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OFFICE OF THE CITY CLERK  
OAKLAND

2019 MAY -2 PM 5:15

# AGENDA REPORT

**TO:** Sabrina B. Landreth  
City Administrator

**FROM:** Katano Kasaine  
Director of Finance

**SUBJECT:** FY 2019-21 Proposed Budget

**DATE:** May 1, 2019

City Administrator Approval

Date:

5/2/19

## RECOMMENDATION

Staff Recommends That The City Council Adopt A Resolution:

- 1) Authorizing The Biennial Budget For Fiscal Years 2019-2021 And Appropriating Certain Funds To Provide For The Expenditures Proposed By Said Budget;
- 2) Authorizing The Use Of One-Time Revenues To Sustain Ongoing Maintenance Of City Parks, Recreation Facilities, Programs, Trees And Open Spaces;
- 3) Authorizing The Use Of One-Time Revenues To Sustain Ongoing Paramedic Services Provided By The Oakland Fire Department; And
- 4) Authorizing The City Administrator To Enter Into Grant Agreements With Family Bridges, Spanish Speaking Unity Council Of Alameda County, Inc., Vietnamese American Community Center Of The East Bay, Vietnamese Community Development Inc., Service Opportunity For Seniors/Meals On Wheels, Eden I&R Inc., Youth Together, Oakland Children's Fairyland Inc., Chabot Space & Science Center, Oakland Parks And Recreation Foundation, Friends Of Peralta Hacienda Historical Park, East Bay Zoological Society, Oakland Asian Cultural Center And Oakland Promise In A Total Amount Not To Exceed \$1,963,115.00 For Fiscal Year 2019-2020 And \$1,819,115.00 For Fiscal Year 2020-2021 As Set Forth In Detail In Exhibit A To This Resolution, Attached Hereto.

## EXECUTIVE SUMMARY

The Mayor's and City Administrator's FY 2019-21 Proposed Policy Budget was published on May 1, 2019, in accordance with the City's Consolidated Fiscal Policy (CFP). This proposed two-year spending plan appropriates more than \$3.2 billion over Fiscal Years 2019-20 and 2020-21.

Item: \_\_\_\_\_  
Special City Council  
May 7, 2019

## **BACKGROUND / LEGISLATIVE HISTORY**

Per Section 801 of the Oakland City Charter, the City Council is required to adopt a budget by June 30 to authorize expenditures for the following fiscal year. If a budget is not adopted by June 30, the appropriations of the previous fiscal year are deemed to be effective until the new budget and appropriation measures are adopted.

## **ANALYSIS AND POLICY ALTERNATIVES**

Please see the FY 2019-21 Proposed Budget document for details on the proposed budget. The FY 2019-21 Proposed Budget may be accessed on the FY 2019-21 Budget website ([www.oaklandca.gov/budget](http://www.oaklandca.gov/budget)) and is included as an attachment on the City's Agenda Management website for this item (<https://oakland.legistar.com/Calendar.aspx>). A hardcopy of the FY 2019-21 Proposed Budget will also be available in the City Clerk's Office.

## **FISCAL IMPACT**

The fiscal impacts are described in the FY 2019-21 Proposed Budget.

## **PUBLIC OUTREACH / INTEREST**

The budget development process includes various opportunities for community input. The process began with a scientifically conducted poll on community priorities, which was conducted and presented to the City Council in February 2019. A public meeting was held with the City Council on the City's financial position, Capital Improvement Program, and priority setting in February 2019.

Additionally, the Mayor held several town hall budget meetings throughout the City during the month of April 2019. Community Budget Forums are planned in the month of May on the proposed budget. Several special budget meetings are scheduled for May and June in City Hall.

See the City's Budget website for additional information: [www.oaklandca.gov/budget](http://www.oaklandca.gov/budget).

## **COORDINATION**

The Finance Department worked with all City departments in preparing the FY 2019-21 Proposed Budget.

## **SUSTAINABLE OPPORTUNITIES**

**Economic:** The City's Budget represents over \$1 billion in annual expenditures into the local economy. There could be significant economic impacts depending on the decisions made by the Mayor and Council.

**Environmental:** The impact of the City's appropriation can have a considerable effect on the local environment impacts depending on the decisions made by the Mayor and Council.

**Social Equity:** The budget is a significant tool for improving social equity. Budgetary decisions made with equity as focus can help to mitigate the inequitable circumstances of Oakland residents. The Proposed Budget specifically emphasizes the area of youth, housing, and homelessness to address social equity. The budget in a number of areas such as transportation project prioritizes underserved communities.


