

**CITY OF OAKLAND
COUNCIL AGENDA REPORT**

TO: Office of the City Administrator
ATTN: Deborah Edgerly
FROM: Budget Office
DATE: December 14, 2004
RE: Report on Resolution Authorizing the City Administrator to Amend, Extend, and Execute a Contract with CGI-AMS, Inc. for the 2005 calendar year for an Amount not to Exceed \$52,000 to perform Maintenance Services and Consultation Related to the City's BRASS Budgeting Software.

SUMMARY

Staff recommends that the Council approve the attached resolution authorizing the City Administrator to amend, extend, and execute a contract with CGI-AMS, Inc. for calendar year 2005. The contract will allow the City to continue retaining CGI-AMS, Inc. to provide the following services and products: over-the-phone consultation on the operation of the BRASS budgeting software; software maintenance on an as-needed basis; new versions of the BRASS software as they are produced by CGI-AMS, Inc.; and supporting documentation. City staff will also have the opportunity to attend BRASS training conferences. Absent this agreement, City staff's ability to efficiently operate the BRASS budgeting software would be severely impaired.

FISCAL IMPACTS

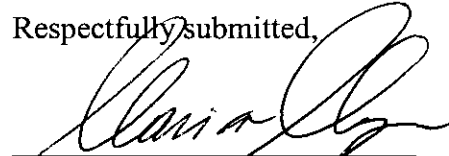
The total cost of this one-year contract extension is not to exceed \$52,000. Funding through the end of fiscal year 2004-2005 is available as part of the Budget Office's Midcycle Amended Budget. Funding for contract costs to be incurred during Fiscal Years 2005-06 and 2006-07 will be included in the Budget Office's budget request. At the end of calendar years 2005 and 2006, additional contract extensions will be requested.

BACKGROUND

The City entered into a BRASS maintenance agreement with Budgeting Technology Inc, (BTI) when the City purchased the BRASS software in Fiscal Year 1998-99. That agreement was for a year's time and has expired; the City continues to make payments and receive services under the terms of that expired agreement. CGI-AMS, Inc. has since purchased BTI, and is now providing BRASS maintenance and consulting services to the City. The attached resolution will authorize the City to continue to receive services from CGI-AMS, Inc. under the terms of the original agreement with BTI, but at a rate that incorporates annual increases of 4-5% from the original contract amount of \$38,700, consistent with the payments the City has been making.

RECOMMENDATION AND RATIONALE

Staff recommends that the Council approve the attached resolution authorizing the City Administrator to amend, extend, and execute a contract with CGI-AMS, Inc. for calendar year 2005. CGI-AMS, Inc. is now the manufacturer of the BRASS software, and has on its staff consultants who have substantial experience working with BRASS and providing consultation to users. City staff is unaware of any other vendor who could provide the quality of services and consultation that CGI-AMS, Inc. provides for a comparable price.

Respectfully submitted,


MARIANNA MARYSHEVA
BUDGET DIRECTOR

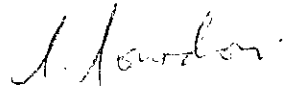
Prepared by:
Kirby Smith
Financial Analyst

APPROVED AND FORWARDED TO THE
FINANCE AND MANAGEMENT COMMITTEE



OFFICE OF THE CITY ADMINISTRATOR

OAKLAND CITY COUNCIL



RESOLUTION NO. _____ C. M. S.

INTRODUCED BY COUNCILMEMBER _____

Resolution Authorizing the City Administrator to Amend, Extend, and Execute a Contract with CGI-AMS, Inc. for the 2005 calendar year for an Amount not to Exceed \$52,000 to Perform Maintenance Services and Consultation Related to the City's BRASS Budgeting Software.

WHEREAS, the City Council previously approved a maintenance agreement with Budgeting Technology Inc., to provide maintenance services and phone consultation regarding the BRASS budgeting software;

WHEREAS, that agreement is now expired;

WHEREAS, Budgeting Technology Inc., has been purchased by CGI-AMS, Inc;

WHEREAS, it is in the City's best interest to retain CGI-AMS, Inc to continue to provide maintenance services and phone consultation regarding the BRASS budgeting software, and;

WHEREAS, CGI-AMS, Inc. is agreeable to an amendment and extension of the current contract under the terms and conditions acceptable to the City; and

WHEREAS, the City Council finds that the services are professional, scientific or technical in nature; and

WHEREAS, the City Council finds that the services are temporary in nature; and

WHEREAS, the City Council finds and determines that the performance of this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive services; and

WHEREAS, the City Council finds that the services are exempt from competitive bidding pursuant to Section 2.04.050 I of the Oakland Municipal Code;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Oakland that the City Administrator is authorized to amend, extend, and execute a contract with CGI-AMS, Inc. for the 2005 calendar year for an amount not to exceed \$52,000 to perform maintenance services and consultation related to the City's BRASS budgeting software.

FURTHER RESOLVED: That the Contract shall be reviewed and approved by the City Attorney and placed on file in the Office of the City Clerk.

IN COUNCIL, OAKLAND, CALIFORNIA

PASSED BY THE FOLLOWING VOTE:

AYES---

NOES---

ABSENT---

ABSTENTION---

ATTEST: _____
CEDA FLOYD
City Clerk and Clerk of the Council
of the City of Oakland, California