

2018 FEB -8 PM 12:16

CITY OF OAKLAND



ONE FRANK H. OGAWA PLAZA • 3RD FLOOR • OAKLAND, CALIFORNIA 94612

Office of the City Administrator
Sabrina B. Landreth
City Administrator

(510) 238-3301
FAX: (510) 238-2223
TTY/TDD: (510) 238-2007

February 13, 2018
(Revised 2/8/18)

CITY COUNCIL COMMITTEE ON FINANCE AND MANAGEMENT
Oakland, California

Chair Guillén and Members of the Committee:

Subject: Scheduling of Committee Meetings

In an effort to keep Committees informed of outstanding items to be reviewed, we will provide you with a list at each meeting. We would like your direction in scheduling these items, and any others you may know of, for Council/Committee review.

Finance and Management Committee: 2nd and 4th Tuesday, 9:30-11:30 am

Chair: Guillén; Committee Members: Campbell-Washington, Gallo, and Kalb; Staff: Stephanie Hom and Katano Kasaine

<u>February 27, 2018</u>		
No.	Title	<u>Scheduled</u>
1	Approve A Report And Recommendation That The City Administrator Have The Appropriate Finance And Revenue Staff Research Cannabis Tax Policy, Including The MPG Oakland Tax Policy Paper, The Ross Gordon Tax Policy Paper, And The University Of The Pacific Sacramento Area Economic Impact Analysis, And Ruling 10 As It Applies To Apportionment Of Cannabis Taxes; And Report Back To Finance Committee With Cannabis Tax Policy Options To Maximize City Tax Revenue, Economic Growth, And Jobs	Rules 11/2/17 [17-0322]
2	Biannual Report On Aging And Outstanding Revenue – <i>Report Requested As Part Of The Motion By Councilmember Guillen at FMC 3/8/16 2nd Quarter Revenue & Expenditure Report</i>	FMC 3/8/16 – Moved at FMC 1/9/18
3	Revenue & Expenditure Report	FMC 6/13/06
4	Overtime Expenditures In The Police And Fire Departments For FY 2017-18	Continued from FMC 1/9/18. Moved at Rules 1/18/18

5	Receive An Informational Report On The Workers' Compensation Program For Fiscal Year (FY) 2016-17	Rules 2/27/18 [18-0127]
6	Adopt A Resolution Authorizing The City Administrator, Or Designee, To Accept And Appropriate Grant Funds In An Amount Not To Exceed Two Hundred Twenty Thousand Dollars (\$220,000) From The Friends Of Oakland Animal Services To Fund A Full-Time Volunteer Program Specialist Position For A Two Year Term Through Fiscal Year 2019-20	Rules 2/27/18 [18-0128]
7	Adopt A Resolution Amending The Contract For On-Call Translation And Interpretation Service With International Contact, Inc. To Extend The Contract Period By One Year And Increase The Contract Amount By \$95,000 (Ninty-Five Thousand Dollars) To A New Cap Of \$285,000 (Two Thousand Eighty-Five Dollars) For The Three Year Contract Term	Rules 2/27/18 [18-0131]
8	Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Add The Full-Time Classifications Of Treasury Administrator, Assistant, And Revenue & Tax Administrator, Assistant; To Amend The Title Of Deputy Director, Economic Development And Employment To Deputy Director, Economic & Workforce Development; To Amend The Title Of Treasury Manager To Treasury Administrator; To Amend The Title Of Operations Shift Supervisor To Help Desk Supervisor And Amend The Salary; To Amend The Title Of Marketing Specialist To Marketing Program Coordinator And Amend The Salary; And To Amend The Title Of Child Education Coordinator To Head Start Education Coordinator And Amend The Salary	Rules 2/27/18 [18-0129]
9	Adopt An Ordinance Amending The Salary Schedule Of Ordinance No. 12187 C.M.S. ("Salary Ordinance") To Add The Title of Chief Of Violence Prevention	Rules 2/27/18 [18-0130]

March 13, 2018

No.	Title	Scheduled
1	Adopt The Following Pieces Of Legislation; 1) A Proposed Ordinance To Authorize The City Of Oakland To Increase The Gross Receipts Tax On High Revenue Residential Rentals, Exempting Providers Of Section 8 And Lower-Rent Units; And To Fund Services To Remedy Homelessness And Increase Affordable Housing; And 2) A Resolution, On The City Council's Own Motion, Submitting This Item To The Voters On The November 2018 Ballot; On The February 13, 2018 Finance And Management Committee Agenda	Rules 11/9/17 [17-0344 and 17-0345]
2	Proposed Ballot Measure To Tax Vacant Properties: 1) A Proposed Ordinance To Authorize The City Of Oakland To Collect A Tax On Vacant Properties; And 2) A Resolution, On The City Council's Own Motion, Submitting This Item To The Voters At The 2018 Election	Rules 1/11/18 [17-0453 and 17-0454]
3	Recive A Report On The City Administration's Calculation Of	Rules 10/5/17 [17-0214]

<p>Penalties Paid To City Vendors And Contractors When Applying The 2007 Prompt Payment Ordinance (As Amended In 2014.) - <i>Supplimental report requested at FMC 1/23/18 asked for the following to come back to FMC 3/13/18: Looks at the break out of 2013-2017 of which companies have received the penalty payment the number of companies that have been impacted by this amount. What steps the administration is taking, given the new oracle system that was supposed to speed things up, or what other process improvements need to be may to make sure our contractors get payment in a timely manner. Additionally, they would like to know why the payment is late.</i></p>	<p>heard at 1/23/18 FMC and Continued to 3/13/18</p>
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March 27, 2018