**ACTION REQUESTED OF THE CITY COUNCIL**

Staff Recommends That The City Council Adopt A Resolution:

- 1) Authorizing The Biennial Budget For Fiscal Years 2019-2021 And Appropriating Certain Funds To Provide For The Expenditures Proposed By Said Budget;
- 2) Authorizing The Use Of One-Time Revenues To Sustain Ongoing Maintenance Of City Parks, Recreation Facilities, Programs, Trees And Open Spaces;
- 3) Authorizing The Use Of One-Time Revenues To Sustain Ongoing Paramedic Services Provided By The Oakland Fire Department; And
- 4) Authorizing The City Administrator To Enter Into Grant Agreements With Family Bridges, Spanish Speaking Unity Council Of Alameda County, Inc., Vietnamese American Community Center Of The East Bay, Vietnamese Community Development Inc., Service Opportunity For Seniors/Meals On Wheels, Eden I&R Inc., Youth Together, Oakland Children's Fairyland Inc., Chabot Space & Science Center, Oakland Parks And Recreation Foundation, Friends Of Peralta Hacienda Historical Park, East Bay Zoological Society, Oakland Asian Cultural Center And Oakland Promise In A Total Amount Not To Exceed \$1,963,115.00 For Fiscal Year 2019-2020 And \$1,819,115.00 For Fiscal Year 2020-2021 As Set Forth In Detail In Exhibit A To This Resolution, Attached Hereto.

For questions regarding this report, please contact Adam Benson, Budget Administrator at 510-238-2026.

Respectfully submitted,



KATANO KASAINÉ  
Director of Finance

Item: \_\_\_\_\_  
Special City Council  
May 7, 2019

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## OAKLAND CITY COUNCIL

RESOLUTION NO. \_\_\_\_\_ C.M.S.

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**RESOLUTION AUTHORIZING THE BIENNIAL BUDGET FOR FISCAL YEARS 2019-2021 AND APPROPRIATING CERTAIN FUNDS TO PROVIDE FOR THE EXPENDITURES PROPOSED BY SAID BUDGET;**

**WHEREAS**, Section 801 of the Charter of the City of Oakland requires that the Oakland City Council adopt by resolution a budget of proposed expenditures and appropriations necessary for the ensuing year; and

**WHEREAS**, the City Council has a longstanding policy of adopting a two-year budget; and

**WHEREAS**, Section 806 of the City Charter provides that all monies received by the City shall be deposited in the City Treasury, and no monies shall be disbursed from the treasury without the approval of the City Administrator or of another officer duly authorized by him/her and that no expenditure of City funds shall be made except for the purposes and in the manner specified by an appropriation of the Council; and

**WHEREAS**, the City Council has reviewed departmental and non-departmental budgets in public hearings in view of estimated resources available for Fiscal Years 2019-2021; and

**WHEREAS**, the City Council has given careful consideration to the proposed budget for the use of funds for Fiscal Years 2019-2021 as set forth in the FY 2019-2021 Proposed Policy Budget document; and

**WHEREAS**, the City Council has agreed on modifications to the proposed budget as shown in Exhibits \_\_, which together with the proposed budget constitute the Fiscal Years 2019-2021 Adopted Policy Budget; now therefore be it

**RESOLVED:** That the City Administrator is authorized to expend in accordance with the laws of the State of California and the City of Oakland on behalf of the City Council new appropriations for departments and activity programs as incorporated in the FY 2019-2021 Adopted Policy Budget attached hereto; and be it

**FURTHER RESOLVED:** That the City Administrator may transfer operating appropriations between activity programs during the fiscal year provided that such funds remain within the departments in which the funds were approved by City Council; and be it

**FURTHER RESOLVED:** That the City Administrator may transfer capital

appropriations between the Capital Improvement Program and operating departments to the extent that such transfers are necessary to fund capital-related activities of the operating departments and will remain subject to source funding use restrictions; and be it

**FURTHER RESOLVED:** That the City Administrator may transfer operating appropriations and positions between the Department of Transportation, Oakland Public Works, and the 311 Call Center in the Office of the City Administrator during Fiscal Years 2019-2021 to facilitate the establishment and operations of those organizational units; and be it

**FURTHER RESOLVED:** That the City Administrator must obtain approval from the City Council before (1) substantially or materially altering the relative department allocations of funding set out in the Adopted Policy Budget, (2) substantially or materially changing the levels of service expressly prioritized and funded by the Adopted Policy Budget including but not limited to layoffs and/or freezes that would substantially or materially (a) change levels of service, or (b) affect programs, or (3) eliminates or suspends entire programs funded by the Adopted Policy Budget; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized to periodically transfer funds between Departments and completed projects as needed in order to clean-up negative budget balances within the same Fund; and be it

**FURTHER RESOLVED:** That the City Administrator is hereby authorized and directed to calculate all required set-asides and make appropriate adjustments, based on the final adopted budget amendments, as legally required, such as Kid's First!, the Vital Services Stabilization Fund and the 7.5 percent Emergency Reserve; and be it

**FURTHER RESOLVED:** That the City Administrator may periodically transfer unexpended funds from the Unclaimed Cash Fund (Fund 7440) to the General Purpose Fund (Fund 1010); and be it

**FURTHER RESOLVED:** That this Resolution shall take effect immediately upon its passage.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - FORTUNATO BAS, GALLO, GIBSON MCELHANEY, KALB, REID, TAYLOR, THAO AND  
PRESIDENT KAPLAN

NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_

LATONDA SIMMONS  
City Clerk and Clerk of the Council of the  
City of Oakland, California