

FILED
OFFICE OF THE CITY CLERK
OAKLAND

CITY OF OAKLAND
2009 APR 30 PM 7:13 AGENDA REPORT

To: Office of the City Administrator
Attn: Dan Lindheim
From: Department of Human Services
Date: May 5, 2009

RE: Supplemental Report On The Consolidated Plan Amendment for 2008-09

SUMMARY

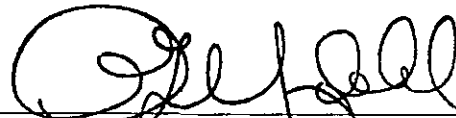
At the Life Enrichment Committee on April 28, 2009, staff was asked to respond to the following question: in a supplemental report regarding the Homelessness Prevention and Rapid Re-Housing dollars:

1. The timeline for staff to perform all necessary tasks in order to enter into funding contracts by September 30, 2009.
 - a. bidders conference no later than June 30, 2009;
 - b. release solicitation no later than July 6, 2009;
 - c. proposals due no later than July 24, 2009;
 - d. convene review panel no later than August 7, 2009;
 - e. present recommendations for funding to City Council no later than August 14, 2009 (this occurs during recess so approval request will go to CAO and then to Council for ratification by first meeting of the Council in September 2009);
 - f. enter into contract negotiations with selected providers and execute contract no later than September 30, 2009.

ACTION REQUESTED OF THE CITY COUNCIL

There is no action required in this informational report.

Respectfully submitted,



ANDREA YOUNGDAHL
Director, Department of Human Services

**APPROVED AND FORWARDED TO THE
CITY COUNCIL:**



OFFICE OF THE CITY ADMINISTRATOR

Item: _____
City Council
May 5, 2009

FILED
OFFICE OF THE CITY CLERK
OAKLAND

2009 APR 30 PM 6:50

CITY OF OAKLAND
AGENDA REPORT

TO: Office of the City Administrator
ATTN: Dan Lindheim
FROM: Department of Human Services
DATE: May 5, 2009

RE: **Resolution Authorizing The City Administrator, On Behalf Of The City Of Oakland, To Apply For, Accept, And Appropriate Grant Funds From The American Recovery And Reinvestment Act Of 2009 (Federal Government's "Stimulus Package") Under The Homeless Prevention And Rapid Re-Housing Program 1) Authorizing The City Administrator To Amend The Consolidated Plan Annual Action Plan For Housing And Community Development For Fiscal Year 2008-2009 Action Plan To The U.S. Department Of Housing And Urban Development; 2) Authorizing The City Administrator To Accept And Appropriate Funds Totaling \$3,458,120 To The Department Of Human Services To Develop And Administer The Homelessness Prevention And Rapid Re-Housing Program (HPRP); 3) Authorizing The Department Of Human Services To Issue A Request For Proposal / Qualifications For The Homeless Prevention And Rapid Re-Housing Program; And 4) Authorizing Use Of HPRP As Needed For Housing Assistance Services And Rapid Re-Housing**

SUMMARY

This item is a request for City Council approval of a resolution authorizing the City Administrator to amend the Consolidated Plan Annual Action Plan for Housing and Community Development for Fiscal Year 2008-09 to the U.S. Department of Housing and Urban Development (HUD); to accept and appropriate funds totaling \$3,458,120 for the Emergency Shelter Grant (ESG) program to develop and administer the Homelessness Prevention and Rapid Re-Housing Program (HPRP); authorizing the Department of Human Services to issue a Request For Proposal/Qualifications for the HPRP; and authorization to use HPRP funds as needed for housing assistance services and rapid re-housing.

FISCAL IMPACT

The resolution accepts and appropriates \$3,458,120 for the FY 2009-10 budget allocation from HUD. The resolution also authorizes the use of HPRP Funds (Fund 2103, Project to be determined) as need to support the HPRP. The grant funds for the HPRP will be appropriated into HUD-ESG (Fund 2103, Org 78111, Project G359020, G359030, G35940, and G35950).

