & INTERESTS

Skills: Preservation Planning, ESRI ArcGIS, ArcMap, ArcCatalog, Adobe Illustrator, Python, Microsoft (Excel, PowerPoint, Word, Office Suite), Quantum GIS, Map Digitization, Photointerpretation, Quality Control (QC), Geocoding, creating and editing vector and raster data, creating and editing reference and thematic maps, Topology, conversant in Spanish.

Membership: California Preservation Foundation (CPF), American Planning Association (APA).

Activities & Interests: Boston Marathon Finisher, fundraised \$1,500 for Leukemia and Lymphoma Society, running, skiing, surfing, yoga.


CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

INTRODUCED BY
MAYOR SHENG THAO

RESOLUTION CONFIRMING THE MAYOR'S REAPPOINTMENT OF ALISON LENCI AND APPOINTMENT OF STACY KOZAKAVICH AS MEMBERS OF THE LANDMARKS PRESERVATION ADVISORY BOARD

WHEREAS, Section 601 of the City Charter provides that members of City boards and commissions shall be appointed by the Mayor subject to confirmation by the affirmative vote of five members of the City Council; and

WHEREAS, Ordinance No. 192 C.M.S. created the Landmarks Preservation Advisory Board, whose members are nominated by the Mayor and confirmed by the City Council pursuant to Section 601 of the City Charter; and

WHEREAS, the Landmarks Preservation Advisory Board consists of seven members including but not limited to Landscape Architect or City Planner, Oakland Historian or Architectural Historian, Real Estate Broker, and Architect, whose members of the Landmarks Preservation Advisory Board are to serve three year terms, which are to be staggered so that some appointments will expire every year, and appointments to fill a term of office are only to be for the remainder of that term; and

WHEREAS, the Honorable Mayor Sheng Thao appoints Stacy Kozakavich to the Landmarks Preservation Advisory Board for the terms stated below; and

WHEREAS, the Honorable Mayor Sheng Thao reappoints Alison Lenci to the Landmarks Preservation Advisory Board for the term stated below; now, therefore, be it

RESOLVED, that the City Council hereby confirms the Mayor’s appointment of the following individual to the Landmarks Preservation Advisory Board as set forth below:

Alison Lenci, as Architect/Planner member to serve a three year term on the Landmarks Preservation Advisory Board beginning February 21, 2024 and ending February 20, 2027, filling the seat previously held by herself.

Stacy Kozakavich, as Historian member to serve a three year term on the Landmarks Preservation Advisory Board beginning February 21, 2023 and ending February 20, 2026, filling the seat previously held by Tim Mollette-Parks.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FIFE, GALLO, JENKINS, KALB, KAPLAN, RAMACHANDRAN,
REID AND PRESIDENT FORTUNATO BAS

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____

ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California