

CITY OF OAKLAND

AGENDA SUPPLEMENTAL REPORT

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2004 FEB 11 PM 7:01

To: Office of the City Manager
Attn: Deborah Edgerly
From: Department of Human Services
Date: February 17, 2004

Re: A SUPPLEMENTAL REPORT TO THE RESOLUTION AUTHORIZING THE APPLICATION, ACCEPTANCE AND APPROPRIATION OF A TWO-YEAR GRANT FROM THE STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT (CSD) IN THE AMOUNT OF \$174,939 TO THE OAKLAND COMMUNITY ACTION PARTNERSHIP (CAP) FOR CALENDAR YEARS 2004 AND 2005

SUMMARY

On February 10, 2004, the Life Enrichment Committee met to discuss the report and resolution authorizing the application, acceptance, and appropriation of a two-year grant from the State of California Department of Community Services and Development (CSD) in the amount of \$174,939 to the Oakland Community Action Partnership (CAP) for calendar years 2004 and 2005. At that meeting the Committee approved forwarding of the report and resolution to the February 17, 2004 City Council with the understanding that a supplemental report would follow. The supplemental report will give information on the ASSETS Program to be funded by part of this grant. Specifically, this will address the percentage of enrollment and placement and overall ASSETS Program performance. Attached to this supplemental report is the most recent data from the Workforce Investment Board, which summarizes ASSETS performance data from 2001 – 2003 and the first two quarters of 2003 – 2004.

BACKGROUND

For the past 33 years, ASSETS Senior Employment Opportunities Program has been successfully promoting the employment of older adults in Oakland. ASSETS provides a continuum of services that are designed to assist job seekers and prospective employers. The purpose of the program is to provide part-time work experience assignments for persons 55 years or older with low incomes, while promoting transition to unsubsidized employment. ASSETS enables older adults to achieve gainful employment and personal development through community service and training.

To assure that the maximum number of eligible individuals participate in this Title V program, the Federal regulations require a minimum of 25% of authorized enrollment level to be placed annually into unsubsidized employment. However, as of this current fiscal year our national contractor, Senior Service America, Inc. (SSAI), has increased the annual goal to 37 percent of participants placed into permanent part-time or full-time jobs. Our FY 2003-2004 authorized

Item S-10.19CC
City Council
February 17, 2004

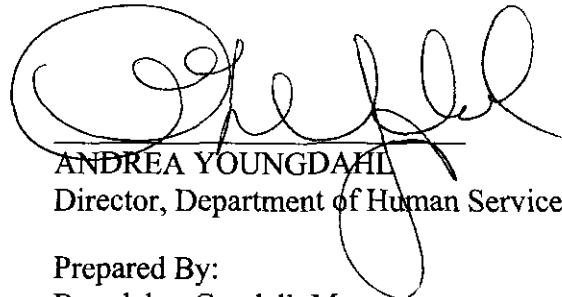
enrollment level is 179 participants and 66 older adults will need to be placed into unsubsidized employment by June 30, 2004.

For the past 13 years ASSETS met or exceeded the required standards for the U.S. Department of Labor goals for the Senior Community Service Employment Program. In addition, the program has been awarded many Certificates of Excellence from SSAI and the State of California's Older Worker Program for its successes based on performance measures. As of February 10, 2004, 28 program participants have been placed into unsubsidized employment. This figure is on target. Historically most of the unsubsidized placements are made during the third and fourth quarter upon participants' completion of classroom training. Placement results for the past two and a half years, as tracked by the City's Workforce Investment Board, may be found in the attachment.

ASSETS has an excellent track record and has been a strong performing program in the past; staff believes that they will achieve its placement goals by June 30, 2004.

The overall effectiveness of the program will continue to be measured by the percent of program participants transitioning into unsubsidized employment; percent of program participants rating the services good or better; percent of participants retaining their employment; and the number of eligible participants served in the community.