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BACKGROUND

On February 17, 2009, President Barack Obama signed the American Recovery and Reinvestment Act (ARRA) of 2009, which included a \$1.5 billion allocation nationally for a Homelessness Prevention fund. The Homelessness Prevention and Rapid Re-Housing Program (HPRP) Notice was published in the Federal Register on March 19, 2009. The primary objectives of the program are to prevent individuals and families from becoming homeless, as defined by section 103 of McKinney-Vento Homeless Assistance Act, and to help those who are experiencing homelessness to be re-housed quickly. The HPRP funds have been distributed to states, metropolitan cities, and urban counties according to the current federal Emergency Shelter Grant (ESG) formula allocation, although this is a separate program.

Program Funding Eligibility

HUD has determined that an eligible use of funds will be programs and services aimed at rapidly transitioning individuals who are still housed but at risk of becoming homeless and persons who are already homeless, either through their own means or through public assistance as appropriate. The HPRP program has four categories of eligible activities: (1) financial assistance; (2) housing relocation and stabilization services; (3) data collection and evaluation, and (4) administrative costs, up to 5%. In general the funds can be provided to target populations for a variety of assistance, including: short-term (a period of 3 months) or medium-term (over a period of 4 to 18 months) rental assistance, housing stabilization services, security or utility deposits, utility payments, moving cost assistance, case management, legal services, credit repair, and other housing placement services.

Applying for HPRP Funds

HUD has also determined that the award process will include an application for funds that will take the form of a substantial amendment to the City of Oakland's 2008 Annual Action Plan. The substantial amendment and other required documents must be postmarked no later than May 18, 2009. Grantees are advised to follow their citizen participation plan as outlined in Oakland's Consolidated Plan, with the caveat that the minimum time period for citizens to comment on the substantial amendment may be reduced to 12 days. City staff has taken the necessary steps to publicly notice the substantial amendment for comment either in writing or during the hearing of this item at City Council meeting on May 5, 2009. Additional items that must be included in the substantial amendment are:

- a. grantee contact information
- b. grantee's plan for distribution, administration, and oversight of funds
- c. grantee's plan for collaboration with local organizations receiving Recovery Act funds and Continuum of Care, and ensuring consistency with the Consolidated Plan;
- d. an estimated budget for HPRP fund; and
- e. Signature of the official authorized to sign the substantial amendment.

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Summary of Timeline HPRP Grant Allocations

- Final application submitted to HUD on or before May 18, 2009 (grant application includes the substantial amendment, SF-424, and certifications);
- HUD expedites review, completing all reviews not requiring additional information from the grantee by July 2, 2009;
- HUD either accepts the substantial amendment and prepares a cover letter, grant agreement, and grant conditions, or disapproves it after allowing the grantee a resubmission;
- Grant agreement is signed by HUD and immediately transmitted to the grantee, “starting the clock” for statutory expenditure deadlines;
- Grantee signs and return the grant agreements;
- Grantee signs agreements with sub-grantees by September 30, 2009;
- Grantee expends 60% of grant funds within 2 years of the date that HUD signed the grant agreement; funds may be recaptured and reallocated if not spent;
- Grantee expends 100% of grant funds within 3 years of the date HUD signed the grant agreement. Funds will be recaptured if not spent.

KEY ISSUES AND IMPACTS

The City of Oakland has been allocated \$3.45 million to implement a Homelessness Prevention and Rapid Re-Housing Program (HPRP). Additionally, the State of California has been allocated \$44,466,877 to implement a HPRP. City staff is in conversation with state representatives to determine how state funds might be accessed to augment local programs. Once city staff receives notification of funds being available at the state level, staff may return to request authorization to apply for and accept state HPRP funding.

As noted above, in order to receive the HPRP allocation, the City of Oakland must submit to the HUD local office by May 18, 2009, a Substantial Amendment Action Plan to the Consolidated Annual Action Plan for FY 2008-09. Below are some of the more critical elements required in the Substantial Amendment -- **Attachment A** is a substantially completed copy.

Selection of Sub-grantee

HUD asks the City to describe its plan for selecting sub-grantees. Given the timeframe that grantees have to put a program in place: design program, solicit application, select and execute contracts, Oakland will allocate programmatic funds through a competitive process. The City of Oakland will issue a Request for Proposal/Qualifications and/or a Solicitation of Interest for the prevention and rapid re-housing in coordination with other jurisdictions in the same geographic region.

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Use of Funds

The City of Oakland and its network of housing and services providers participated in a county-wide forum to discuss and develop a coordinated system for prevention and rehousing services that is effective and efficient. The Plan includes the creation of regional housing assistance centers that will provide a variety of prevention and rehousing services linked through a coordinated, county-wide referral, assessment and outcome tracking system. A more detailed description can be found in *Attachment A*.

