



# City of Oakland

Office of the City Clerk  
Oakland City Hall,  
1 Frank H. Ogawa Plaza,  
Room 201  
Oakland, California 94612

## Meeting Minutes - DRAFT

### \*Finance & Management Committee

*Oakland City Hall, 1 Frank H. Ogawa Plaza,  
Oakland, California 94612*

*City of Oakland Website: <http://www.oaklandca.gov>*

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Tuesday, May 27, 2025

9:30 AM

City Council Chamber, 3rd Floor

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**The Oakland City Council Finance And Management Committee Convened At 9:31 A.M. With Councilmember Ramachandran Presiding As Chairperson**

#### COMMITTEE MEMBERSHIP:

#### Roll Call / Call To Order

**Present** 4 - Rowena Brown, Zac Unger, Charlene Wang, and Janani Ramachandran

#### 1 Approval Of The Draft Minutes From The Committee Meeting Of May 13, 2025

[25-0722](#)

**Attachments:** [View Report](#)

*0 Speakers Spoke On This Item*

A motion was made by Zac Unger, seconded by Rowena Brown, that this matter be Accepted. The motion carried by the following vote:

**Aye** 4 - Brown Unger Wang, Ramachandran

**NO VOTE** 0

#### 2 Determination Of Schedule Of Outstanding Committee Items

[25-0723](#)

**Attachments:** [View Report](#)

[View Supplemental Report - 5/22/2025](#)

*0 Speakers Spoke On This Item*

A motion was made by Janani Ramachandran, seconded by Rowena Brown, that this matter be Accepted. The motion carried by the following vote:

**Aye** 4 - Brown Unger Wang, Ramachandran

**NO VOTE** 0

- 3**      Subject:    ITD Enterprise Systems  
From:        Information Technology Department  
Recommendation: Adopt A Resolution Authorizing The City Administrator To: (1) Enter Into Renewal Agreements For On-Going Citywide Information Technology Operations And Maintenance Agreements; (2) Hardware, Software, Data, Storage, Professional Services And Maintenance Agreements To Upgrade And Enhance Existing Systems, Including, But Not Limited To Oracle, Microsoft, Geographic Information Systems, Permitting Systems And Public Safety Systems As Set Forth In Table 1 Attached Hereto; Up To The Not-To-Exceed Amount Of \$20 Million Per Year In Fiscal Years (FY) 2025 Through 2027 For A Total Not-To-Exceed Amount Of \$40 Million From The Adopted Information Technology Department Biennial Budget, Which Includes Multi-Year Agreements Entered Or Renewed During FY 2025 Through 2027 With Terms That Extend Beyond The Two- Year Period; And: (A) Waiving The Multi-Step Solicitation Process And (B), To The Extent Necessary, Waiving The Local/Small Local Business Enterprise Program Requirements For These Agreements  
[25-0693](#)

**Sponsors:** Information Technology Department

**Attachments:** [View Report](#)

[View Attachment A](#)

[View Legislation](#)

***The Committee Approved The Recommendations Of Staff To Forward This Item To The June 3, 2025 City Council Agenda On Consent***

***0 Speakers Spoke On This Item***

**A motion was made by Zac Unger, seconded by Rowena Brown, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/3/2025. The motion carried by the following vote:**

**Aye**    4 -    Brown Unger Wang, Ramachandran

**NO VOTE**    0

- 4 Subject: Workers Compensation Third Party Administrator Agreement  
From: Human Resources Management Department  
Recommendation: Adopt A Resolution Authorizing The City Administrator To Award A Professional Services Agreement With JT2 Integrated Resources, Inc. To Provide Workers Compensation Administration Services For The Period Of July 1, 2025 Through June 30, 2029, In An Amount Of Three Million, Forty Four Thousand, Seven Hundred Four Dollars (\$3,044,704) For Contract Year 2025-2026, And An Amount Of Three Million, One Hundred Sixty Six Thousand, Four Hundred Ninety Three Dollars (\$3,166,493) For Contract Year 2026-2027, And An Amount Of Three Million, Two Hundred Ninety Three Thousand, One Hundred Fifty Three Dollars (\$3,293,153) For Contract Year 2027- 2028, And An Amount Of Three Million, Four Hundred Twenty Four Thousand, Eight Hundred Eighty Dollars (\$3,424,880) For Contract Year 2028-2029, With An Option To Extend The Agreement In One Two Year Increment With An Amount Of Three Million, Five Hundred Sixty One Thousand, Eight Hundred Seventy Six Dollars (\$3,561,876) For Contract Year 2029-2030, And An Amount Of Three Million, Seven Hundred Four Thousand, Three Hundred Fifty Two Dollars (\$3,704,352) For Contract Year 2030-2031, For A Total Amount Over The Six -Year Term Of The Contract Of Twenty Million, One Hundred Ninety Five Thousand, Four Hundred Fifty Eight Dollars (\$20,195,458)  
[25-0663](#)

**Sponsors:** Human Resources Management Department

**Attachments:** [View Report](#)  
[View Legislation](#)

***The Committee Approved The Recommendations Of Staff To Forward This Item To The June 3, 2025 City Council Agenda On Consent***

***With A Supplemental to be included with the following:***

***1. What pot of money goes into the workers' compensation being distributed out? Where does it come from? Is it included in this annual \$3 million dollars?***

