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OFFICE OF THE CITY CLERK
OAKLAND

anacaulas
City Attorney

2016 APR 28 PM 3:32

OAKLAND CITY COUNCIL

RESOLUTION No. 86176 C.M.S.

RESOLUTION WAIVING THE REQUEST FOR PROPOSALS/QUALIFICATIONS PROCESS AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A THIRD AMENDMENT TO THE CONTRACT WITH GRM INFORMATION MANAGEMENT SERVICES ("GRM") TO EXTEND THE CONTRACT UNDER THE CURRENT CONTRACT TERMS THROUGH JUNE 30, 2017 IN AN ADDITIONAL AMOUNT NOT TO EXCEED \$200,000

WHEREAS, the City of Oakland recognizes maintenance and access to inactive records is essential to ensure responsiveness to public inquiries, audits and litigation requests; and

WHEREAS, the City of Oakland's current recordkeeping activity, volume, costs, and needs have significantly increased since program inception in 1999; and

WHEREAS, the funding source for this contract extension with GRM will be funded with the existing budget and the FY16-17 budget in General Fund (1010), Organizational Code (03121), Project A466210, Program IP63; and

WHEREAS, the City of Oakland requires the necessary time to prepare criteria for a comprehensive model of records storage services to meet organizational needs and complete bidding at those service levels; and

WHEREAS, the City Council previously approved contract extensions with GRM by Resolutions 83955 C.M.S. and 85131 C.M.S.; and

WHEREAS, the City of Oakland wishes to extend the agreement with GRM, under the current terms, in an additional amount not to exceed two hundred thousand dollars (\$200,000), through June 30, 2017 while the City completes assessment and the rebidding of the revised service elements for storage services; and

WHEREAS, Oakland Municipal Code ("OMC") section 2.04.051.A. requires the City Administrator to conduct an request for proposals/qualifications ("RFP/Q") process for professional services contracts in excess of \$25,000 and OMC Section 2.04.0151.B. allows Council to waive the RFP/Q requirements upon a finding by the Council that it is in the best interest of the City to do so; and

WHEREAS, City staff recommends waiving the RFP/Q requirements for this contract extension so the City can complete the RFP/Q processes and maintain access to City records to comply with local, state, and federal requirements; and

WHEREAS, the City Administrator has determined that this contract extension is of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive civil service; now, therefore be it

RESOLVED: That pursuant to OMC 2.04.051.B. and for the reasons stated above and in the City Administrator's report accompanying this item, the City Council finds that it is in the best interest of the City to waive the RFP/Q requirements for this contract extension and so waives the requirements; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator to execute a third amendment to the contract with GRM for storage and records management services to extend the contract through June 30, 2017 in an additional amount not to exceed \$200,000; and be it

FURTHER RESOLVED: That based on the information provided by the City Administrator, the City Council finds that this contract is of a professional and temporary nature and shall not result in the loss of employment or salary by any person having permanent status in the competitive civil service; and be it

FURTHER RESOLVED: That the funding source for this contract extension is General Fund (1010), Organizational Code (03121), Project A466210, Program IP63; and be it

FURTHER RESOLVED: That the City Attorney shall review the contract extension as to form and legality and a copy shall be filed with the Office of the City Clerk.

MAY 17 2016

IN COUNCIL, OAKLAND, CALIFORNIA, _____

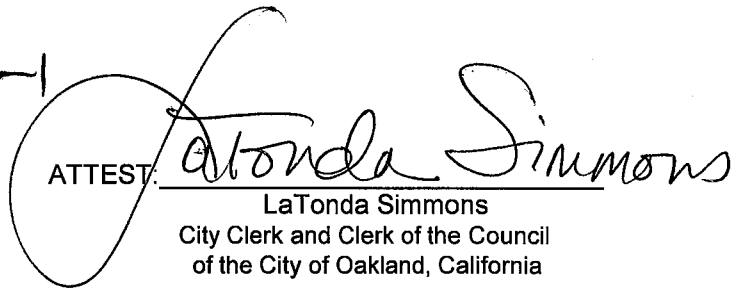
PASSED BY THE FOLLOWING VOTE:

AYES – BROOKS, ~~CAMPBELL WASHINGTON~~, GALLO, GUILLEN, KALB, KAPLAN, REID AND PRESIDENT GIBSON MCELHANEY - 7

NOES - 0

Excused - Campbell Washington - 1

ABSTENTION - 0

ATTEST: 
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California