Budget of Funds

Financial Assistance Fund Allocation **\$2,171,750**

These funds will cover the cost of direct payment for housing costs both to rapidly re-house persons who have lost their housing or are temporarily and precariously housed, as well keeping people in housing that they have. Funding will also be used for rental assistance which includes rental arrears and rental subsidies, moving costs and hotel vouchers for shelter diversion. HPRP funds most serve persons whose incomes do not exceed 50% of area median income.

Housing Relocation and Stabilization Services Funds **\$930,064**

These funds will be used to cover case management, outreach, housing locators, legal services, and credit repair. These costs will likely be primarily staffing costs and must be used strategically as they will be downsized at the end of three years.

Data Collection and Evaluation Funds **\$178,153**

These funds will be used to invest in our county-wide Homeless Management Information System (HMIS) so that new providers are brought into the systems; development of a housing assessment tool that will interface with HMIS data and be completed in real time; tracking and analyzing utilization patterns of households requesting and receiving HPRP assistance. City staff, in coordination with county-wide effort, will likely apply to the State for funds to expand and enhance our ability to track outcomes and perform a more thorough evaluation than proving the negative.

Administration Costs for the HPRP **\$178,153**

These funds must be reasonably and appropriately shared with sub-grantees. Administrative funds may be used for pre-award administrative costs, accounting for use of grant funds, preparing reports to HUD, obtaining program audits, similar costs related to administering the grant and grantee or sub-grantee staff salaries associated with these administrative costs

TOTAL **\$3,458,120**

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SUSTAINABLE OPPORTUNITIES

Economic: As noted in the report, these HPRP funds are for the purpose of providing homelessness prevention and rapid re-housing assistance to persons at eminent risk of homelessness or who are already homeless.

Environmental: The provision of housing for at risk and homeless persons is intended to address the environmental degradation caused by homeless families and individuals precariously housed or living on the streets.

Social Equity: The expenditure of these funds is targeted to the most vulnerable and at-risk population in this City and is providing essential and basic human services - housing and support.

DISABILITY AND SENIOR CITIZEN ACCESS

These funds do not provide specific benefits or programs for disabled or senior citizen access; however, if these individuals are in eminent danger of being homeless or are precariously housed, appropriate assistance will be available to them.

RECOMMENDATION AND RATIONALE

In order to receive the HPRP allocation, grantees must submit to the HUD local office by May 18, 2009, a Substantial Amendment Action Plan to the Consolidated Annual Action Plan for FY 2008-09. Therefore, staff recommends that the City Council:

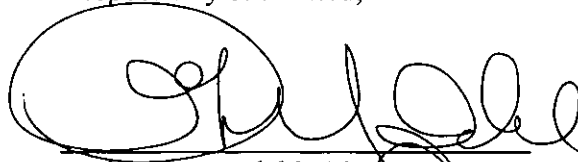
- approve a resolution authorizing the City Administrator to amend the Consolidated Plan Annual Action Plan for Housing and Community Development for Fiscal Year 2008-09 to the U.S. Department of Housing and Urban Development (HUD)
- accept and appropriate funds totaling \$3,458,120 for the Department of Human Services to develop and administer the Homelessness Prevention and Rapid Re-Housing Program (HPRP)
- authorize the Department of Human Services to issue a Request For Proposal / Qualifications for the Homelessness Prevention and Rapid Re-Housing Program
- authorize the use of HPRP funds as needed for housing assistance services and rapid re-housing.

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ACTION REQUESTED OF THE CITY COUNCIL

The Department of Human Services requests that the City Council accept this report and approve a resolution authorizing the City Administrator to amend the Consolidated Plan Annual Action Plan for Housing and Community Development for Fiscal Year 2008-09 to the U.S. Department of Housing and Urban Development (HUD); to accept and appropriate funds totaling \$3,458,120 for the Department of Human Services (DHS) to develop and administer the HPRP; authorizing DHS to issue a Request For Proposal/Qualifications for the HPRP; and authorization to use HPRP funds as needed for housing assistance services and rapid re-housing