Respectfully submitted,



ANDREA YOUNGDAHL
Director, Department of Human Services

Prepared By:
Brendalyn Goodall, Manager
Aging and Adult Services

APPROVED AND FORWARDED TO
CITY COUNCIL


Office of the City Manager

Item: S-10.19ce
City Council
February 17, 2004

**WIA Adult and Dislocated Worker Services
As of December 31, 2003**

Agency and Program	Expires	Contract Period	Contract Amount	Expenditures as of 12/31/03	Annual Enrollment Plus	Enrollment YTD	Enrollment % of Plan	Enroll. v/total Enrollment	YTD Placement Plus	Placement YTD	Placement % Plus	Average Wage	Enables	Duration - 3 Month	Retention - 6 Month	Retention - 1 Year
Universal Client services through all One-Stop Centers	Core	7/03 - 6/04	8,000	4,802	60%											
PTC One Stop Downtown/East Oakland	Adult	7/03 - 6/05	\$ 3,105,804	\$ 1,538,575	87	15	17%	0	9	0	0%	\$ 15.43	0			
PTC One Stop Downtown/East Oakland	DW	7/03 - 6/05			125	35	28%	0	25	2	8%	\$ 15.43	0			
Eng. Center: WIA One Stop Affiliate	Adult/DW	7/03 - 6/05	\$ 50,000	\$ 21,246	20	0	0%	0	0	0	n/a					
Lao Family Comm. Dev.: WIA One Stop Affiliate	Adult/DW	7/03 - 6/05	\$ 50,000	\$ 18,279	20	19	95%	0	12	6	50%	\$ 10.51	3			
Unity Council: WIA One Stop Affiliate	Adult/DW	7/03 - 6/05	\$ 50,000	\$ 17,649	20	7	35%	0	5	3	60%	\$ 9.33				
City of Oakland DHS	Adult/DW	7/03 - 6/05	\$ 135,000	\$ 67,500	38	19	50%	0	12	0	0%					
PY 03-04 Adult/DW TOTALS:			\$ 3,390,804	\$ 1,663,249	250	95	38%	0	63	11	17%	\$ 11.08	3			
Adult subtotal:					125	52	42%	0	33	6	18%	\$ 11.60	2			
Dislocated Worker subtotal:					125	43	34%	0	30	5	17%	\$ 10.46	1			

**WIA Adult and Dislocated Worker Services
As of December 31, 2003**

Agency and Program	Enrollment	Contract Period	Contract Amount	Exp. Obligation as of 12/31/03	Annual Enrollment Plan	Enrollment YTD	Enrollment % of Plan	Enrollment without Placement	YTD Placement Plan	Placement YTD	Placement % of Plan	Average Wage	Results	Retention - 3 Month	Retention - 6 Month	Retention - 1 Year
PROGRAM YEAR 2002-03																
Universal Client services through all One-Stop Centers	Core	7/02 - 6/03			6,000	10,258	171%									
PIC One Stop Downtown/East Oakland	Adult	7/02 - 6/04	\$ 3,737,716	\$ 3,737,716	142	66	46%	1	41	37	90%	\$ 10.92	31	77%	55%	40%
PIC One Stop Downtown/East Oakland	DW	7/02 - 6/04			200	70	35%	1	48	22	46%	\$ 14.21	16	65%	8%	0%
Eng. Center: WIA One Stop Affiliate	Adult/DW	7/02 - 6/04	\$ 50,000	\$ 50,000	20	20	100%	0	12	8	67%	\$ 9.31	5	50%	50%	0%
Eng. Center: VESL contract	Adult/DW	*	*	*	5	5	100%	0	4	3	75%	\$ 7.58	1	67%	67%	100%
Lao Family Comm. Dev.: WIA One Stop Affiliate	Adult/DW	7/02 - 6/04	\$ 50,000	\$ 50,000	20	21	105%	0	13	13	100%	\$ 11.94	11	100%	75%	18%
Unity Council: WIA One Stop Affiliate	Adult/DW	7/02 - 6/04	\$ 50,000	\$ 50,000	20	17	85%	0	11	7	64%	\$ 11.09	1	0%	n/a	n/a
City of Oakland DHS	Adult/DW	7/02 - 6/04	n/a	n/a	38	34	89%	0	21	25	119%	\$ 9.82	5	83%	26%	0%
PY 02-03 Adult/DW TOTALS:			\$ 3,887,716	\$ 3,887,716	380	233	61%	2	150	115	77%	\$ 11.24	70	77%	43%	29%
Adult subtotal:					180	141	78%	1	87	79	91%	\$ 10.51	45	80%	47%	28%
Dislocated Worker subtotal:					200	92	46%	1	63	36	57%	\$ 12.83	25	65%	32%	33%

* The English Center's VESL contract bridged 2 program years, and was funded outside the One-Stop allocation, so budget figures were not included in this table.

