


Farrah Hussein (Nov 24, 2025 16:46:00 PST)

CITY ATTORNEY'S OFFICE

OAKLAND CITY COUNCIL

RESOLUTION NO. _____ C.M.S.

RESOLUTION:

(1) AUTHORIZING THE CITY ADMINISTRATOR TO:

(A) ACCEPT AND APPROPRIATE A GRANT FROM CALSTART IN AN AMOUNT OF UP TO EIGHT HUNDRED THOUSAND DOLLARS (\$800,000) FOR THE OAKLAND ELECTRIC BIKE LENDING PROGRAM;

(B) AMEND THE PROFESSIONAL SERVICES AGREEMENT WITH BIKEHUB TO OPERATE THE ELECTRIC BIKE LENDING PROGRAM FOR AN ADDITIONAL FOUR-YEAR TERM IN AN AMOUNT NOT TO EXCEED SIXTY-SIX THOUSAND, TWO-HUNDRED AND THREE DOLLARS (\$66,203) PER YEAR FOR A TOTAL CONTRACT AMOUNT OVER FOUR YEARS OF TWO HUNDRED AND SIXTY-FOUR THOUSAND, EIGHT HUNDRED AND TWELVE DOLLARS (\$264,812);

(2) WAIVING ADVERTISING, BIDDING AND THE REQUEST FOR PROPOSAL/QUALIFICATIONS COMPETITIVE SELECTION PROCESS; AND

(3) ADOPTING APPROPRIATE CALIFORNIA ENVIRONMENTAL QUALITY ACT FINDINGS

WHEREAS, the City of Oakland recognizes the practice of bike sharing as a beneficial mode of transportation that reduces demand for private vehicles, decreases per capita greenhouse-gas emissions, and creates more affordable mobility options for all of Oakland's residents; and

WHEREAS, in July 2019 City Council adopted "Lets Bike Oakland!" an update to Oakland's Bicycle Plan. The plan reflects the thoughtful participation of over 3,500 Oaklanders during the planning process and includes recommendations to support the local bicycle economy, provide shared bike resources and promote hometown efforts; and

WHEREAS, the City of Oakland, as Lead Applicant, submitted a Mobility Project Voucher Application in October 2020, for CALSTART's Clean Mobility Options (CMO) Voucher Pilot Program. The application submitted was for the Electric Bike Lending Program to serve disadvantaged communities in Oakland; and

WHEREAS, the City of Oakland was awarded \$1,000,000 from CALSTART's CMO grant program for the E-bike Lending Program; and

WHEREAS, in July 2021 the City Council accepted and appropriated the \$1,000,000 award and awarded a contract to GRID Alternatives Bay Area to provide logistics for the E-bike Lending Program, sub-contract CBOs to be the customer-facing storefront for the program, provide maintenance and perform community outreach; and

WHEREAS, the contract with GRID Alternatives Bay Area was terminated in 2023; and

WHEREAS, the Department of Transportation subsequently took on GRID's role of program manager and released a request for proposals (RFP) in order to find a new store-front operator; and

WHEREAS, one proposal was received from the RFP, from BikeHub. This proposal was accepted and a contract was awarded in January 2025; and

WHEREAS, Bikehub is an organization that seeks to make commuting by bike more efficient, safe, and sustainable. Their storefront location at the Fruitvale BART Bike Station provides an opportunity to connect East Oaklanders with affordable e-bike rentals, and provide a new service to their existing customer base; and

WHEREAS, Bikehub operates the E-bike Lending program by storing all the E-bikes, locks, helmets, and other materials, maintaining an online bike reservation system, manage customer rentals, inspecting bikes upon return and providing minor repairs; and

WHEREAS, CALSTART's CMO program offered an opportunity for existing grantees to apply for additional funding, not to exceed eight hundred thousand dollars (\$800,000) in order to offset unexpectedly high costs for insurance and tariffs across their existing grantees; and

WHEREAS, staff applied for, and were awarded, the additional \$800,000 grant for the Electric Bike Lending Program; and

WHEREAS, there is no required local match associated with this grant; and

WHEREAS, using this additional grant funding, Department of Transportation staff is requesting authority to amend the professional services agreement with Bikehub to operate the Electric Bike Lending Program for an additional four-year term in an amount not to exceed sixty-six thousand, two hundred and three dollars (\$66,203) per year for a total of two hundred thousand sixty-four and eight hundred twelve dollars (\$264,812) over four years; and

WHEREAS, Oakland Municipal Code ("OMC") section 2.04.051.A requires the City Administrator to conduct a request for proposals/qualifications (RFP/Q) process for professional services contracts in excess of \$50,000 and Oakland Municipal Code section 2.04.051.B allows Council to waive the RFP/Q requirements upon a finding by the Council that it is in the best interest of the City to do so; and