Respectfully submitted,

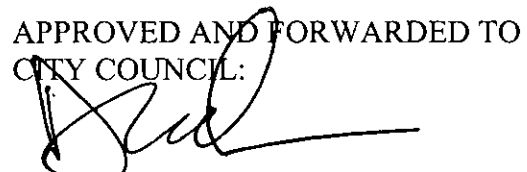


Andrea Youngdahl, Director
Department of Human Services

Prepared By:
Susan Shelton, Manager
Community Housing Services Division

ATTACHMENT A:
Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

APPROVED AND FORWARDED TO
CITY COUNCIL:



Office of the City Administrator

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Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Grantees eligible to receive funds under the Homelessness Prevention and Rapid Re-Housing Program (HPRP) are required to complete a substantial amendment to their Consolidated Plan 2008 Action Plan. This form sets forth the required format for this substantial amendment. A completed form is due to HUD within 60 days of the publication of the HUD HPRP notice.

To aid grantees in meeting this submission deadline, the HPRP Notice reduces the requirement for a 30-day public comment period to no less than 12 calendar days for this substantial amendment. With this exception, HPRP grantees are required to follow their Consolidated Plan's citizen participation process, including consultation with the Continuum of Care (CoC) in the appropriate jurisdiction(s). Grantees are also required to coordinate HPRP activities with the CoC's strategies for homeless prevention and ending homelessness. To maximize transparency, HUD strongly recommends that each grantee post its substantial amendment materials on the grantee's official website as the materials are developed.

A complete submission contains the following three documents:

- 1) A signed and dated SF-424,
- 2) A completed form HUD-40119 (this form), and
- 3) Signed and dated General Consolidated Plan and HPRP certifications.

For additional information regarding the HPRP program, visit the HUD Homelessness Resource Exchange (www.hudhre.info). This site will be regularly updated to include HPRP resources developed by HUD and its technical assistance providers.

The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Information is submitted in accordance with the regulatory authority contained in each program rule. The information will be used to rate applications, determine eligibility, and establish grant amounts.

Public reporting burden for this collection of information is estimated to be 16 hours, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This information is required to obtain benefits. To the extent that any information collected is of a confidential nature, there will be compliance with Privacy Act requirements. However, the substantial amendment to the Consolidated Plan 2008 Action Plan does not request the submission of such information.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

A. General Information

Grantee Name	
Name of Entity or Department Administering Funds	City of Oakland Department of Human Services
HPRP Contact Person (person to answer questions about this amendment and HPRP)	Susan R. Shelton
Title	Manager, Community Housing Services
Address Line 1	150 Frank Ogawa Plaza, Suite 4340
Address Line 2	Department of Human Services
City, State, Zip Code	Oakland, CA 94612
Telephone	510-986-2721 or 510-238-6186
Fax	510-238-3661
Email Address	srshelton@oaklandnet.com
Authorized Official (if different from Contact Person)	Daniel Lindheim
Title	City Administrator for City of Oakland
Address Line 1	1 City Hall Plaza
Address Line 2	
City, State, Zip Code	
Telephone	
Fax	
Email Address	
Web Address where this Form is Posted	

Amount Grantee is Eligible to Receive*	\$3,458,120
Amount Grantee is Requesting	\$3,458,120

*Amounts are available at <http://www.hud.gov/recovery/homelesspreventrecov.xls>

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

B. Citizen Participation and Public Comment

1. Briefly describe how the grantee followed its citizen participation plan regarding this proposed substantial amendment (limit 250 words).

Response: The Amendment has a requirement of 12 day public comment period. City staff has taken the necessary steps to publicly notice the substantial amendment for comment, completing that public comment period by May 13, and allowing comments in writing or verbally at the second reading of this report and resolution at the May 5, 2009 City Council meeting.

2. Provide the appropriate response regarding this substantial amendment by checking one of the following options:

- Grantee did not receive public comments.
- Grantee received and accepted all public comments.
- Grantee received public comments and did not accept one or more of the comments.

TO COMPLETE AFTER PUBLIC COMMENT PERIOD

3. Provide a summary of the public comments regarding this substantial amendment. Include a summary of any comments or views not accepted and the reasons for non-acceptance.

Response:

TO COMPLETE AFTER PUBLIC COMMENT PERIOD

C. Distribution and Administration of Funds

Reminder: The HPRP grant will be made by means of a grant agreement executed by HUD and the grantee. The three-year deadline to expend funds begins when HUD signs the grant agreement. Grantees should ensure that sufficient planning is in place to begin to expend funds shortly after grant agreement.

