

FIRE DEPARTMENT

FY 2025-26 MASTER FEE SCHEDULE
SUPPLEMENTAL

ATTACHMENT A: A-1



INTER OFFICE MEMORANDUM

TO: Jestin Johnson, City Administrator

FROM: Damon Covington, Fire Chief

SUBJECT: Supplemental Report– Responses to May 27, 2025 FMC Questions Regarding Fire Department Master Fee Schedule Updates for FY 2025-26

DATE: May 29, 2025

Fire Department Master Fee Schedule updates were presented to the Finance Management Committee at the Committee's May 27th meeting. This report is in response to follow up question requested by City Council Committee members about specific fee types.

- Fire Inspector Follow Up of a False Alarm Incident Fee: Councilmember Ramachandran asked how these False Fire Alarm follow-ups are dispatched. The normal process is for a Fire Alarm, the alarm company contacts Fire Dispatch Center (FDC) and the Fire Dispatcher will dispatch the appropriate engine or truck company to respond to the scene. These are typically Commercial or Multi-Family Residential structures. The engine company initial response does not trigger any fee. If, upon arrival at the alarm site, it turns out to be a false alarm, the engine company will check if the alarm has been reset or is working properly. If it is not reset or working properly, the engine company will make a referral to Fire Prevention Bureau. An inspector will then be scheduled to make a verification inspection. If the alarm remains offline, the inspector will manually reset or troubleshoot, and the "Fire Inspector Follow Up of a False Alarm Fee" will trigger.
- State Mandated Inspections (SMIs) – Councilmember Ramachandran asked about what type of facilities/structures these State Mandated Inspections apply to. State Mandated annual inspections may apply to the following facilities:
 1. Residential Occupancies: R-1 Hotels/Motels; R-2 Apt Bldgs.; R-2.1 Residential care facilities; R-3.1 Assisted living facilities; R-4 Adult and childcare facilities
 2. Educational and Institutional Occupancies: E: Public and Private Schools; I-2 Hospitals, Nursing Homes; I-3 Detention facilities
 3. H High-Rise Buildings

The proposed rate for State Mandated Inspections (\$457) will supersede the hourly inspection rate (\$381) for those facility types with the exception of High-Rise Buildings and Educational facilities, which have an adjusted annual inspection flat fee of \$991 and covers up to 3 inspections.

- Combustible Liquids/Compressed Gases Permit Fees: Councilmember Wang also had a question about Combustible Liquids/Compressed Gases Permit Fees increasing from \$249 to \$1051. For safety reasons these operational permits require review by both an Inspector and a Fire Protection Engineer, particularly to ensure the operation is following rules on

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storage location at a facility, and proximity to exits if enclosed. The rate increase is proposed to accurately capture cost recovery of time spent on each permit. There were 9 such permits issued in 2024, specifically of fee type: Compressed Gases (storage, use & handling of flammable and non- flammable compressed gases). Common to industrial customers, and could include cannabis butane extraction, port facilities, other facilities with CNG tanks.



DAMON COVINGTON
Fire Chief, Oakland Fire Department

For questions please contact:

Sean O'Shea
Fiscal & Administrative Services Division Manager
soshea@oaklandca.gov 510-238-4055