**WIA Adult and Dislocated Worker Services
As of December 31, 2003**

Agency and Program	Service	Contract Period	Contract Amount	Expenses as of 12/31/03	Annual Enrollment Plan	Enrollment - YTD	Enrollment % of Plan	Exited w/out Placement	YTD Placement Plan	Placement YTD	Placement % Plan	Average Wage	Results	Retention - 3 Month	Retention - 6 Month	Retention - 1 Year
PROGRAM YEARS 2000-02, aggregate																
Universal Client services through all One-Stop Centers	Core	7/00 - 6/02			9,050	10,202	113%									
PIC One Stop Downtown/East Oakland	Adult	7/00 - 6/03	\$ 7,062,110	\$ 7,062,110	502	373	74%	128	231	205	89%	\$ 12.13	155	65%	59%	56%
PIC One Stop Downtown/East Oakland	DW	7/00 - 6/03			570	502	88%	94	346	318	92%	\$ 12.47	231	74%	67%	64%
Eng. Center: WIA One Stop Affiliate	Adult/DW	1/02 - 6/03	\$ 50,000	\$ 50,000	20	10	50%	0	6	5	83%	\$ 15.34	2	100%	75%	75%
Eng. Center: VESL contract	Adult/DW	*	*	*	23	24	104%	1	15	15	100%	\$ 9.48	8	85%	62%	0%
Lao Family Comm. Dev.: WIA One Stop Affiliate	Adult/DW	1/02 - 6/03	\$ 50,000	\$ 50,000	20	20	100%	0	13	6	46%	\$ 12.52	5	75%	79%	46%
Unity Council: WIA One Stop Affiliate	Adult/DW	1/02 - 6/03	\$ 50,000	\$ 50,000	20	21	105%	5	14	13	93%	\$ 9.39	5	59%	53%	64%
City of Oakland DHS	Adult/DW	7/01 - 6/03	\$ 150,000	\$ 150,000	38	27	71%	0	17	27	159%	\$ 10.89	13	70%	74%	69%
PYs 00-02 Adult/DW TOTALS:			\$ 7,362,110	\$ 7,362,110	1,370	977	71%	228	642	589	92%	\$ 12.16	419	70%	64%	61%
Adult subtotal:					600	455	76%	133	282	262	93%	\$ 11.76	183	66%	60%	57%
Dislocated Worker subtotal:					570	522	92%	95	360	327	91%	\$ 12.47	236	74%	67%	64%
* The English Center's VESL contract bridged 2 program years, and was funded outside the One-Stop allocation, so budget figures were not included in this table.																

JOB TRAINING PERFORMANCE QUARTERLY DATA FORM

Total Program Data for

7/1/03 - 12/30/03

Agency and Program Name	Fund Source	Contract Period	Contract Amount	Amount Disbursed Through 12/31/03	Total Enrollment Plan	Actual Enrollment To Date	Exited w/out Placement	Average # Weeks in Program before Placement	Total Placement Plan	Actual Placements To Date	Average Wage/Stdweek	Placements with Benefits	3 Month Retention	6 Month Retention	Total Youth Skills Attained To Date	Total Youth Diplomas Earned To Date	Total Youth Credentials Awarded To Date			
																		Youth programs only		
ASSETS SR.EMPLOYMENT	GF, DOL	7/1/03-6/30/04	\$1,086,975	\$480,700	268	193	n/a	n/a	66	19	Four	\$11.63	13	0						

S-10.19cc

ORACOUNCIL
FEB 17 2004