1. Check the process(es) that the grantee plans to use to select sub grantees. Note that a subgrantee is defined as the organization to which the grantee provides HPRP funds.

- Competitive Process
- Formula Allocation
- Other (Specify: _____)

2. Briefly describe the process(es) indicated in question 1 above (limit 250 words).

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Response: Programmatic costs will be allocated through a competitive process. Oakland will issue a Solicitation of Interest or a Request for Proposals for prevention and rehousing services in coordination with other jurisdictions in the same geographic region.

In order to ensure adequate outreach to those who would be eligible for the program, the City will contribute some costs towards a centralized information and referral service utilizing the County's existing 211 service as well as to broad based outreach efforts through Everyone Home, an organization facilitating county-wide coordination efforts. These costs will use a sole source mechanism based on the availability of only one provider to provide each of these services.

Finally, the City will subcontract with Alameda County Housing and Community Development Department to make necessary changes to the HMIS system in order to accommodate this program. This Department currently operates the existing HMIS system in the County.

3. Briefly describe the process the grantee plans to use, once HUD signs the grant agreement, to allocate funds available to subgrantees by September 30, 2009, as required by the HPRP Notice (limit 250 words).

Response: Competitive awards for financial assistance and service provisions will be made based on the qualifications and experience of respondents, quality of proposals, degree to which proposals meet HUD guidelines and local priorities and ability to meet pre-determined contract requirements. Determinations regarding allocations will be made in collaboration with other grantees in nearby geographic regions in order to create a coordinated HPRP system that is easily accessible throughout the County.

Once responses to the solicitation are received, Oakland staff will meet with potential contractors to better define the scope of services, and will create agreements for execution projected to begin on September 1, 2009. The allocations will be presented to the Oakland City Council in July of 2009.

The City will retain a minimum of 2.5% of the total grant amount for administrative costs. Each sub-grantee will be entitled to request up to 2.5% of the sub-grantee award amount for administrative costs.

4. Describe the grantee's plan for ensuring the effective and timely use of HPRP grant funds on eligible activities, as outlined in the HPRP Notice. Include a description of how the grantee plans to oversee and monitor the administration and use of its own HPRP funds, as well as those used by its subgrantees (limit 500 words).

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Response: To develop a coordinated system for prevention and rehousing services that is effective and efficient, the jurisdictions of Alameda County have agreed to work together to implement a countywide prevention and rehousing plan. The plan includes the creation of regional housing assistance centers that will provide a variety of prevention and rehousing services, linked through a countywide referral, assessment and outcome tracking system.

Working with EveryOne Home, the countywide coordinating group for Alameda County's plan to end homelessness, the jurisdictions have designed a referral and preliminary assessment process through the 211 social services hotline, and regional Housing Assistance Centers which will conduct more in-depth risk assessment and provide one-time, short and medium term rental assistance, case management and housing locator services for preventing homelessness and rapidly rehousing those who have become homeless. Regional Housing Assistance Centers will provide core services in house or through contractual relationships and will broker links to other services including legal, credit repair, shelter, employment, medical, child care, mainstream benefits and other services.

Oakland intends to serve its population through prevention services that include case manager assisted planning for housing sustainability, supplemented by one-time and short-term rental assistance. Oakland also plans to combine rapid rehousing efforts with its Permanent Access to Housing Strategy, conducting outreach and providing intensive services to people living in encampments or staying in emergency shelters. Those who are expected to have stable income to sustain housing independently within 12 months will be assisted with HPRP funding, supplemented by employment and vocational services available in Alameda County.

Those who are likely to need longer-term assistance will be assisted through ongoing case management services through PATH. Additionally, PATH is partnering with the Oakland Housing Authority to provide housing subsidies to those exiting homelessness.

To ensure that the funds are allocated and expended in a timely fashion, the jurisdictions have planned together and are developing common RFP language and standard contract provisions, including requirements for financial and program administration and oversight, required outcomes tracking, and quarterly and annual reporting. These provisions will be adapted by Oakland to comply with City contracting policies and procedures.