***2. Has JT2 done any similar work for any comparable municipalities?***

***3. What goes into the audit score?***

***1 Speaker Spoke On This Item***

A motion was made by Janani Ramachandran, seconded by Rowena Brown, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/3/2025. The motion carried by the following vote:

**Aye** 4 - Brown Unger Wang, Ramachandran

**NO VOTE** 0

- 5 Subject: Amending The FY 2024-25 Master Fee Schedule (MFS)  
From: Finance Department  
Recommendation: Adopt An Ordinance Amending Ordinance No. 13799 C.M.S. (Which Adopted The Fiscal Year 2024-25 Master Fee Schedule), As Amended, To Establish, Modify And Delete Fees And Penalties Assessed By The City Of Oakland For Fiscal Year 2025-26  
[25-0708](#)

**Sponsors:** Finance Department

**Attachments:** [View Report](#)

[View Attachment A1 - A 11](#)

[View Legislation And Exhibits A1 - A12](#)

[View Supplemental Attachment A1 - A 11 - 5/22/2025](#)

***The Committee Approved The Recommendations Of Staff To Forward This Item To The June 3, 2025 City Council Agenda As A Public Hearing***

***With a Supplemental report To Include:***

- 1. More Information On the fire department's state-mandated inspections.***
- 2. The fire inspector follow-up of a false alarm incident fees.***

***With A Oral report***

- 1. Regarding an estimated revenue from the fees from each departments collection of the fee? What funds it is directed to and overall what goes towards the budget?***

***3 Speakers Spoke On This Item***

**A motion was made by Janani Ramachandran, seconded by Rowena Brown, that this matter be Approved the Recommendation of Staff, and Forward to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/3/2025. The motion carried by the following vote:**

**Aye** 4 - Brown Unger Wang, Ramachandran

**NO VOTE** 0

- 6**      Subject:    Informational Report On City-Wide Staffing - April 2025  
From:        Human Resources Management Department  
Recommendation: Conduct A Public Hearing And Upon Conclusion Receive An Informational Report On City-Wide Staffing From The City Administrator Regarding (1) Citywide Vacancy Rates And Status As Of April 1, 2025, (2) Budgeted Vacancy Rate For Fiscal Year 2024/25 (3) The Vacancy Rates Of Regional Local Public Entities, (4) Recruitment Outreach And Community Engagement, And (5) The Analysis Of The City Workforce And Recruitment Conditions  
[25-0692](#)

**Sponsors:**    Human Resources Management Department

**Attachments:**    [View Report](#)  
                              [View Attachment A](#)

***The Committee Approved This Item Be Received And Forwarded To The June 3, 2025 City Council Agenda As A Public Hearing***

***1 Speaker Spoke On This Item***

A motion was made by Janani Ramachandran, seconded by Rowena Brown, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/3/2025. The motion carried by the following vote:

**Aye**    4 -    Brown Unger Wang, Ramachandran

**NO VOTE**    0

- 7 Subject: Fiscal Year (FY) 2024-25 Third Quarter (Q3) Revenue And Expenditures (R&E) Report  
From: Finance Department  
Recommendation: Receive An Informational Report On Fiscal Year (FY) 2024-25 Third Quarter (Q3) Results And Year-End Estimates For The General Purpose Fund (GPF, 1010), And Select Funds, And An Update On Current Year Balancing Efforts  
[25-0732](#)

**Sponsors:** Finance Department

**Attachments:** [View Report](#)

[View Attachment A](#)

[View Attachment B](#)

***The Committee Approved This Item Be Received And Forwarded To The June 3, 2025 City Council Agenda On Non Consent***

***1 Speaker Spoke On This Item***

A motion was made by Zac Unger, seconded by Rowena Brown, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/3/2025. The motion carried by the following vote:

**Aye** 4 - Brown Unger Wang, Ramachandran

**NO VOTE** 0

- 8 Subject: Fiscal Year 2026-30 Five-Year Financial Forecast  
From: Finance Department  
Recommendation: Receive An Informational Report On The City Of Oakland Five-Year Financial Forecast Prepared In Accordance With The City Of Oakland's Consolidated Fiscal Policy, Ordinance No. 13279 C.M.S.  
[25-0745](#)

**Sponsors:** Finance Department

**Attachments:** [View Report](#)

***The Committee Approved This Item Be Received And Forwarded To The June 3, 2025 City Council Agenda On Non Consent***

***0 Speakers Spoke On This Item***

A motion was made by Janani Ramachandran, seconded by Rowena Brown, that this matter be Received and Forwarded to go before the \* Concurrent Meeting of the Oakland Redevelopment Successor Agency and the City Council, to be heard 6/3/2025. The motion carried by the following vote:

**Aye** 4 - Brown Unger Wang, Ramachandran

**NO VOTE** 0

## Open Forum

*0 Speakers Spoke During Open Forum*

## Adjournment

*There Being No Further Business, The Oakland City Council Finance And Management Committee Adjourned The Meeting At 11:58 A.M.*

\* In the event of a quorum of the City Council participates on this Committee, the meeting is noticed as a Special Meeting of the City Council; however no final City Council action can be taken.

## Americans With Disabilities Act

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MATERIALS RELATED TO ITEMS ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKETS MAY BE VIEWED IN THE OFFICE OF THE CITY CLERK, 1 FRANK H. OGAWA PLAZA, 1ST AND 2ND FLOOR, OAKLAND, CA 94612 FROM 8:30 A.M. TO 5:00 P.M.