

# CITY OF OAKLAND

2011 JUN 30 PM 2:55

## AGENDA REPORT

TO: Office of the City Administrator  
ATTN: P. Lamont Ewell  
FROM: Oakland Fire Department  
DATE: July 12, 2011

RE: A Report and Two Resolutions Authorizing the City Administrator or His Designee to:

1) Enter Into A Memorandum Of Understanding (MOU) With The Alameda County Sheriff's Office To Provide Personnel Services In Connection With The Bay Area Urban Areas Security Initiative (UASI) Regional Training Program In Exchange for The Fiscal Year 2009 and Fiscal Year 2010 UASI Grant Allocations; And

Accept, Appropriate and Administer Up To \$120,000 From The Federal Fiscal Year 2009 UASI Grant Allocation For Reimbursement Of Salaries And Benefits Paid To An Oakland Fire Department, Office Of Emergency Services Staff Member Assigned As A Bay Area UASI Region Training Officer, As Per The MOU Agreement; And

2) Enter Into A Memorandum Of Understanding (MOU) With The Alameda County Sheriff's Office To Provide Personnel Services In Connection With The Bay Area Urban Areas Security Initiative (UASI) Regional Training Program In Exchange for The Fiscal Year 2009 and Fiscal Year 2010 UASI Grant Allocations; And

Accept, Appropriate And Administer Up To \$225,000 From the Federal Fiscal Year 2010 UASI Grant Allocation For Reimbursement Of Salaries And Benefits Paid To An Oakland Fire Department, Office Of Emergency Services Staff Member Assigned As A Bay Area UASI Region Training Officer, As Per The MOU Agreement

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### SUMMARY

A report and two resolutions have been prepared requesting that the City Council authorize the City Administrator or his designee to:

- Enter into a Memorandum of Understanding (MOU) with the Alameda County Sheriff's Office to provide personnel services in connection with the Bay Area UASI Regional

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Training Program in exchange for fiscal year 2009 and fiscal year 2010 Urban Areas Security Initiative grant (UASI) allocations; and

- Accept, appropriate and administer up to \$120,000 from the federal fiscal year 2009 UASI grant allocation for reimbursement of salaries and benefits paid to an Oakland Fire Department, Office of Emergency Services staff member assigned as a Bay Area UASI Region Training Officer, as per the MOU agreement; and
- Accept, appropriate and administer up to \$225,000 for the federal fiscal year 2010 UASI grant allocation for reimbursement of salaries and benefits paid to an Oakland Fire Department, Office of Emergency Services staff member assigned as a Bay Area UASI Region Training Officer, as per the MOU agreement.

## FISCAL IMPACT

The resolution authorizes the appropriation of federal grant funds to offset salaries and benefits for a staff member from the Oakland Fire Department, Office of Emergency Services, from July 1, 2011 through October 31, 2011, assigned to Alameda County Sheriff's Office from UASI fiscal year 2009 grant allocations and from November 1, 2011 through November 1, 2012 from UASI fiscal year 2010 grant allocations, or until grant funding is exhausted.

Approval of the proposed resolutions authorizes the acceptance, appropriation and administration of up to \$120,000 in supplemental fiscal year 2009 UASI grant allocations and \$225,000 in supplemental fiscal year 2010 UASI grant allocations for reimbursement of salaries and benefits. The funding does not cover the central service overhead cost that will be waived for the fiscal year 2009 and fiscal year 2010 UASI grant allocations. It is requested that central service overhead costs in the amount of \$24,011 per city fiscal year, be waived for the staff position assigned to Alameda County Sheriff's Office.

Funding will be appropriated to the Federal Grant Fund (2123), Office of Emergency Services Division Org. (20711), Office of Emergency Services Division Program (PS21), Fiscal Year 2009 and Fiscal Year 2010 UASI (Project to be set up). In addition, any accrued leave amount not used during the grant period will not be reimbursed.

