



# City of Oakland Meeting Minutes

Office of the City Clerk  
Oakland City Hall  
1 Frank H. Ogawa Plaza  
Oakland, California 94612  
LaTonda Simmons, City Clerk

## \*Finance & Management Committee

**Oakland City Hall, 1 Frank H. Ogawa Plaza, Oakland, California 94612**

**City of Oakland Website: <http://www.oaklandnet.com>**

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**Tuesday, April 23, 2013**

**9:30 AM**

**Sgt. Mark Dunakin Room - 1st Floor**

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### Roll Call / Call to Order

Councilmember Present: 4 - Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf  
*The Oakland City Council Finance and Management Committee convened at 9:35 A.M., with Councilmember Schaaf presiding as Chairperson.*

1 Approval Of The Draft Minutes From The Committee Meeting Held On April 9, 2013

**A motion was made by Council President Kernighan, seconded by President Pro Tempore Kaplan, to \*Approve as Submitted. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf

2 Determination Of Schedule Of Outstanding Committee Items

**A motion was made by President Pro Tempore Kaplan, seconded by Council President Kernighan, to \*Approve as Submitted. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf

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3 Subject: State And Federal Budget Status

From: Office Of The City Administrator

Recommendation: Receive An Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland [TITLE CHANGE]

[09-0439-38](#)

**A motion was made by Council President Kernighan, seconded by President Pro Tempore Kaplan, that this matter be \*Received and Filed. The motion carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf

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4        Subject:     Fiscal Year 2013-2014 Wildfire Prevention Assessment District  
From:        Office Of The City Administrator  
Recommendation: Adopt A Resolution Initiating The FY 2013-14 Assessment Confirmation  
Process For The City Of Oakland Wildfire Prevention Assessment District And Authorizing  
The City Administrator To Order A Preliminary Annual Report Pursuant To The Oakland  
Municipal Code  
[12-0401](#)

**A motion was made by President Pro Tempore Kaplan, seconded by  
Council President Kernighan, that this matter be \*Approve the  
Recommendation of Staff, and Forward to the Meeting of the Oakland  
City Council, due back on June 4, 2013 as A Public Hearing. The motion  
carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council  
President Kernighan and Chair Schaaf  
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5        Subject:     Fiscal Year 2013-2014 Landscaping And Lighting Assessment District  
From:        Office Of The City Administrator  
Recommendation: Adopt A Resolution Initiating The FY 2013-14 Assessment Process For The  
City Of Oakland Landscaping And Lighting Assessment District And Authorizing The City  
Administrator To Order A Preliminary Engineer's Report Pursuant To The California Streets  
And Highways Code  
[12-0403](#)

**A motion was made by President Pro Tempore Kaplan, seconded by  
Council President Kernighan, that this matter be \*Approve the  
Recommendation of Staff, and Forward to the Meeting of the Oakland  
City Council, due back on June 4, 2013 as A Public Hearing. The motion  
carried by the following vote:**

**Votes:** Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council  
President Kernighan and Chair Schaaf  
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6           Subject:    2013-2014 Tax And Revenue Anticipation Notes  
              From:       Office Of The City Administrator  
              Recommendation:  Adopt An Ordinance Providing For The Borrowing Of Funds For Fiscal  
                                  Year 2013-2014 In An Amount Not To Exceed \$100,000,000 And The Issuance And Sale Of  
                                  2013-2014 Tax And Revenue Anticipation Notes Therefore And Approving Certain Related  
                                  Matters  
              [12-0407](#)

**A motion was made by President Pro Tempore Kaplan, seconded by  
Council President Kernighan, that this matter be \*Approve the  
Recommendation of Staff, and Forward to the Meeting of the Oakland  
City Council, due back on May 7, 2013. The motion carried by the  
following vote:**

**Votes:** Councilmember Aye: Member Brooks, President Pro Tempore Kaplan, Council  
President Kernighan and Chair Schaaf  
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7 Subject: Budget Adoption Transparency And Public Participation Policy  
From: Councilmember Libby Schaaf  
Recommendation: Adopt A Resolution Establishing The City Of Oakland's Budget Process  
Transparency And Public Participation Policy  
[12-0424](#)

**A motion was made by Council President Kernighan, seconded by President Pro Tempore Kaplan, that this matter be \*Approve as Amended the Recommendation of Staff, and Forward to the \* Special Meeting of the Oakland City Council, due back on April 30, 2013. The motion carried by the following vote:**

**Votes:** Councilmember No: Member Brooks

Councilmember Aye: President Pro Tempore Kaplan, Council President Kernighan and Chair Schaaf

*The committee approved recommendations as amended to include the following language under Section 8 of the resolution: "The City Council President shall prepare a proposed budget for Council consideration to be heard at a Special City Council Budget Hearing occurring before June 17th. The Council President may delegate the duty to prepare a budget proposal to another member of the Council. A costing analysis request for any proposed amendments must have been submitted.."*

*The committee also approved recommendations to add the language "including changes to service levels" to the first sentence of Section 5 under "Requirements."*

*The committee also approved recommendations to delete the last sentence of the first paragraph of Section 5 of the resolution and replace with: "Every effort should be made to thoroughly respond to any public request for departmental budget details, such as line item budgets. The requested information shall also be made available on the City's website and open data portal within a reasonable time period following the request."*

*The committee further directed the City Administrator to work in conjunction with the Budget Advisory Committee to develop a common template for the budget process for potential inclusion under Section 5 of the resolution and return to the committee in one year.*

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**Open Forum (TOTAL TIME AVAILABLE: 15 MINUTES)**

**Adjournment**

*There being no further business, and upon the motion duly made, the Oakland City Council Finance and Management Committee adjourned the meeting at 10:57 A.M.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

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**MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30AM TO 5:00PM**

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*City Clerk and Clerk of the Council*