

FILED
OFFICE OF THE CITY CLERK
OAKLAND

CITY OF OAKLAND
AGENDA REPORT 2008 SEP 11 PM 5:57

TO: Office of the City Administrator
ATTN: Dan Lindheim
FROM: Budget Office
DATE: September 23, 2008

RE: **Annual Informational Report on City-Funded Event Tables Purchased
During Fiscal Year 2007-2008**

SUMMARY

On July 17, 2007, the City Council adopted Resolution No. 80777 C.M.S. (and ORA Resolution No. 2007-066) establishing rules and reporting requirements to enhance fiscal accountability and transparency within the City. The resolution established a requirement to publish and make available to the public an annual report detailing event tables purchased and paid for by the City of Oakland. All such event tables purchased by City officials and employees between July 1, 2007 and June 30, 2008 are detailed in Attachments A – F to this report.

FISCAL IMPACT

This is an informational report. There is no fiscal impact. However, during Fiscal Year 2007-08, City-funded purchases of event tables amounted to \$26,610 across all funds.

BACKGROUND

Resolution No. 80777 C.M.S. established an annual requirement to publish a report identifying all purchases of event tables paid by City funds (either by General Fund (1010) or non-1010 funding to the extent allowable in accordance with grant provisions including the payee and amounts paid.

Item: _____
Finance and Management Committee
September 23, 2006

KEY ISSUES AND IMPACTS

Summary of Fiscal Year 2007-08 City-funded Purchases of Event Tables:

| ATTACHMENT | AGENCY/DEPARTMENT | GENERAL FUND (1010) | NON-1010 FUNDS | ALL FUNDS |
|---------------|-------------------------------------|------------------------|-------------------|------------------|
| A | City Administrator | \$ 14,145 | \$ - | \$ 14,145 |
| B | City Attorney | \$ 2,200 | \$ - | \$ 2,200 |
| C | City Council | \$ 1,000 | \$ - | \$ 1,000 |
| D | Community & Economic Development | \$ - | \$ 6,275 | \$ 6,275 |
| E | Contracting & Purchasing | \$ 2,340 | \$ - | \$ 2,340 |
| F | Library Services | \$ 650 | \$ - | \$ 650 |
| TOTALS | | \$ 20,335 | \$ 6,275 | \$ 26,610 |

See the Attachments for details by Department or Agency.

No event tables were purchased by the following Departments or Agencies:

1. City Auditor
2. City Clerk
3. Finance & Management
4. Fire Services
5. Human Services
6. Information Technology
7. Mayor
8. Museum
9. Non-Departmental
10. Parks & Recreation
11. Police Services
12. Public Works

SUSTAINABLE OPPORTUNITIES

There are no direct sustainable opportunities associated with this report.

DISABILITY AND SENIOR ACCESS

There are no direct disability and senior access opportunities associated with this report.

Item: _____
Finance & Management Committee
September 23, 2008

RECOMMENDATION

Staff recommends that the City Council accept this report.

Respectfully submitted,




SARAH T. SCHLENK,
Budget Director

Prepared by:

Myra Jew,
Budget & Operations Analyst III

APPROVED AND FORWARDED TO THE
FINANCE AND MANAGEMENT COMMITTEE


OFFICE OF THE CITY ADMINISTRATOR

ATTACHMENTS: FY 2007-08 Event Tables Purchased by Agency / Department

Attachment A – City Administrator

Attachment B – City Attorney

Attachment C – City Council

Attachment D – Community & Economic Development

Attachment E – Contracting & Purchasing

Attachment F – Library Services

Item: _____
Finance & Management Committee
September 23, 2008

FISCAL YEAR 2007-08 EVENT TABLES PURCHASED REPORT

DEPT / AGENCY: CITY ADMINISTRATOR

| Event Date | Number of Tables Purchased | Description of Event | Fund | Cost of Tables Purchased |
|--------------------------|-----------------------------------|--|-------------|---------------------------------|
| 11/1/2007 | 1 | OAACC Annual Luncheon - Oakland African American Chamber of Commerce (Silver sponsorship - Table Included) | 1010 | \$ 5,000 |
| 4/3/08 | 1 | Alameda Labor Council 2008 Awards Dinner | 1010 | \$ 1,500 |
| 6/5/08 | 10 | Fairyland's Ever After | 1010 | \$ 5,000 |
| 12/6/07 | 1 | Second Annual Achievers Award Banquet - National Forum for Black Public Administrators | 1010 | \$ 1,500 |
| 11/30/07 | 2 | Oakland Structures Breakfast | 1010 | \$ 120 |
| 2/6/08 | 1 | Annual Mayor's Economic Forecast | 1010 | \$ 875 |
| 6/27/08 | 1 | Healthy Living Festival | 1010 | \$ 150 |
| TOTAL (1010 Only) | | | | \$ 14,145 |