## BACKGROUND

On January 3, 2006, the Department of Homeland Security announced that the separate Urban Area Security Initiative (UASI) entities that included the cities of Oakland, San Francisco and San Jose would be consolidated into one regional urban area for purposes of the UASI funding provided by the Federal government to high threat/high risk areas. The new "UASI" encompasses ten counties, three major cities, over 100 municipalities and involves an area of 8,800 square miles with significant critical infrastructure including three international airports, two major ports, international icons, and centers of commerce and technology that are critical not only to the Bay Area economy, but to the national and global economies. The new UASI contains over seven million residents.

The UASI Approval Authority is comprised of the three core cities: Oakland, San Jose and San Francisco and the three core counties: Alameda, Santa Clara and San Francisco. This approval body is responsible for the overall oversight of the regional UASI grant funds and all affiliated programs, projects and activities. Since the fiscal year 2006 UASI grant, the UASI Approval Authority selected the City and County of San Francisco as the fiscal agent for all UASI grants.

To further enhance and develop a comprehensive training and exercise program for the Bay Area region, it was determined that it would be necessary to integrate the training and exercise activities for the region into a comprehensive training program at a regional level that would include key public safety stakeholders. A regional training and exercise program is being established that will examine the regional training capabilities and needs.

### **KEY ISSUES AND IMPACTS**

The purpose of the fiscal year (FY) 2009 Urban Area Security Initiative Grant allocation for training and exercises is to address the unique equipment, training, planning, and exercise needs of the San Francisco Bay Area region and to assist the region in building an enhanced and sustainable capacity to prevent, respond to and recover from threats or acts of terrorism and other natural disasters.

The funding for a Training and Exercise Officer is part of the FY 2009 and FY 2010 UASI grant allocations. The City of Oakland will submit reimbursement requests on a bi-monthly basis directly to Alameda County Sheriff's Offices (ACSO), as they were awarded the UASI Regional Training and Exercises contract for those two years. ACSO will pay OFD/OES the cost of the annual salary and employee benefits for the one full-time equivalent staff member that will be assigned to this project.

The Training and Exercise Officer will be a subject matter expert for the City of Oakland and will add a vital component to the Bay Area region training and exercise program. This staff person will ensure that Fire and Emergency Management training needs and gaps are identified so that they can be appropriately addressed over the next two years.

### **PROGRAM DESCRIPTION**

The Training and Exercise Officer will be assigned to the ACSO Regional Training Center to provide direct support to the ACSO in managing the UASI Regional Training and Exercise Program. The duties and responsibilities include, but are not restricted to the following:

- The support of Regional Exercises to include, but not limited to Urban Shield and Golden Guardian.
- Development of an Interim Regional Training Plan.
- Development of a three-year Regional Training Plan.

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- Development and participation in the Regional Overhead Planning Team.
- Create and assist in developing training and exercises for all disciplines which includes police, fire, OES, EMS and others as needed.
- Assist ACSO and the Regional Training and Exercise Team in facilitating collaborative multi-jurisdictional and multi-disciplinary approaches to provide the needed training to fill gaps identified in the UASI training and exercise needs assessment report.
- Produce and submit reports, memorandums, documents related to job functions as required by the ACSO.
- Other local planning efforts or duties deemed necessary to ensure the success of the Regional Training and Exercise Program.

### **SUSTAINABLE OPPORTUNITIES**

**Economic:** Emergency preparedness and training activities enhance the City of Oakland's efforts to provide a climate in which economic development can flourish.

**Environmental:** No environmental opportunities are anticipated.

**Social Equity:** Enactment of the homeland security and emergency preparedness strategies aligned with the Bay Area Urban Areas Security Initiative will enhance public safety efforts for the entire Oakland community.

### **DISABILITY AND SENIOR CITIZEN ACCESS**

All facilities, planning and preparedness activities in relationship to funding secured through the Urban Areas Security Initiative shall operate in compliance with the Americans with Disabilities Act (ADA) and Older Americans Act.