The City will monitor its contracts with EveryOne Home, Alameda County Housing and Community Development for the HMIS expansion, and with the community-based providers selected via RFP to provide services through the regional Housing Assistance Center. All of the participating jurisdictions will also participate in an oversight board that will review data on how the program is working and make adjustments as needed.

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

The City of Oakland will monitor its contractors based on current monitoring standards, and will monitor specifically for compliance with Program Operations Standards and Fiscal Standards currently required for service providing organizations.

D. Collaboration

1. Briefly describe how the grantee plans to collaborate with the local agencies that can serve similar target populations, which received funds under the American Recovery and Reinvestment Act of 2009 from other Federal agencies, including the U.S. Departments of Education, Health and Human Services, Homeland Security, and Labor (limit 250 words).

Response: The City has been engaged in a Countywide coordinated process that includes creating mechanisms for collaboration with other local agencies that serve similar target populations. The Department of Social Services will be receiving funds under ARRA for homelessness prevention grants for TANF recipients, CDBG, and Headstart. County representatives have already begun to engage in conversation with DSS staff about how to create a coordinated system for accessing these funds with HPRP funds.

Other ways in which the City may collaborate with other agencies receiving ARRA funds include:

- a. Referral of HPRP fund recipients to affordable housing opportunities funding through the HOME and CDBG programs
 - b. Coordination with domestic violence service providers receiving DOJ assistance grants to ensure that HPRP clients are referred to these services as appropriate
 - c. Linkages to employment programs funded through DOL funded Workforce Investment Act programs
 - d. Coordinate with unemployment office to have referral arrangement for unemployed HPRP clients who may be eligible for unemployment benefits and clients needing HPRP services.
 - e. Coordinate with local Community Action Agency to have referral arrangement for HPRP clients who may be eligible for CSBG services
 - f. Ensure that HPRP recipients are aware of potential tax benefits including the Earned Income Tax Credit and, Child Tax Credit and have access to free or low cost tax return preparation assistance.
2. Briefly describe how the grantee plans to collaborate with appropriate Continuum(s) of Care and mainstream resources regarding HPRP activities (limit 250 words).

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Response: Jurisdictions within the CoC have been coordinating over recent months to design a collaborative mechanism for utilization of HPRP funds. The infusion of resources through this program has created an opportunity for the jurisdictions who comprise the Continuum of Care to centralize and coordinate prevention systems in order to enhance service delivery, create more effective and efficient programs and reduce the burden on families who are experiencing a housing crisis.

Households in need of assistance will be able to access a centralized referral system by calling 211 who will refer callers to the HPRP hub in their area. This collaborative effort will continue to engage with other mainstream resources as the program develops. Oakland is collaborating with Berkeley, Alameda, and Emeryville and Albany in its solicitation processes and service delivery planning.

A collaborative relationship between the HPRP funded jurisdictions, Alameda County Behavioral Health Care Services, and the Alameda County Department of Social Services. In Oakland, these parties plus Housing Development (CEDA) representatives, Housing Authority representatives, and others meet monthly to discuss projects under consideration that will serve low-income and homeless Oakland residents.

Oakland's Department of Human Services is working with the Oakland Housing Authority to create long-term subsidies through local housing program funding for those assisted with prevention and rapid re-housing services. This collaboration will also bring needed outreach and supportive services, plus prevention funds to people living in units assisted by Oakland Housing Authority who may be at risk of becoming homeless.

3. Briefly describe how HPRP grant funds for financial assistance and housing relocation/stabilization services will be used in a manner that is consistent with the grantee's Consolidated Plan (limit 250 words).

Response: HPRP funds will directly address several of the objectives identified in the Consolidated plan by preventing households from becoming homeless, assisting homeless families and individuals to rapidly regain housing, and expanding the availability of housing that is affordable through the use of short and medium term rental subsidies. Consolidated Plan priorities include:

- Expand the Supply of Affordable Rental Housing
- Preserve the Supply of Affordable Rental Housing
- Provide Rental Assistance for Extremely and Very Low Income Families
- Reduce Homelessness
- Homelessness Prevention

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

Oakland intends to use the HPRP funds to develop a strong and coordinated network of providers to prevent homelessness, divert individuals and families into more appropriate placements than the emergency shelter system, and rapidly re-house those who do become homeless.