WHEREAS OMC section 2.04.50 A requires advertising and bidding for the purchase of services, or supplies or combination thereof, which exceeds \$50,000, and award of the purchasing contract to the lowest responsible, responsive bidder; and

WHEREAS OMC section 2.04.050 A.I.5 provides that the Council may waive advertising and bidding when it is in the best interests of the City to do so; and

WHEREAS, City staff recommends waiving the RFP/Q and advertising and bidding requirements for this contract based on the following factors:

- **Unique Service:** Bikehub has an extensive track record of providing reliable services to cyclists in East Oakland, and was the only responsive bidder for the previous RFP. Bikehub's existing space and storefront provides the unique opportunity to both store the city's entire e-bike fleet and operate rental services from one location.
- **Efficiencies:** Bikehub's existing community relationships in the Fruitvale neighborhood, and experience working with the City of Oakland, will lead to efficiencies as the organization is familiar with city procedures and the customer base that this program seeks to serve.
- **Proven performance:** Bikehub diligently worked with staff to implement their scope of work, including procurement of all materials and provision of an online reservation system. Bikehub launched the E-bike Lending Program on September 23rd, 2025 and has operated it successfully since then. Early feedback from users has been positive and staff are satisfied with their performance; and

WHEREAS, the City Council finds that the services provided pursuant to the agreements authorized hereunder are professional, and are temporary in nature; and

WHEREAS, the City Council finds that the City lacks the equipment and qualified personnel to perform the necessary work and that the performance of this contract is in the public interest because of economy or better performance; and

WHEREAS, the City Administrator has determined that the performance of this contract shall not result in the loss of employment or salary by any person having permanent status in the competitive services; and

WHEREAS, the City Council is eligible to receive funding through CALSTART's CMO program, a statewide initiative funded by California Climate Investments, and administered by California Air Resource Board's Program Administrator team to provide funding for zero-emission shared mobility options to under-resourced communities in California; and

WHEREAS, the City of Oakland will comply with the requirements of the CMO program; will accept the CMO voucher funds; and will allocate the amount of \$1,800,000.00 including any Community Resource Contributions, committed to the project in the CMO application and as amended by the Program Administrator and awardee; now, therefore, be it;

RESOLVED: That the City Council authorizes the City Administrator, or designee, to execute the approval of additional CMO voucher funds, reiterate CMO program commitment, and compliance with CMO program requirements to the CMO Program Administrator Team; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator to accept and appropriate a grant in an amount not to exceed \$800,000 from CALSTART's CMO program for the Electric Bike Lending Program; and be it

FURTHER RESOLVED: That \$800,000 will be appropriated in State of California Other Grants Fund (2159), E-Bike Lending Program (1006259), Parking and Mobility Organization (35247), Streets & Sidewalks Mgmt & Development Program (IN04); and be it

FURTHER RESOLVED: That the City Administrator or his designees are hereby authorized to amend or enter into Grant Funding Agreements for this project as described; and be it

FURTHER RESOLVED: That the City Administrator or his designee is hereby authorized to accept and appropriate, as needed, funds for the same purposes described above and consistent with this resolution and its basic purposes; and be it

FURTHER RESOLVED: That the Council hereby finds and determines that it is in the best interests of the City to waive the competitive RFP/Q competitive selection and the advertising and bidding requirements pursuant to OMC sections 2.04.051 B. and 2.04.050A I.5 based on the unique services and efficiencies provided by Bikehub, and be it

FURTHER RESOLVED: That the total amount of the agreement with Bikehub shall not exceed sixty-six thousand, two hundred and three dollars per year for a total contract amount of two hundred sixty-four thousand, eight hundred twelve dollars (\$264,812) and be it

FURTHER RESOLVED: That this Agreement with Bikehub shall be amended contingent upon available funding and will be funded from the proceeds of the CMO program voucher funds; and be it

FURTHER RESOLVED: That the City Council finds this Project is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines §15061(b)(3) because it can be seen with certainty that the acceptance of grant funds and amendment of a professional services agreement for program operation will not result in a direct or reasonably foreseeable physical change in the environment; and be it

FURTHER RESOLVED: That the City Administrator or designee shall file a Notice of Determination/Notice of Exemption with the clerk of the County of Alameda and the Office of Planning and Research on the projects named in this resolution; and be it

FURTHER RESOLVED: That said agreements shall be approved as to form and legality by the Office of the City Attorney and placed on file in the Office of the City Clerk without returning to City Council.

IN COUNCIL, OAKLAND, CALIFORNIA,

PASSED BY THE FOLLOWING VOTE:

AYES - BROWN, FIFE, GALLO, HOUSTON, RAMACHANDRAN, UNGER, WANG, AND
PRESIDENT JENKINS

NOES –

ABSENT –

ABSTENTION –

ATTEST: _____

ASHA REED
City Clerk and Clerk of the Council of the
City of Oakland, California