### **RECOMMENDATION AND RATIONALE**

The City of Oakland is committed to cooperating with our regional partners to detect, prevent, prepare for, respond to, and recover from disasters – both natural and human-made. To sustain and enhance the City of Oakland's ability to effectively carry out the supplemental FY 2009 and FY 2010 UASI grant edicts, staff recommends that the City Council accept the report and approve the resolution.

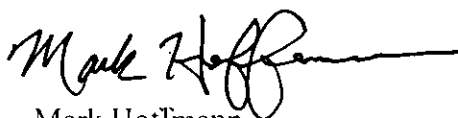
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**ACTION REQUESTED BY THE CITY COUNCIL**

Staff recommends that the City Council approve the report and resolution authorizing the City Administrator or his designee to:

- Enter into a Memorandum of Understanding (MOU) with the Alameda County Sheriff's Office to provide personnel services in connection with the Bay Area UASI Regional Training Program in exchange for fiscal year 2009 and fiscal year 2010 Urban Areas Security Initiative grant (UASI) allocations; and
- Accept, appropriate and administer up to \$120,000 from the federal fiscal year 2009 UASI grant allocation for reimbursement of salaries and benefits paid to an Oakland Fire Department, Office of Emergency Services staff member assigned as a Bay Area UASI Region Training Officer, as per the MOU agreement; and
- Accept, appropriate and administer up to \$225,000 for the federal fiscal year 2010 UASI grant allocation for reimbursement of salaries and benefits paid to an Oakland Fire Department, Office of Emergency Services staff member assigned as a Bay Area UASI Region Training Officer, as per the MOU agreement.

Respectfully submitted,

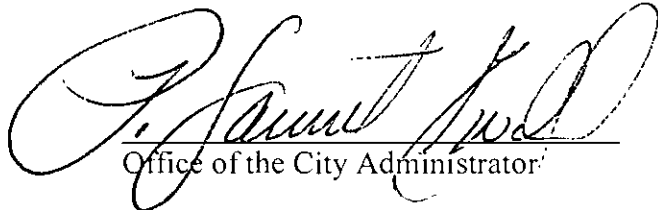


Mark Hotlmann  
Interim Fire Chief

Reviewed by:  
Anne Campbell Washington  
Chief of Staff/Assistant to the Director

Prepared by:  
Renee A. Domingo  
Director, Emergency Services and  
Homeland Security

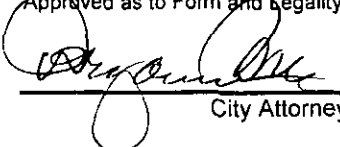
APPROVED AND FORWARDED TO  
THE PUBLIC SAFETY COMMITTEE:



Office of the City Administrator

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# OAKLAND CITY COUNCIL

Approved as to Form and Legality  
  
City Attorney

RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OR HIS DESIGNEE TO:**

- 1) **ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE ALAMEDA COUNTY SHERIFF'S OFFICE TO PROVIDE PERSONNEL SERVICES IN CONNECTION WITH THE BAY AREA URBAN AREA SECURITY INITIATIVE (UASI) REGIONAL TRAINING PROGRAM IN EXCHANGE FOR THE FISCAL YEAR 2009 UASI GRANT ALLOCATION; AND**
- 2) **ACCEPT, APPROPRIATE AND ADMINISTER UP TO \$120,000 FROM THE FEDERAL FISCAL YEAR 2009 UASI GRANT ALLOCATION FOR REIMBURSEMENT OF SALARIES AND BENEFITS PAID TO AN OAKLAND FIRE DEPARTMENT, OFFICE OF EMERGENCY SERVICES STAFF MEMBER ASSIGNED AS A BAY AREA UASI REGION TRAINING OFFICER, AS PER THE MOU AGREEMENT**

**WHEREAS**, the U.S. Department of Homeland Security's Homeland Security Grant Program allocates grant funds to address unique planning, equipment, training, and exercise needs of high-threat, high-density Urban Areas to assist in building enhanced and sustainable capacities to prevent, protect against, respond to, and recover from acts of terrorism; and