Prevention activities will be conducted through existing providers, selected through the solicitation of interest process described above. In addition to rental assistance, providers will conduct thorough assessments with consumers, helping to make a plan for housing sustainability and retention through budgeting, vocational and employment services referrals, and ongoing supportive services as necessary.

Diversion services will be conducted by prevention and homeless service providers. Families and individuals seeking shelter and housing services will be assisted in identifying other resources that may allow them to avoid entering shelter.

Rapid housing services will include assessment, housing search, credit repair, rental references, budgeting, income stabilization, and housing placement services. Providers will work directly with ACBHCS and the Oakland Housing Authority to match eligible clients with available subsidies to ensure long-term affordability.

E. Estimated Budget Summary

HUD requires the grantee to complete the following table so that participants in the citizen participation process may see the grantee's preliminary estimated amounts for various HPRP activities. Enter the estimated budget amounts for each activity in the appropriate column and row. The grantee will be required to report actual amounts in subsequent reporting.

HPRP Estimated Budget Summary			
	Homelessness Prevention	Rapid Re-housing	Total Amount Budgeted
Financial Assistance ¹	\$ 995,750	\$1,176,000	\$2,171,750
Housing Relocation and Stabilization Services ²	\$ 426,804	\$ 503,260	\$ 930,064
Subtotal (add previous two rows)	\$1,422,549	\$1,679,265	\$3,101,814
Data Collection and Evaluation ³			\$ 178,153
Administration (up to 5% of allocation)			\$ 178,153
Total HPRP Amount Budgeted⁴			\$3,458,120

Substantial Amendment to the Consolidated Plan 2008 Action Plan for the Homelessness Prevention and Rapid Re-Housing Program (HPRP)

¹Financial assistance includes the following activities as detailed in the HPRP Notice: short-term rental assistance, medium-term rental assistance, security deposits, utility deposits, utility payments, moving cost assistance, and motel or hotel vouchers.

²Housing relocation and stabilization services include the following activities as detailed in the HPRP Notice: case management, outreach, housing search and placement, legal services, mediation, and credit repair.

³Data collection and evaluation includes costs associated with operating HUD-approved homeless management information systems for purposes of collecting unduplicated counts of homeless persons and analyzing patterns of use of HPRP funds.

⁴This amount must match the amount entered in the cell on the table in Section A titled "Amount Grantee is Requesting."

F. Authorized Signature

By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

Signature/Authorized Official

Date

Title

FILED
OFFICE OF THE CITY CLERK
OAKLAND
2009 APR 30 PM 6:50

APPROVED AS TO FORM

DEPUTY CITY ATTORNEY

OAKLAND CITY COUNCIL

RESOLUTION No. _____ C. M. S.

INTRODUCED BY COUNCILMEMBER _____

RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR, ON BEHALF OF THE CITY OF OAKLAND, TO APPLY FOR, ACCEPT, AND APPROPRIATE GRANT FUNDS FROM THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (FEDERAL GOVERNMENT'S "STIMULUS PACKAGE") UNDER THE HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM 1) AUTHORIZING THE CITY ADMINISTRATOR TO AMEND THE CONSOLIDATED PLAN ANNUAL ACTION PLAN FOR HOUSING AND COMMUNITY DEVELOPMENT FOR FISCAL YEAR 2008-2009 ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT; 2) AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT AND APPROPRIATE FUNDS TOTALING \$3,458,120 TO THE DEPARTMENT OF HUMAN SERVICES TO DEVELOP AND ADMINISTER THE HOMELESSNESS PREVENTION AND RAPID RE-HOUSING PROGRAM (HPRP); 3) AUTHORIZING THE DEPARTMENT OF HUMAN SERVICES TO ISSUE A REQUEST FOR PROPOSAL / QUALIFICATIONS FOR THE HOMELESS PREVENTION AND RAPID RE-HOUSING PROGRAM; AND 4) AUTHORIZING USE OF HPRP AS NEEDED FOR HOUSING ASSISTANCE SERVICES AND RAPID RE-HOUSING

WHEREAS, on February 17, 2009, President Barack Obama, signed the American Recovery and Reinvestment Act (ARRA) of 2009 ("Stimulus Fund Package"), which included a \$1.5 billion allocation nationally for a Homeless Prevention fund; and

WHEREAS, the City of Oakland received a formula allocation from the U.S. Department of Housing and Urban Developments for \$3,458,120 for the Homelessness Prevention and Rapid Re-Housing Program (HPRP); and