Fund Description

1010 - General Purpose Fund

FISCAL YEAR 2007-08 EVENT TABLES PURCHASED REPORT

DEPT /

AGENCY: CITY ATTORNEY

| Event Date | Number of Tables Purchased | Description of Event | Fund | Cost of Tables Purchased |
|--------------------------|----------------------------|--|------|--------------------------|
| 3/26/2008 | 1 | Federal Bar Association Luncheon | 1010 | \$ 700 |
| 5/8/2008 | 1 | Alameda County Bar Association Justice for All | 1010 | \$ 1,500 |
| TOTAL (1010 Only) | | | | \$ 2,200 |

Fund Description

1010 - General Purpose Fund

FISCAL YEAR 2007-08 EVENT TABLES PURCHASED REPORT

DEPT / AGENCY: CITY COUNCIL

| Event Date | Number of Tables Purchased | Description of Event | Fund | Cost of Tables Purchased |
|--------------------------|----------------------------|--|------|--------------------------|
| 11/1/2007 | 1 | Oakland African American Chamber of Commerce (OAACC) Annual Luncheon - District. 5 Priority Funds (Pay-Go) | 1010 | \$ 1,000 |
| TOTAL (1010 Only) | | | | \$ 1,000 |

Fund Description

1010 - General Purpose Fund

FISCAL YEAR 2007-08 EVENT TABLES PURCHASED REPORT

DEPT / AGENCY: COMMUNITY & ECONOMIC DEVELOPMENT

| Event Date | Number of Tables Purchased | Description of Event | Fund | Cost of Tables Purchased |
|------------------------------|----------------------------|---|------|--------------------------|
| 7/26/2007 | 1 | Hispanic Chamber of Commerce Alameda County - 2007 Salute to Legislature Dinner | 2195 | \$ 500 |
| 5/8/2008 | 1 | Bay Area World Trade Center Global Award Dinner | 7780 | \$ 2,500 |
| 5/9/2008 | 1 | Inner City Advisors 10th Annual Breakfast | 7780 | \$ 500 |
| 3/26/2008 | 1 | Airport Area Business Association (AABA) Monthly Lucheon "Oakland Transformation" Event | 9450 | \$ 375 |
| 2/20/208 | 1 | AABA Monthly Lucheon "Marketing Oakland" | 9450 | \$ 375 |
| 1/18/2008 | 1 | AABA Monthly Lucheon "Port of Oakland: Working for you" | 9450 | \$ 375 |
| 12/14/2007 | 1 | AABA 18th Annual Holiday Auction Celebration & Luncheon | 9450 | \$ 500 |
| 10/17/2007 | 1 | AABA Monthly Luncheon "State of the Airport 2007" | 9450 | \$ 400 |
| 11/8/2007 | 1 | AABA Monthly Luncheon "Law in the Service of the Public" | 9450 | \$ 375 |
| 7/27/2007 | 1 | AABA Luncheon "Peet's Coffee & Tea" | 9450 | \$ 375 |
| TOTAL (Non-1010 Only) | | | | \$ 6,275 |

Fund Description

2195 - Workforce Investment Act
7780 - Oakland Redevelopment Agency Projects
9450 - Coliseum Operations

| |
|--|
| FISCAL YEAR 2007-08 EVENT TABLES PURCHASED REPORT |
|--|

| |
|--|
| DEPT / AGENCY: CONTRACTING & PURCHASING |
|--|

| Event Date | Number of Tables Purchased | Description of Event | Fund | Cost of Tables Purchased |
|--------------------------|----------------------------------|---|------|-----------------------------|
| 12/6/2007 | 1 | National Forum of Black Public Administrators Conference | 1010 | \$ 1,500 |
| 2/19/2008 | 1 | Mayor's Economic Summit | 1010 | \$ 840 |
| TOTAL (1010 Only) | | | | \$ 2,340 |

| |
|--------------------------------|
| <i>Fund Description</i> |
|--------------------------------|

| |
|-----------------------------|
| 1010 - General Purpose Fund |
|-----------------------------|

FISCAL YEAR 2007-08 EVENT TABLES PURCHASED REPORT

DEPT / AGENCY: LIBRARY SERVICES

| Event Date | Number of Tables Purchased | Description of Event | Fund | Cost of Tables Purchased |
|--------------------------|-----------------------------|--|------|--------------------------|
| 6/27/08 - 6/30/08 | 1 booth with an extra table | American Library Association Annual Conference | 1010 | \$ 650 |
| TOTAL (1010 Only) | | | | \$ 650 |

Fund Description

1010 - General Purpose Fund