**WHEREAS**, the City of Oakland Fire Department's Office of Emergency Services will be allocated federal Fiscal Year (FY) 2009 Urban Area Security Initiative (UASI) grant funds to supplement emergency preparedness training and exercise activities within the City of Oakland and the Bay Area Region, and in alignment with the Alameda County's contract with the Bay Area UASI region to provide a comprehensive Training and Exercise Program; and

**WHEREAS**, the Fire Department's Office of Emergency Services is also receiving supplemental grant funding for FY 2009 that will be administered by the Alameda County's Sheriff Office (ACSO); and

**WHEREAS**, the City of Oakland's Fire Department, Office of Emergency Services personnel will provide services in connection with the operation and execution of the UASI Bay Area Region Training and Exercise Program from July 1, 2011 through October 31, 2011, or until grant funding is exhausted through a Memorandum of Understanding Agreement with Alameda County's Sheriff Office (ACSO) in order to receive the supplemental grant funding; and

**WHEREAS**, the supplemental grant funding of up to \$120,000 will be used to reimburse the Oakland Fire Department, Office of Emergency Services for a Training Officer position's salary and benefits from July 1, 2011 through October 31, 2011 or until grant funding is exhausted; and

**WHEREAS**, the supplemental grant funding will not cover the central service overhead cost for the position; and

**WHEREAS**, the central service overhead costs in the amount of \$24,011 will be waived; now, therefore be it

**RESOLVED:** That the City Council hereby authorizes the City Administrator or his designee to enter into a memorandum of understanding (MOU) agreement with Alameda County's Sheriff Office (ACSO) to provide personnel services in connection with the Bay Area UASI Regional Training Program in exchange for the fiscal year 2009 urban area security initiative (UASI) grant allocation to pay for the Oakland Fire Department, Office of Emergency Services Training Officer position's salary and benefits from July 1, 2011 through October 31, 2011, or until grant funding is exhausted in connection with the FY 2009 UASI grant allocation to Oakland; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes the City Administrator or his designee to accept, appropriate and administer a supplemental fiscal year FY 2009 UASI grant allocation of up to \$120,000 for reimbursement of salaries and benefits; and be it

**FURTHER RESOLVED:** That revenues and appropriations will be allocated to the Federal Grant Fund (2123), Office of Emergency Services Division Org. (20711), Office of Emergency Services Division Program (PS21), Fiscal Year 2009 UASI (Project to be set up); and that the Oakland Fire Department, Office of Emergency Services will be reimbursed for actual salary and benefits used for the Training Officer position and personnel assigned to ACSO for the Regional Training and Exercise Program up to \$120,000 of eligible expenses; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes that the City Administrator, as agent of the City, or his designee, is hereby authorized to complete all required negotiations, certifications, assurances, and documentation required to accept, modify, extend and/or amend the grant award and fulfill the grant requirements; and be it

**FURTHER RESOLVED:** That the agreement(s) authorized hereunder will be approved for form and legality by the City Attorney's Office and maintained on file by the Office of Emergency Services.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 20\_\_\_\_

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, BRUNNER, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAF and PRESIDENT REID

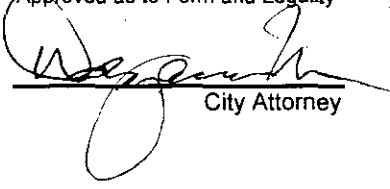
NOES -

ABSENT -

ABSTENTION -

ATTEST: \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California

# OAKLAND CITY COUNCIL

  
City Attorney

RESOLUTION No. \_\_\_\_\_ C.M.S.

**RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR OR HIS DESIGNEE TO:**

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- 2) ACCEPT, APPROPRIATE AND ADMINISTER UP TO \$225,000 FROM THE FEDERAL FISCAL YEAR 2010 UASI GRANT ALLOCATION FOR REIMBURSEMENT OF SALARIES AND BENEFITS PAID TO AN OAKLAND FIRE DEPARTMENT, OFFICE OF EMERGENCY SERVICES STAFF MEMBER ASSIGNED AS A BAY AREA UASI REGION TRAINING OFFICER, AS PER THE MOU AGREEMENT

**WHEREAS**, the U.S. Department of Homeland Security's Homeland Security Grant Program allocates grant funds to address unique planning, equipment, training, and exercise needs of high-threat, high-density Urban Areas to assist in building enhanced and sustainable capacities to prevent, protect against, respond to, and recover from acts of terrorism; and

**WHEREAS**, the City of Oakland Fire Department's Office of Emergency Services will be allocated Federal Fiscal Year (FY) 2010 Urban Area Security Initiative (UASI) grant funds to supplement emergency preparedness training and exercise activities within the City of Oakland and the Bay Area Region, and in alignment with the Alameda County's contract with the Bay Area UASI region to provide a comprehensive Training and Exercise Program; and

**WHEREAS**, the Fire Department's Office of Emergency Services is also receiving supplemental grant funding for FY 2010 that will be administered by the Alameda County's Sheriff Office (ACSO); and

**WHEREAS**, the City of Oakland's Fire Department, Office of Emergency Services personnel will provide services in connection with the operation and execution of the UASI Bay Area Region Training and Exercise Program from November 1, 2011 through November 1, 2012, or until grant funding is exhausted through a Memorandum of Understanding Agreement with Alameda County's Sheriff Office (ACSO) in order to receive the supplemental grant funding; and

**WHEREAS**, the supplemental grant funding of up to \$225,000 will be used to reimburse the Oakland Fire Department, Office of Emergency Services for the salary and benefits of a Training Officer position from November 1, 2011 through November 1, 2012, or until grant funding is exhausted; and



**WHEREAS**, the supplemental grant funding will not cover the central service overhead cost for the position; and

**WHEREAS**, the central service overhead costs in the amount of \$24,011 will be waived; now, therefore be it

**RESOLVED:** That the City Council hereby authorizes the City Administrator or his designee to enter into a memorandum of understanding (MOU) agreement with Alameda County's Sheriff Office (ACSO) to provide personnel services in connection with the Bay Area UASI Regional training program in exchange for the fiscal year 2010 UASI grant allocation for the Oakland Fire Department, Office of Emergency Services Training Officer position's salary and benefits from November 1, 2011 through November 1, 2012, or until grant funding is exhausted in connection with the FY 2010 UASI grant allocation to Oakland; and be it

**FURTHER RESOLVED:** That the City Council hereby authorizes the City Administrator or his designee to accept, appropriate and administer a supplemental fiscal year 2010 UASI grant allocation of up to \$225,000 for reimbursement of salaries and benefits; and be it

**FURTHER RESOLVED:** That revenues and appropriations will be allocated to the Federal Grant Fund (2123), Office of Emergency Services Division Org. (20711), Office of Emergency Services Division Program (PS21), Fiscal Year 2010 UASI (Project to be set up); and that the Oakland Fire Department, Office of Emergency Services will be reimbursed for actual salary and benefits used for the Training Officer position and personnel assigned to ACSO for the Regional Training and Exercise Program up to \$225,000 of eligible expenses; and be h

**FURTHER RESOLVED:** That the City Council hereby authorizes that the City Administrator, as agent of the City, or his designee, is hereby authorized to complete all required negotiations, certifications, assurances, and documentation required to accept, modify, extend and/or amend the grant award and fulfill the grant requirements.

IN COUNCIL, OAKLAND, CALIFORNIA, \_\_\_\_\_, 20\_\_\_\_\_

**PASSED BY THE FOLLOWING VOTE:**

**AYES -** BROOKS, BRUNNER, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, SCHAAF and PRESIDENT REID

**NOES -**

**ABSENT -**

**ABSTENTION -**

**ATTEST:** \_\_\_\_\_  
LaTonda Simmons  
City Clerk and Clerk of the Council  
of the City of Oakland, California