



CITY OF OAKLAND

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AGENDA REPORT

TO: THE HONORABLE MEMBERS
OF THE PUBLIC SAFETY
COMMITTEE

FROM: CHANTAL R. COTTON
Assistant to the City Administrator

SUBJECT: Supplemental to the Oakland
Animal Shelter Transition Report

DATE: June 12, 2014

City Administrator
Approval

Date

6/12/14

COUNCIL DISTRICT: City-Wide

RECOMMENDATION

Staff recommends that the City Council accept this supplemental report summarizing the Public Safety Committee decision at the June 10, 2014 meeting as well as noting some process needs.

LEGISLATIVE HISTORY

For previous 2014 reports before the Public Safety Committee on this agenda item, visit the following links:

<http://goo.gl/gqORji> – June 10th Report

<http://goo.gl/qy6FN1> – January 14th Report

EXECUTIVE SUMMARY

At the June 10th Public Safety Committee meeting, the committee agreed to the following:

1. That staff implement option B to make the Oakland Animal Shelter into a standalone department with animal control officers staying within the Oakland Police Department.
2. That staff send out an info memo before the first advisory committee meeting in July stating the name and background of the participants and the time, date, and location of the first meeting.
3. That the advisory committee, while not an official city board or commission, subject itself to the Brown Act in terms of having open and announced meetings.

Item:

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City Council
June 17, 2014

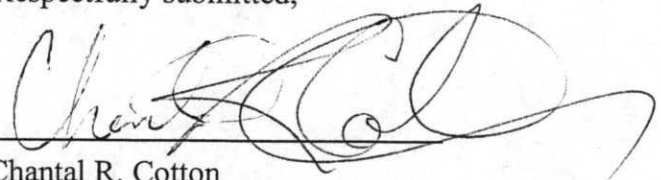
4. Add to the advisory committee list of duties that the committee will work with staff to draft an ordinance for a permanent animal services advisory committee by December 2014.
5. That staff conduct a director search immediately.
6. That staff looks to implement or research the feasibility of implementing the volunteer recommendations as stated in the PowerPoint presentation given by Emily Fox at the June 10th Public Safety Committee.

Note, one of the recommendations given in the presentation by Ms. Fox stated that the City should hire and fund a rescue coordinator position. Because this position does not currently exist in the City (the rescue functions are done by other designated staff), this will require Human Resources (HR) to conduct a class and salary study and adhere to the Civil Service processes for the creation of this position. All of those tasks would have to happen before recruitment and hiring could begin. Staff will begin the HR processes but will defer to position priorities identified by the future director.

In addition to the Public Safety Committee's specific implementation tasks, staff will also need the time and flexibility to properly conduct all necessary steps to establish the standalone department. This could include unforeseen additional steps or changes to the staffing needs as the director recruitment and implementation process occurs. Staff will act upon any new steps, staffing changes within the proposed fiscal year (FY) 2014-15 budget amount or other funding needed, timeline changes, and other needs as they occur. In this process, staff will be diligent with keeping the process moving along, starting with the director recruitment. Staff will bring back a progress update on the transition in October 2014.

For questions regarding this report, you may contact Chantal R. Cotton at (510) 238-3301 or ccotton@oaklandnet.com, in the Office of the City Administrator.

Respectfully submitted,



Chantal R. Cotton
Assistant to the City Administrator