No.	Title	<u>Scheduled</u>
1	<p>A Proposed Ordinance: 1) To Authorize The City Of Oakland To Collect A Tax On The Provision Of Ride-Share Services/Transportation Network Companies (TNCs); 2) To Authorize The Creation Of A Per-Pickup Charge, And To Adopt A Requirement That Ride-Share Platforms (TNCs) Providing Service In The City Of Oakland Must Collect Such Charge From the Customers And Remit It To The City Of Oakland; and 3) Requiring That Any Intermediary, Including One Who Provides Matching Services Online, Who Collects Funds For The Provision Of Goods Or Services In The City Of Oakland By Its Members/Subscribers (e.g. Drivers, Hosts), Shall Be Jointly And Severally Liable For Any Taxes Owed To The City Of Oakland For Such Goods/Services; and A Resolution, On The City Council's Own Motion, Submitting This Item To The Voters At The 2018 Election</p>	<p>Rules 9/21/17 (17-0148 and 17-0149)</p>

April 2018

No.	Title	<u>Scheduled</u>
1	<p>Receive A Presentation From The City Auditor Regarding The Performance Audit Of The City Of Oakland Parking Citation Void Process – <i>Committee requested staff come back with a status of implementation report to FMC in April of 2018</i></p>	<p>Item heard at FMC 11/14/17 [17-0235]</p>

Quarterly Reports

No.	Title	Scheduled	Last Report	Next Report
1	Cash Management Report	FMC 5/11/04	11/14/17	2/13/18
2	Receive An Informational Report Regarding Police And Fire Retirement System Investment	[15-0100]	1/9/18	4/10/18

3	Revenue & Expenditure Report	FMC 6/13/06	10/24/17	2/27/18
4	Receive An Informational Report Regarding The Status Of The State And Federal Budget Development And Its Potential Impacts On The City Of Oakland	FMC 9/27/16	9/26/17	2/13/18

<u>Semi-Annual Reports</u>				
No.	Title	Scheduled	Last Report	Next Report
1	Vacancy Report (September And March)	Rules 2/23/06	11/14/17	5/8/18
2	Status Report On Citywide Efforts To Research And Correct Negative Fund Balances	FMC 9/15/09 [09-0535]	11/14/17	5/8/18
3	Biannual Report On Aging And Outstanding Revenue – <i>Report Requested As Part Of The Motion By Councilmember Guillen at FMC 3/8/16 2nd Quarter Revenue & Expenditure Report</i>	FMC 3/8/16	N/A	2/27/18
4	An Informational Report From The City Auditor On The Status Of Required Audits – <i>Changed from an annual report to semi-annual at the FMC meeting 5/10/16</i>	FMC 11/14/06 and 7/14/09	1/9/17	7/10/18
5	Informational Report Listing All Purchases And Contracts Authorized By The City Administrator, Or The City Administrator Designee, Within The City Administrator’s Contract Authority During Fiscal Year In Accordance With Oakland Municipal Code Section 2.04.020.D.2 – <i>Council Requested This Report Be Semi Annual As A Part Of The City Administrator’s Increase In Contracting And Purchasing Amounts.</i>	Rules 7/9/09 [09-0629]	1/9/17	7/10/18
6.	Status Update on CAD/RMS Prime 2.0 (IT) <i>Committee requested that updates are provided twice a year on this project. Provide information on what is being spent and why it’s being spent.</i>	Comte 7/11/17 [16-1293]	N/A	January 2018

<u>Annual Reports</u>				
No.	Title	Scheduled	Last Report	Next Report
1	Informational Report Providing A List Of Grants And Donations Accepted And Appropriated By The City Administrator On Behalf Of The City Council During The Fiscal Year	Rules 6/19/08 [07-1482]	10/24/17	10/23/18

2	Report From The Office Of The City Attorney Regarding Advisory And Litigation Costs And Trends	Rules 1/24/02 & FMC 11/14/06	10/13/09	January 2017
3	Informational Report From The Public Works Agency On The City Fleet	FMC 6/08/10 [09-1472]	N/A	N/A
4	Equal Access Ordinance	[15-0104]	9/26/17	9/25/18
5	An Informational Report Regarding Worker's Compensation	FMC 11/14/06	1/10/17	January 2018
6	Annual Report Regarding the Status of Contract Award To Ford Parts and Service or A New Local Vendor	FMC 07/11/17 [16-1339]	N/A	7/10/18

<u>Biennial Reports</u>				
No.	Title	Scheduled	Last Report	Next Report
1	A Review And Possible Action On The Mayor's Salary (Odd-Numbered Years)	Charter Requirement [14-1117]	9/12/17	June 2019

<u>Pending No Date Specific</u>		
No.	Title	<u>Scheduled</u>
1	Receive A Status Report On The Contract With Spinnaker That Was Approved In 2013; On The Finance & Management Committee Agenda ASAP	Rules 2/25/16 [15-0698] moved at FMC 4/12/16
2	An Ordinance Amending the OMC to Prohibit the City from Contracting with Companies that Contract with the Federal Government to Provide Services or Goods to Construct the Border Wall Referenced In Executive Order No. 13767, Dated January 25, 2017	Moved at the 7/11/17 Committee Meeting to Pending, NSD [16-1293]
3	Receive An Informational Report Regarding Efforts In Progress Towards A Paper Form Free City - <i>Heard At FMC 11/15/16 Scheduled To Return In Six Months</i>	FY 15-17 Budget Tracking Adopted June 30, 2015 - [16-1173]; Comte 5/23/17 moved to 9/12/17. Moved to Pending No Date Specific Via Rule 28 9/29/17

Boards/Commission Reports (As Requested)	
No.	Title
1	Budget Advisory Commission
2	Business Tax Board Of Review
3	Civil Service Board

Respectfully submitted,

S. Todd

For: Sabrina B. Landreth
City Administrator