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APPROVED AS TO FORM AND LEGALITY

FILED
OFFICE OF THE CITY CLERK
OAKLAND

D/S
JUL 14 2025 (Sat 10:20:25 AM PST)

CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. 90935 C.M.S.

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO:

- (1) ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH IMMIX TECHNOLOGY, INC. (TELESTAFF), FOR A TOTAL AMOUNT NOT TO EXCEED SIXTY-SEVEN THOUSAND DOLLARS (\$67,000), NOVEMBER 20, 2025, TO NOVEMBER 19, 2026, TO PROVIDE SOFTWARE SERVICES; AND
- (2) APPROVE A FUTURE SPENDING AUTHORITY OF TWO HUNDRED AND TWENTY-FIVE THOUSAND DOLLARS (\$225,000), FROM NOVEMBER 20, 2026, TO NOVEMBER 19, 2029, FOR THE OAKLAND POLICE DEPARTMENT'S TELESTAFF SOFTWARE APPLICATION TO SCHEDULE AND MONITOR STAFF PRIMARILY ASSIGNED TO PATROL; AND
- (3) WAIVING THE COMPETITIVE REQUEST FOR PROPOSAL/QUALIFICATIONS (RFP/Q) AND THE LOCAL/SMALL/LOCAL BUSINESS ENTERPRISE PROGRAM REQUIREMENTS

WHEREAS, the Department entered into a contract with Immix Technology, Inc. (Telestaff) in 2019 to enhance officer safety and enable the ability to track and locate officer assignments; and

WHEREAS, The Oakland Police Department (OPD) utilizes the Telestaff application as a critical tool for managing staffing assignments and ensuring officer safety; and

WHEREAS, Telestaff assists the OPD Human Resources Section in monitoring assignments, tracking promotions, transfers, and reassignments, and ensuring all members are accounted for and their locations are known; and

WHEREAS, Telestaff allows staff to view their unit roster, confirm their assignments, submit time-off requests, and record absences due to illness, vacation, or special assignments, thereby providing supervisors with a valuable tool to ensure sufficient coverage across policing areas; and

WHEREAS, the Telestaff application is also essential for urgent planning scenarios, internal investigations (Internal Affairs cases), supervisor oversight, and identifying staff with specialized skills such as bilingual capabilities or certifications for specialized law enforcement equipment; and

WHEREAS, OPD already has funding in the amount of sixty-seven thousand dollars (\$67,000) in the current FY 2025-2026 budget for the Telestaff application, allocated to General-Purpose Fund (1010), Research and Planning Organization (102140), Project (1000008), Account (54919); and

WHEREAS, this resolution further authorizes a spending authority of up to two hundred twenty-five thousand dollars (\$225,000) over the subsequent three years, from November 20, 2026, to November 19, 2029, to support the continued use and maintenance of the Telestaff application, with future years being budgeted via the General-Purpose Fund (1010), Research and Planning Organization (102140), Project (1000008), Account (54919); and

WHEREAS, OPD acknowledges that funding beyond year one is not guaranteed; and

WHEREAS, Telestaff, the contractor, has a long standing and satisfactory history of working with the Oakland Police Department, and

WHEREAS, the features and historical data embedded in Telestaff provide capabilities not easily replicated by other vendors and transitioning to an alternative system would require an estimated nine (9) to twelve (12) months, during which time the Department would face significant logistical challenges in training nearly 1,000 personnel, maintaining stable patrol schedules, and safeguarding critical human resources data; and

WHEREAS, Section 2.04.051(B) of the Oakland Municipal Code (OMC) authorizes the City Council to waive the competitive RFP/Q selection requirements of OMC section 2.04.051(A) upon a finding that it is in the best interests of the City to do so; and

WHEREAS, the City Council may waive the City's Local/Small Local Business Enterprise Program (L/SLBE) requirements pursuant to Part I of Oakland's L/SLBE Program guidelines (Ordinance NO. 13647 C.M.S.); and

WHEREAS, it is in the best interests of the City to waive the L/SLBE and RFP/Q requirements because the features and historical data embedded in Telestaff provide capabilities not easily replicated by other vendors and transitioning to an alternative system would require an estimated nine (9) to twelve (12) months, during which time the Department would face significant logistical challenges in training nearly 1,000 personnel, maintaining stable patrol schedules, and safeguarding critical human resources data; and

WHEREAS, the City Council hereby finds that this agreement is for services that are professional, scientific or technical and temporary in nature, and that this Agreement will not result in the loss of employment or salary by any person having permanent status in the competitive service; and

RESOLVED: That the City Administrator is authorized to enter into a professional services agreement with Immix Technology, Inc. (Telestaff), for a total amount not to exceed sixty-seven thousand dollars (\$67,000), November 20, 2025, To November 19, 2026, to provide software services; and

RESOLVED: That the City Administrator is authorized, without returning to Council, to negotiate and execute a contract with Immix Technology, Inc. to provide software services for OPD for a total amount not to exceed two hundred twenty-five thousand dollars (\$225,000) from November 20, 2026, to November 19, 2029; and

RESOLVED: That the City Administrator is authorized to waive the competitive request for proposal/qualifications (RFP/Q) and the Local/Small/Local Business Enterprise Program requirements; and be it

FURTHER RESOLVED: That for the reasons stated above and, in the report, accompanying this Resolution, the City Council hereby finds and determines that it is in the best interests of the City to waive L/SLBE and RFP/Q requirements, pursuant to Oakland Municipal Code section 2.04.051(B) and Part I of Oakland's Local and Small Local Business Enterprise program guidelines adopted by Ordinance No. 13647 C.M.S.

FURTHER RESOLVED: That this Resolution shall be in effect for a term beginning November 20, 2025, to November 19, 2026, with a proposed three-year extension from November 20, 2026, to November 19, 2029; and be it.

IN COUNCIL, OAKLAND, CALIFORNIA,

NOV 04 2025

PASSED BY THE FOLLOWING VOTE:

AYES - BROWN, FIFE, GALLO, HOUSTON, RAMACHANDRAN, UNGER, WANG, AND
~~PRESIDENT JENKINS~~ - 7

NOES - 0

ABSENT - 0

ABSTENTION - 0

1 Excused: Jenkins

ATTEST:

ASHA REED

City Clerk and Clerk of the Council of the
City of Oakland, California