WHEREAS, HPRP has as its primary objective to prevent individuals and families from becoming homeless and to help those who are experiencing homeless to be re-housed quickly; and

WHEREAS, the City desires to accept the \$3,458,120 HUD has allocated to the City of Oakland to implement Homeless Prevention and Rapid Re-Housing Program that will be coordinated throughout Alameda County; and

WHEREAS, HUD is requiring all HPRP grantees to submit to the HUD local office by May 18, 2009, a Substantial Amendment Action Plan to the Consolidated Annual Action Plan for FY 2008; and

WHEREAS, the City has published a draft of the Substantial Amendment Action Plan to the Consolidated Plan Annual Action Plan and has provided for a public comment period of 12 days according to HUD requirements; and

WHEREAS, there is a need to develop and administer a HPRP to include the requirements set forth by HUD as well as the agreed upon criteria established in our county-wide planning efforts; and

WHEREAS, there is a need to issue a Request For Proposal/Qualifications for implementation of the HPRP; and

WHEREAS, if needed, funds from the HPRP (Fund 2103, Project G359020, G359030, G359040, G359050) will be used to implement the HPRP; now, therefore, be it

RESOLVED: That the City Council hereby authorizes and directs the City Administrator, and/or his designee, to prepare a Substantial Amendment Action Plan to the Consolidated Plan Annual Action Plan, and consider public comments received; and be it

FURTHER RESOLVED: That the City Council hereby authorizes and directs the City Administrator, and/or his designee, to take any actions necessary to execute and submit the documents mentioned above to HUD and any other materials that may be required to secure HUD approval of the City's Substantial Amendment Action Plan to the Consolidated Plan Annual Action Plan; and be it

FURTHER RESOLVED: That the City Council hereby accepts and appropriates the HUD funds totaling \$3,458,120 and authorizes the City Administrator or his designee to amend the appropriated amounts for FY 2008/09 to reflect actual grant receipts for the programs identified in the final Consolidated Plan; and be it

FURTHER RESOLVED: That the HPRP funds will be used for the primary objective of preventing individuals and families from becoming homeless and to help those who are experiencing homeless to be re-housed quickly by implementing a Homeless Prevention and Rapid Re-Housing Program that will be coordinated throughout Alameda County; and be it

FURTHER RESOLVED: That HPRP funds shall be appropriated to the HUD-ESG/HPRP (Fund 2103, Org 78111, Project G359020, G359030, G359040, G359050); and be it

FURTHER RESOLVED: That the City Council hereby authorizes and directs the City Administrator, and/or his designee to develop and administer a HPRP to include the requirements set forth by HUD; and be it

FURTHER RESOLVED: That the City Council hereby authorizes and directs the City Administrator, and/or his designee to issue a Request For Proposal/Qualifications and/or a Solicitation of Interest for implementation of the HPRP; and be it

FURTHER RESOLVED: That the City Council hereby authorizes and directs the City Administrator, and/or his designee, as needed, to transfer funds from the HPRP (Fund 2103, Project G359020, G359030, G359040, G359050) to help implement the HPRP; and be it

FURTHER RESOLVED: That the City Administrator is hereby authorized to approve any amendments to the Consolidated Plan, and any amendments, modifications or extensions of FY 2008-09 agreements, with the exception of the allocation of additional funds, and take any other action with respect to the agreements consistent with this Resolution and its basic purpose; and be it

FURTHER RESOLVED: That prior to execution, agreements shall be reviewed and approved as to form and legality by the City Attorney, and copies filed with the City Clerk; and be it

FURTHER RESOLVED: That the City Council hereby authorizes the City Administrator to conduct negotiations, execute documents, and take any other action with respect to the project and the allocation of HPRP funds consistent with this Resolution and its basic purpose.

IN COUNCIL, OAKLAND, CALIFORNIA, _____, 20____

PASSED BY THE FOLLOWING VOTE:

AYES - BROOKS, DE LA FUENTE, KAPLAN, KERNIGHAN, NADEL, QUAN, REID, AND PRESIDENT BRUNNER

NOES -

ABSENT -

ABSTENTION -

ATTEST: _____
LaTonda Simmons
City Clerk and Clerk of the Council
of the City of Oakland, California